



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

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Our Ref: **NOTICE OF MEETING**

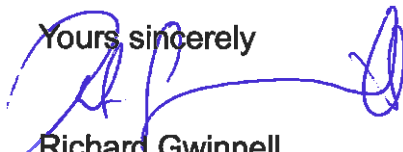
20 March 2019

Dear Councillor

You are summoned to attend a meeting of the Council of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Mitre Street, Abertillery on **Wednesday 27 March 2019 at 7.00pm**. The agenda for the meeting is set out below.

The Council may suspend standing order 3(x) if it wishes the meeting to last beyond two hours, at the appropriate point in the meeting.

Yours sincerely



Richard Gwinnell
Town Clerk

**COUNCIL AGENDA
WEDNESDAY 27 MARCH 2019 at 7.00pm**

1. Apologies for absence and welcomes

To receive apologies for absence from Councillors and welcome new attendees.

2. Declarations of interest or dispensations

Members who consider that they have an interest to declare are asked to state the item in which they have an interest and the nature of the interest. Any member who is unsure should seek advice prior to the meeting in order to expedite matters at the meeting itself.

3. Minutes: Council 20 February 2019 (attached)

To confirm the minutes of the above meetings as a correct record.

4. Minutes: Human Resources Committee 1 March 2019 (attached)

For committee members to confirm the minutes as a correct record and for Council to note.

5. Questions from the public

To receive questions from the public and provide answers where possible.

6. Council Action List (attached)

To update Council on actions taken resulting from past decisions.

7. Finance Order (attached)

To consider spending to be made and already made.

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8. Budget 2019/20: Projects and Partnerships Working Group Proposals

To receive a progress report on budget discussions and decide next steps.

9. Solar Farm Grant 2018: Projects and Partnerships Working Group Proposals

To receive a progress report on solar farm grant discussions and decide next steps.

10. Applications for grants or assistance and grant opportunities (attached)

To consider any applications received and any funding opportunities members are aware of.

11. Defibrillators

To receive a verbal progress report and decide next steps if required.

12. Committees and Working Groups (attached)

To review committee and working group memberships, given recent co-options.

13. Reports back on relevant training or meetings attended

To receive reports back on relevant meetings or training attended on behalf of the Council.

14. Llanhilleth Park

To consider and respond to an email from Blaenau Gwent CBC.

15. Payroll Services Provision

To receive an update on progress with changing ALCC's payroll service provider.

16. Independent Remuneration Panel (IRP) for Wales Annual Report 2019 (attached)

To discuss the IRP determinations relating to community council members allowances and decide what members allowances to pay in 2019/20.

17. Chair's announcements and other relevant correspondence

To receive announcements from or deal with correspondence raised by the Chair or officers.

18. Celebrating Local Success

To receive verbal reports on local achievements and successes.

19. Resolution to exclude the press and public

Members are recommended to consider and resolve that, by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20. Christmas lights

To consider reports back from officers and the Working Group and decide next steps.

**MINUTES OF A MEETING OF ABERTILLERY AND LLANHILLETH COMMUNITY
COUNCIL (ALCC) HELD ON 20 FEBRUARY 2019 at 7.00pm
in the Council Chamber, Mitre Street, Abertillery**

PRESENT: Councillors:

Keri Bidgood, Gill Clark, Roger Clark, Tracey Dyson, Julie Holt (Chair) (in the Chair), Mark Lewis, Rob Phillips and Nick Simmons

Officers: Steve Edwards, Deputy Clerk and Richard Gwinnell, Town Clerk

ABSENT: Councillors Peter Adamson, Gary Oakley, Perry Morgan, Allen Rees, Glyn Smith, Bernard Wall, Graham White and Trudy Williams

196. APOLOGIES FOR ABSENCE AND WELCOMES

Apologies for absence were received from Councillors Adamson, Oakley, Rees, Wall and Williams.

197. DECLARATIONS OF INTEREST

No members declared any personal or prejudicial interests.

198. MINUTES – COUNCIL – 16 JANUARY 2019 and 30 JANUARY 2019

Council RESOLVED:

- (1) that the minutes of the Council meeting held on 16 January 2019 be confirmed as a correct record, for signature by the Chair, subject to the addition of the word “not” between the words “could” and “support” in paragraph three on page six (minute number 179) and
- (2) that the minutes of the Council meeting held on 30 January 2019 be confirmed as a correct record, for signature by the Chair.

