

Leisure and Tourism Committee Terms of Reference

As amended & agreed 20 May 2026

To support community cohesion within the community council area and to strengthen local communities' links with people and communities from elsewhere through the provision of, and support for, public events, projects and initiatives.

The Committee should be nine voting Members – and, in any case, shall be no fewer than five – appointed by Full Council. The Committee may appoint additional Members as non-voting members of the Committee.

The Chair of the Committee shall convene an ordinary meeting of the Committee at least once every quarter.

The Committee shall have the authority to establish sub-committees and/or working groups from within the membership of the Committee and to appoint other Members of the Council to the sub-committees and/or working groups for which it is responsible.

The Committee shall have the authority to appoint members of the Committee (or of a sub-committee or working group) who are not Members of the Council. The Committee is advised to actively seek to appoint non-Council Members with specialist knowledge of matters that fall within the remit of the Committee, and these shall for all purposes be treated as non-voting members of that committee, sub-committee or working group.

The Committee's duties shall be:

To appoint, from within the membership of the Committee, the members of, set the terms of reference for, and manage the meetings and activities of the following working group (including any associated delegated budget) and any other sub-committees and working groups (including any associated delegated budget) whose management is delegated to the Committee by the Full Council:

- Christmas Lights Working Group

To appoint, from within the membership of the Committee, members of the following joint committees and external bodies:

- Blaenau Gwent Armed Forces Covenant Steering Group (one member)

To manage on behalf of the Community Council the following public events, projects and initiatives and to authorise expenditure within the associated budget lines that shall be delegated to the Committee by the Full Council:

- Christmas lights central contract (£31,750)
- Christmas lights overhaul and maintenance (£800)
- Christmas lights grants (£10,500)
- Christmas lights electricity costs (£1,250)

- Events and initiatives connected with Remembrance Sunday (£300)
- Maintenance of War Memorial sites (£3,500)
- Development of Abertillery War Memorial site (£4,000)
- Loneliness Project (£7,000)
- Viaduct Run/Ras Draphont (£6,000)
- Community summer cinema events (£7,250)
- Party in the Park (£12,000)
- Llanhilleth Summer Fete (£4,000)
- Musical concerts (£650)
- Brynithel Rugby Club Summer Fete (£4,000)

To manage on behalf of the Community Council any other public events, projects and initiatives and the associated budget lines that shall be delegated to the Committee by the Full Council.

To work with external agencies and grant-giving bodies, managing applications, as appropriate, by the Council for funding for events, projects and initiatives that fall within the remit of the Committee.

To scrutinise applications from external organisations for Council Grant funding for public events, projects and initiatives that fall within the remit of the Committee and to make recommendations to the Full Council.

To scope and cost proposals for Council support for projects, initiatives and public events in the subsequent financial year that fall within the remit of the Committee and to prepare a budget for these in accordance with the Council's budget-setting procedures.

On request, to provide reports and/or presentations to the Finance and Governance Committee in regards to project planning and expenditure.

To work with external agencies and grant-giving bodies, managing applications, as appropriate, by the Council for funding for events, projects and initiatives that fall within the remit of the Committee.

To consider the needs of the Community Council area and the opportunities for the Council in regards to the Well-being of Future Generations (Wales) Act 2015, the Blaenau Gwent Public Services Board Well-being Plan and the power to promote or improve economic, social or environmental Well-being under the Local Government Act 2000, and to make recommendations to the Full Council.