



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

**E-mail: clerk@abertilleryandllanhilleth-wcc.gov.uk
Telephone 01495 217323**

**Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE.**

**Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.**

NOTICE OF MEETING

13 May 2026

Dear Councillor

You are summoned to attend the Annual Meeting of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Council Offices Mitre Street and via video conferencing (Zoom) on **Wednesday 20 May 2026 at 7.00pm**. The agenda for the meeting is set out below.

Meetings of community councils in Wales are normally open to the public (except those parts of any meeting that discuss confidential matters). Public access to the Abertillery and Llanhilleth Community Council chamber is very limited but any member of the public who wishes to attend this meeting via Zoom should contact the council via the email address above.

Yours faithfully

Steve Edwards
Clerk

AGENDA

- 1. Election of Chair for 2026-27**
- 2. New Chair to sign Declaration of Office**
- 3. Appointment of Vice-Chair for 2026-27**
- 4. New Vice-Chair to sign Declaration of Office**
- 5. Apologies for absence**
- 6. Declarations of interest or dispensations**
- 7. Previous year's Chair's address (papers attached)**
- 8. Minutes of 29th April 2026 (papers attached)**
- 9. Public Questions (Standings Orders 3f)**
- 10. Appointment of bank authorisers**

To appoint four Members of the Council to be those empowered to sign Council cheques and to authorise bank payments on behalf of the Council, thus superseding all previous such appointments. (Currently Tracey Dyson, Barrie Page, Rob Phillips and Nick Simmons). The Chair of the Finance and Governance Committee should not be an authoriser.

11. Terms of Reference (papers attached)

To confirm the Terms of Reference, duties and authorities of Committees of the Council.

12. Standing Orders (papers attached)

To agree the Councils Standing Orders for 2026-27, based on model Standing Orders 2023 (Wales).

13. Financial Regulations (papers attached)

To agree Councils Financial Regulations (Wales) for 2026-27, based on model Financial Regulations (NALC) 2024.

14. Banking

To confirm the Councils banking arrangements, BACS and name of banking organisations we use for 2026-27.

15. Appointment of Members of Committees (paper attached)

To appoint Members of the Committees of the Council to supersede all previous such appointments:

- a) Leisure and Tourism Committee (up to nine Members and no fewer than five)
- b) Planning, Environment and Commerce (PlaCE) Committee (up to nine Members and no fewer than five)
- c) Finance and Governance Committee (up to seven Members and no fewer than five, The Chair of Council should not be on the Finance and Governance Committee)
- d) Human Resources Committee (three Members in addition to the Chair and Vice-Chair)
- e) Community Empowerment Committee (up to seven Members and no fewer than three)
- f) Joint Committee of Local Councils in Blaenau Gwent. (up to five Members and no fewer than three)

16. Chairs of Committees

If the current Chair of any Committee, excepting the HR Committee and Finance and Governance Committee, remains on that Committee then they shall remain Chair until such time as they resign from the position, or Council or the Committee elect a new Chair.

The Council will select the Chair of the Finance and Governance Committee, the Chair of Council automatically becomes the Chair of the HR Committee.

17. External bodies

To consider whether to nominate Members to the following external bodies:

- Blaenau Gwent CBC Scrutiny Committee
- Abertillery and District Twinning Association (2 reps)
- Blaenau Gwent Heritage Forum
- Blaenau Gwent Armed Forces Covenant Steering Group
- One Voice Wales Gwent Valleys Area Committee - 2 representatives
- One Voice Wales Larger Local Councils Committee – 1 representative

18. Insurance

Confirm that we have Insurance Cover and the need to increase the fidelity limit.

19. Policies (papers attached)

Review and confirm the following processes and policies

- Complaints Procedure
- Freedom of Information
- Data Protection
- Press/Media Policy

20. Section 137 spending

Review of Section 137 expenditure of (Local Government Act 1972)

21. Chairs Charity

Note the amount raised for 2025-26 for AYDMS/The Mitre

New Chair to confirm the charity for 2026-27.

22. Full Council meetings 2026-27

To agree the following schedule of meetings:

- 24 June 2026
- 29 July 2026
- 23 September 2026 – Solar Farm Grant meeting
- 30 September 2026
- 28 October 2026
- 25 November 2026
- 16 December 2026
- 13 January 2027 – budget-setting meeting
- 27 January 2027
- 24 February 2027
- 31 March 2027
- 28 April 2027
- 19 May 2027 – Annual Meeting (has to held within 14 days of the election on 6th May 2027)