



PARTY IN THE PARK – STALLHOLDER APPLICATION FORM

Saturday 13th June 2026

Thank you for your interest in our Party in the Park event. Please complete this form and return it, with the subject line 'Party in the Park Stallholder Application', to:

clerk@abertilleryandllanhilleth-wcc.gov.uk

or to the Council Offices, Mitre Street, Abertillery, NP13 1AE

If you have any questions, or need this form in a different format, please email us at **clerk@abertilleryandllanhilleth-wcc.gov.uk** or call us on 01495 217323

[Application Closing Date: Wednesday 1 April 2026 at 12pm](#)

We are charging all stallholders a non-refundable £10 fee for a stall. Payment will be requested once your application has been approved. This money will go to the Chair's nominated charities.

Stalls will be subject to the following conditions:

- The site will be open from 10:30am for stallholders to set up. Please do not arrive before 10:15am.
- There will be a dedicated vendor car park which you will need to move to after setting up.
- The event starts at 12pm (midday) and finishes at 7pm. Vendors **must** cease trading at **6pm** and be packed up by 7pm.
- If you wish to leave before 7pm, please speak to a member of event staff to ensure you can exit the vendor car park safely.
- Stallholders will be responsible for removing all of their own rubbish and ensuring their pitch is in a tidy state when they leave.
- Pitches will be allocated on the day.
- Shelter and a 6ft trestle table will be provided.
- If you require multiple pitches, please specify the amount in Section 3. You will need to pay the £10 per pitch.
- Stallholders cannot bring their own gazebos.
- **No alcohol** is to be traded/sold at this event.
- All stallholders **must** provide evidence of public liability insurance.
- No cars, bikes or dogs will be allowed on the field.

If you would like to attend as a vendor but do not want/need a traditional 'stall', please contact us and we can send our vendor form.

Section 1: Your Details

Trading Name	
Trader Type (e.g. Charity/Commercial)	
Contact Name	
Contact Email	
Contact Phone Number	
Where are you based?	
Please include evidence of your public liability insurance when you send your application form, or confirm that you will purchase it for the event if you are selected and will provide evidence at a later date.	

Section 2: Pitch Requirements

Please summarise what will be on your stall (e.g. selling wax melts, raffle raising money for charity)

We need to consider biodiversity and the environmental impact of our events. Please take into consideration:

- Not using glitter/sequins.
- Not using shredded paper or other things which are difficult to litter-pick.
- Reducing your usage of single-use plastics.
- Using the recycling facilities correctly on-site.

Please confirm that you have considered the environmental impact of your stall:

If you need power you must provide this yourself. Do you require power?

If yes, provide details about your power supply source:

Will you be selling/serving food or drink? (If **yes**, please provide details and send evidence of your food hygiene certificate with your application form)

Section 3: Requests and Requirements

Do you have any extra requests/requirements? (e.g. extra pitches)

Do you have any accessibility requests/requirements? (e.g. a pitch close to the entrance, disabled parking)