199. MINUTES – HUMAN RESOURCES COMMITTEE – 10 DECEMBER 2018

The members of the Human Resources Committee confirmed that the minutes were a correct record of the meeting.

Council RESOLVED that the minutes of the Human Resources Committee meeting held on 10 December 2018 be confirmed as a correct record, for signature by the Chair, and their contents be noted.

200. QUESTIONS FROM THE PUBLIC

There were no public questions for this meeting.

201. COUNCIL ACTION LIST

Questions were asked and replies were given about progress with the blue plaque for John Selway, the cleaning of the Abertillery war memorial, the Jubilee Square gates, the roll-out to all members of ALCC emails and why one member was still not using an ALCC email account, when it appeared from email evidence that he could access it.

Discussion ensued on the need for better maintenance of Jubilee Square, for cleaning of the steps and slabs and for better control of access (e.g. barbed wire to prevent people climbing over the gates and vandalism). Whether ALCC could have a key to open the gates for special events and community use, as well as who was responsible for Jubilee Square, was also questioned. The Chair stated that she would raise these queries with Blaenau Gwent County Borough Council (of which she was a member) and report back in due course.

Council RESOLVED:

- (1) to note the updates shown in the action sheet
- (2) to write a letter of thanks to Daniel Edwards of Lawrence Memorial Masons, for the work he did (free of charge) to clean the Abertillery War Memorial
- (3) to receive a report back from the Chair on Jubilee Square access and cleaning.

202. PROJECTS AND PARTNERSHIPS WORKING GROUP (P&PWG) REPORT BACK

Councillor Gill Clark (Chair of the P&PWG) circulated notes of the Working Group meeting held on 18 February 2019. A copy is available on request. She had spoken with the Clerk since that meeting and it was clear the Council needed to decide, which organisation the solar farm grant should be paid to, pending the establishment of the proposed Cwmtillery Partnership, to avoid the risk of losing the funding due to the delay. Councillor Gill Clark proposed that the grant be paid to Abertillery Excelsiors FC, pending the establishment of the Cwmtillery Partnership.

Discussion ensued on how the £35k would be spent. The notes of the P&PWG spelt out what was proposed and what that would cost. It was suggested and agreed by members that the shortfall of approx. £3,000 would be required as contingency funding. It was also made clear that Coetir Tyleri were not asking for funding at this stage (so the £15k listed for cabins, composting toilets etc was excluded from this £35k grant request).

Members discussed the proposal for two councillors to be on the new partnership when it was formed. It was considered important that these should be Cwmtillery councillors.

Council RESOLVED:

- (1) that the Solar Farm grant of £35,000 be allocated to deliver the plans listed and costed in the notes of the P&PWG held on 18 February 2019
- (2) that all the organisations involved in delivery of the proposals work together to link up the various elements of the project
- (3) that the organisations involved form an over-arching group ("the Cwmtillery Partnership"), with officers in place who are able to drive the project forward
- (4) that the new partnership be responsible for providing evidence of exactly how the

- money has been spent and the impact it has
- (5) that Councillors Roger Clark and Mark Lewis be nominated to represent ALCC on the new Cwmtillery Partnership, when it is established
 - (6) that the grant be paid to Abertillery Excelsiors FC, and Abertillery Excelsiors FC manage the funding and delivery of the project, pending the establishment of the new Cwmtillery Partnership.

203. VACANCIES FOR COUNCILLORS

The Clerk circulated two applications for the Abertillery vacancy, from Amanda Edwards and Beverley Lucas. He explained that:

- Councillor Steve Bard (Six Bells) had resigned on 16 January 2019
- Councillor Ivor Beynon (Aberbeeg) had resigned on 15 January 2019
- it was traditional to write letters of thanks to former councillors
- the deadlines had passed for ten electors to ask for elections in the Six Bells and Aberbeeg wards and no such requests for elections had been made
- the Council therefore needed to co-opt councillors for those wards as soon as possible
- two applications had been received for the Abertillery vacancy
- both applicants had indicated that they preferred to serve the Abertillery ward but were happy to serve other wards if necessary
- Amanda Edwards' application had been received first
- any vacant seats remaining would need to be re-advertised.

