



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILEDD**

E-mail : clerk.ALCC@gmail.com

Telephone 01495 217323

www.abertilleryandllanhilleth-wcc.gov.uk

Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE

Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.

HUMAN RESOURCES COMMITTEE – NOTICE OF MEETING

5 January 2021

Dear Members of the Human Resources Committee:

Councillors Gary Oakley (Chair), Rob Phillips, Allen Rees, Nick Simmons, Graham White.

You are summoned to attend a meeting of the Human Resources Committee of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Mitre Street, Abertillery at **2:00pm on Tuesday 12 January 2021**. The agenda for the meeting is set out below.

Yours sincerely

Steve Edwards
Acting Clerk

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members who consider that they have an interest to declare needs to state the item in which they have an interest and the nature of the interest.

3. Resolution to Exclude the Press and Public

Members are recommended to consider and resolve that, by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

4. Confirmation of Minutes of (a) HR Committee Meeting 1 December 2020 and (b) HR Committee Meeting 8 December 2020.

5. Code of Conduct complaint letter.

To discuss all aspects of a Code of Conduct complaint letter from a member of the HR Committee concerning HR Committee Meetings held in December 2020. (Due to the Confidential nature of the information in the letter copies will only be distributed at the meeting)

6. Authorisation of staff overtime.

To authorise overtime worked by Acting Clerk for week commencing 14 December 2020

7. Staffing for the next 6 months

- a) Timetable for recruitment of Clerk
- b) Lone Working
- c) Remuneration for Acting Clerk
- d) Admin support for the Acting Clerk