

## Survey roll-out – main survey

- 1) Both paper and electronic versions needed – website with links from our social media sites. **(Question – can we cope with the printing and preparation in house?)**
- 2) Publicity prior to launch – web site, social media, newsletter.
- 3) During this process run a small-scale test (possibly based on community centres or own councillors to gain feedback on refinements needed)
- 4) Launch survey – time-limited, paper versions to people centres ie, welfare/community centres, doctors’ surgeries, library, Miners institute. **(Further ideas on placements needed.)** Councillors to collect completed forms, distribute more as needed, or they can be returned direct to Council Offices, electronic version on the website. **(Question – would people be able to fill the survey in on-line and will we be able to get at the results for analysis?)**
- 5) At the end of the set time frame the results are collated to give usable data on people’s views.
- 6) The analysed results from the survey should be made available on the council website with links from the social media platforms. There should be a link in the newsletter to the data.
- 7) Areas where people have expressed themselves satisfied, we need no further surveys. Where people have expressed a desire for change, we should delve deeper into the nature of change needed.
- 8) The Youth survey may need to follow a different roll-out sequence.