Council RESOLVED:

- (1) to write letters of thanks to former Councillors Bard and Beynon
- (2) to appoint Amanda Edwards as a co-opted councillor for the Abertillery ward
- (3) to appoint Beverley Lucas as a co-opted councillor for the Six Bells ward
- (4) to advertise the remaining vacancy for the Aberbeeg ward.

204. FINANCE ORDER

The Deputy Clerk pointed out that the cheque to Commercial Christmas for £4,989.60 (25% payment) had not been sent, as decided by the Council in December and again in January. That cheque had now been cancelled.

Council RESOLVED to approve the payments listed in the Finance Order, with the exception of the cheque for £4,989.60 to Commercial Christmas.

205. APPLICATIONS FOR GRANTS OR ASSISTANCE AND GRANT OPPORTUNITIES

The Clerk explained that Tillery Dragons had asked, in a recent email, for £200.

Council RESOLVED:

- (1) to grant £100 to the Knit and Natter Club, Llanhilleth, to help towards the costs of purchasing wool, to make garments and blankets for charities for premature babies, homeless people and animals, as well as other local clubs/charities/causes

(2) to grant £200 to Tillery Dragons Netball, to help towards the costs of a trip for 35 local girls to represent Abertillery at a netball festival in October in Paris.

206. ST. DAVID'S DAY CONCERT

The Chair gave an update on preparations for the St. David's Day concert, which would be held on Friday 1 March at 7.30pm at St Michael's Church, Abertillery. Several local choirs and bands were performing. Abertillery Learning Community were unable to send a choir, as it was half term and Abertillery Youth Drama and Music Society were unable to perform, as they had reached their number of performances limit. Programmes were being produced as usual and members were asked to act as volunteers on the night, selling programmes, arranging chairs etc. A member asked whether Ysgol Gymraeg Bro Helyg could be asked to perform. The Chair welcomed this, as long as the request and response were swift.

Council RESOLVED to note the update.

207. DEFIBRILLATORS

The Deputy Clerk updated Council on the purchase of the defibrillators previously decided by Council. The defibrillators and cabinets had arrived, but unfortunately the wrong cabinets had been supplied. The correct cabinets were on order. Reaching agreement with the owners of the nine sites where the defibrillators would be installed was nearing completion. Three quotes from electrical installers had also been received and the successful contractor would be selected when the correct cabinets arrived, on the basis of cost, experience and local labour. Installation and advertising would follow shortly after. The Council did not need to decide on the quotes, as the amount involved was below the limits in the Council's Standing Orders.

Council RESOLVED to note the update.

208. THE COUNCIL'S STANDING ORDERS

The Clerk outlined his report and circulated the new model standing orders proposed by the National Association of Local Councils (NALC) and issued by One Voice Wales (OVW) in June 2018, with changes to reflect local variations (additions and deletions) as decided on previously by the Council, e.g. in respect of public questions at meetings, time limits for meetings, motions and speaking, the process for dealing with planning applications, the ALCC committee structure and so on. The changes from the model were tracked, so that any additions or deletions stood out and were on record. A copy of the tracked-changes version is available on request.

The Clerk outlined the new model and all the changes in detail. He also outlined the options open to Council to amend the model standing orders (e.g. in respect of section 24 of the NALC model). The Clerk suggested that members take away the tracked-changes version and consider it further, and that it be sent to all other members, who were absent from the meeting today, and that the proposed new standing orders be re-submitted to a future Council meeting for final adoption.

Members asked questions and agreed on various options (e.g. to remove section 24 of the NALC model). Members stated that they were happy that they had considered the standing orders and options sufficiently, to enable them to adopt them today.

Council RESOLVED to adopt the new model standing orders, with the changes outlined by the Clerk and shown in the tracked-changes version, and to issue the resulting new standing orders for Abertillery and Llanhilleth Community Council to all members as soon as possible.

209. REPORTS BACK ON RELEVANT TRAINING OR MEETINGS ATTENDED

Councillor Simmons reported back on the consultative meeting held on 5 February 2019 between Blaenau Gwent County Borough Council (BGCBC) and the town and community councils (T&CCs) in the area, and the pre-meeting with other T&CC reps. There was an issue with the number of attendees (some T&CCs sent two reps, some sent more), discussion on the BGCBC budget and discussion on the Charter between BGCBC and the T&CCs, which needed to be reviewed, as it was not working effectively. A workshop to discuss the Charter further would be held on 27 February and he would be attending that, along with ALCC's other representative (Councillor Wall or a named substitute) and the Deputy Clerk.

