



Grants - Criteria and Conditions

Please ensure that you have read the eligibility criteria and feel that your project is suitable for this grant before completing your application.

Eligibility Criteria:

- Grant recipients must be based in, or operate substantially in, the Abertillery & Llanhilleth Community Council area. The majority of members it serves should live in the area.
- Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project.
- Grants will not be awarded:
 - To groups without their own bank account;
 - To profit organisations/businesses (Community Interest Companies are eligible);
 - To informal groups;
 - To individuals (except in the case of Town in Bloom Community Tub payments);
 - To religious organisations, unless the grant benefits the wider community without regards to religion;
 - To schools, unless the grant is for extra-curriculars (i.e. not covered by the school's budget) and is paid direct to supplier by the Council;
- Retrospectively, for costs already incurred (except in the case of Town in Bloom Community Tub payments);
- Towards running costs, unless in exceptional circumstances;
- On an ongoing basis (e.g. annually) ;
- To any cause which the Council considers inappropriate or in opposition to its aims.

Conditions:

- The maximum grant amount is £3,000, unless in exceptional circumstances or as part of a Solar Farm Grant.
- Grant applications must be submitted on our application form. Grant applications in a different format will not be considered.
- The council will not reclaim VAT on any grants awarded.
- Grant applications will be reviewed in the first instance by Council's officers, to ensure the form is completed correctly and the applicant is eligible. Applications which do not meet the eligibility criteria will not be considered by Council or the relevant committee.
- Grant recipients should acknowledge the support given by ALCC in any advertising, programmes or other publicity for an event.
- Grant recipients should mention ALCC in any social media posts relating to the grant funding.
- ALCC will send grant recipients relevant assets such as logos and social media links upon confirmation of the grant allocation.
- Grants are awarded at the discretion of ALCC and we must have the legal power to incur the spending.

- In the event of any activity or service funded by a grant from the Council not proceeding, ALCC is entitled to require repayment of some or all of the grant.
- In the event that a grant recipient wishes to use the funding for a different purpose than it was awarded for, they must not spend the funding and should submit a new grant application to re-allocate it for the new purpose.
- In the event of grant funding being used for purposes other than which the grant was awarded for, ALCC is entitled to require repayment of some or all of the grant.
- In the event that a grant recipient is successful in securing funding from a different source for the same project, ALCC may request repayment of some or all of the grant.
- If requested, grant recipients must provide a completed Grants Completion and Feedback Report detailing how the funding was spent. Council will not consider further grant applications from the organisation if this report is not received, unless in exceptional circumstances.

The Application Form begins on the next page.



Grants – Application Form

Please specify which grant you are applying for:

Council Grant	
Loneliness Project Grant	
Christmas Lighting Grant	
School Transport Grant	

Organisation Name	
Organisation Type <i>Provide your registered charity number, if applicable</i>	
Organisation Address <i>If your organisation is not based in one premises, please state which areas you cover</i>	
Grant Amount Request	£

What would this funding be used for? <i>Please be as precise as possible</i>

How does your project benefit the Abertillery and Llanhilleth area and its residents?

How many residents of our wards do you believe will benefit from this project?

What is the total cost of your project?

£

Please detail any project costs which will be met by your group

Please include details of other grant funding bids you have applied for or received for this project

Exceptional Circumstances

If the amount requested is greater than £3,000, or if the grant request is for running costs, please explain what the exceptional circumstances are:

This section will be removed prior to circulation to members and on our website.

Your Details

You can request for this information to be deleted from our files at any time by emailing us at clerk@abertilleryandllanhilleth-wcc.gov.uk

Name of applicant	
Contact email address	
Contact telephone number	
Role in organisation	
Signed	
Date	

Payee Information

This is optional, but will help us make the payment quicker if your grant request is approved.

Account Name	
Account Type <i>Business or Personal</i>	
Account Number	
Sort Code	

Please include the following supporting documents with your application:

- Quotations for the works the grant will fund (if applicable)
- A bank statement reflecting the organisation's current financial position
- *Optional:* letters of support, plans for works involved or any other relevant documentation you feel is necessary for Council to make an informed decision.

To submit your application:

Email: clerk@abertilleryandllanhilleth-wcc.gov.uk

Post:

The Clerk, Abertillery and Llanhilleth Community Council, Mitre Street, Abertillery, NP13 1AE