

**MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE OF ABERTILLERY
AND LLANHILLETH COMMUNITY COUNCIL HELD ON 17 APRIL 2026 at 6:00 pm at the
Council Offices, Mitre Street, Abertillery.**

PRESENT

Councillors: Steve Bard (Chair), Frankie Baker, Lucy Harmer and Nick Simmons

Officers: Molly Jones (Deputy Clerk) and Erika Davies (Deputy Clerk)

Absent: Mike Whatley,. Bruno Gôes Maciel

1. Apologies for Absence

Apologies were received from Mike Whatley

2. Declarations of Interest or Dispensations

None.

3. Minutes 13 March 2026

The Committee **RESOLVED** that the minutes were a true and correct record.

4. Internal Audit Report

The Committee agreed that the report was a good indication of the financial health of the Council. They are pleased with the work that the Internal Auditor has done with us and see him as acting as a critical friend. The Allotment lease issue are dealt with under a separate agenda item.

The Committee **RESOLVED** to recommend that Council note and accept the Internal Auditor Report.

5. Budget Report

The Committee reviewed the report. They noted that the following:

- Staff salaries show a underspend of just over £30,000, this is because the 4 quarter invoice form BGCBC had not been received.
- The IT budget (Code 4230) shows an overspend of £4627 this is because Website costs had been allocated to the wrong code, they should have been allocated to code 4220. Officers will amend.

No further issues.

6. External Audit Timeline

The Clerk explained this years timeline and that we had a deadline of end of June to get all work completed and signed off on the Annual Return. It was noted that we are due the triannual full audit this year, which means additional paperwork to be spend off to Audit Wales.

Council should be able complete the work within the timescales.

7. April Bank Reconciliation

Mike Whatley and Bruno Gôes Maciel will complete the April 2026 bank reconciliation.

Initial:

Date:

8. Allotment Leases

The Clerk gave a brief update. The Council had not asked for any rental income from any of the allotment sites this year as there is still a number of issues to be resolved around leases and the Clerk felt there was a risk that the Council would have de facto responsibility for allotments if we ask for rental income from any of the sites.

The Clerk will be reviewing the allotment situation at the next PlaCE committee meeting and bring any recommendations back to full Council.

9. Date of Next Meeting

Friday 15th May. 2026 at 6pm

The meeting ended at 6:39pm.

Minutes produced by Steve Edwards, Clerk.

Signed as correct record by the Chair.....

Date.....

Initial:

Date:

Initial:

Date: