

**MINUTES OF A MEETING OF THE HUMAN RESOURCES COMMITTEE OF ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL (ALCC) HELD ON 2 AUGUST 2019 at 11.00am in the Members' Room, Mitre Street, Abertillery**

**Present:**      **Councillors:** Gill Clark (Chair), Tracey Dyson, Julie Holt and Rob Phillips

**Officers:** Richard Gwinnell, Town Clerk

**Others:** None

**Absent:**        Councillor Allen Rees

**57.      APOLOGIES FOR ABSENCE**

Councillor Allen Rees.

**58.      DECLARATIONS OF INTEREST**

No members declared any personal or pecuniary interests.

**59.      EXCLUSION OF THE PRESS AND PUBLIC**

**The Committee RESOLVED** to exclude the press and public from the meeting for the following item of business, by virtue of The Public Bodies (Admission to Meetings) Act 1960, on the grounds that disclosure of the matters to be discussed would be prejudicial to the public interest by reason of the confidential nature of those matters.

**60.      JURY SERVICE**

The Committee was informed that the Deputy Clerk was required to complete Jury Service for two weeks in September. The Council had options about whether and how to pay the Deputy Clerk for that period. Blaenau Gwent County Borough Council (BGCBC) was ALCC's payroll provider, so their rules and procedures were outlined.

**The Committee RESOLVED:**

- (1) that the Council does not pay the Deputy Clerk's salary for his period of Jury Service, as he will not be working and can claim loss of earnings from the Court Service
- (2) that BGCBC's normal payroll procedures be followed
- (3) that if the Deputy Clerk returns to work on days when he is not needed in court, the Council pays him for those days or part days.

The meeting ended at 11.10am.

Signed as a correct record by the Chair .....

*NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.*

*Minutes produced by Richard Gwinnell, Clerk*