Councillor Dyson reported that she had attended the Blaenau Gwent Armed Forces Covenant Steering Group, which was busy working to better the lives of former military service men, women and families. Any group could make a grant application to The Covenant Steering Group, for funding for relevant activities or events (e.g. a military display at a community event such as Aberfest).

Councillor Simmons stated that he had proposed the vacant site next to Tesco (Castle Street) as a candidate site for an out of town retail and leisure park, as part of the new Blaenau Gwent Local Development Plan, which was under development. This was a personal submission, not on behalf of the Council. BGCBC had responded positively, that they were considering his proposal.

The Clerk reported back on the One Voice Wales Larger Local Councils Committee, which he had attended on 6 February. The key speakers were representatives of the Wales Audit Office (WAO), talking about their reports "Financial Management and Governance: Town and Community Councils 2017-18" and "Internal Audit Arrangements at Town and Community Councils in Wales". These were available for anyone to see on the WAO website. The Clerk outlined key messages from the WAO presentation, as circulated to all ALCC members by email previously.

Council RESOLVED to note the reports back.

210. ANNUAL HONORARIUMS

The Clerk stated that the Council had, for many years, granted an honorarium of £40 to the driver of the vehicle which pulled Santa's sleigh at Winterfest and £75 to the caretaker of the Mitre Street building, in recognition of the services they gave the Council in the year gone by.

Council **RESOLVED** to grant honorariums of £40 to the driver of the vehicle which pulled Santa's sleigh at Winterfest and £75 to the caretaker of the Mitre Street building, in recognition of the services they gave the Council in 2018.

211. ONE VOICE WALES MEMBERSHIP 2019/20

Council **RESOLVED** to renew its membership of One Voice Wales for the year ahead, at a cost of £2,497.00.

212. COUNCIL MEETING DATES

Council **RESOLVED**, in light of forthcoming bank holiday/school holiday dates and the amount of business to be dealt with, to amend the meeting dates and times agreed on 7 June 2018 as follows:

- 4 March 2019 at 7pm – extra meeting - with BGCBC representatives
- 27 March 2019 at 7pm – ordinary meeting – as originally scheduled
- 17 April 2019 at 7pm – ordinary meeting – changed from accounts and budget issues only to deal also with any other relevant ordinary Council business items
- 24 April 2019 at 7pm – ordinary meeting – cancelled
- 15 May 2019 at 7pm – additional meeting for ordinary Council business (short agenda) followed immediately by
- 15 May 2019, immediately after the ordinary meeting, annual Council meeting.

The Clerk reported that the following meeting would ordinarily be on the last Wednesday in June, if Council on 15 May agreed to follow its traditional meeting times pattern.

213. PROMOTIONAL MATERIALS

The Deputy Clerk reported that free samples of promotional materials such as pens, key rings or diaries, with ALCC's name printed on them, were regularly received from companies, seeking to sell more of the same to the Council, so that it could promote ALCC. He asked if the Council wished to invest in buying such promotional materials (e.g. 150 pens for £69), for future events or marketing purposes.

Members supported the use of pop-up banners, promoting ALCC and its services at future events, but not promotional give-away materials such as pens, diaries etc.

Council **RESOLVED** NOT to purchase such materials.

214. IMPROVING SUSTAINABILITY – REDUCING PRINTING

The Chair referred to the amount of paper and printing required if all members continued to have paper copies of agendas for meetings. She suggested that most people could now read agendas, minutes and reports on screen and that printing be reduced to a minimum, including stopping the printing of appendices to reports. As Chair, she needed a paper copy to write notes on, during meetings. Others may not need paper copies.

Other members suggested that:

- papers only be printed out if a member individually requested a paper copy
- the Council explore the use of tablets for members instead of papers
- tablets could possibly be linked to the TV monitor already agreed by Council
- the TV screen agreed previously would not be used very often and was not an effective solution; it would be a waste of public money
- everyone should be mindful of the costs of paper and printing and the Council should be as paperless as possible.

The Deputy Clerk pointed out that the budget agreed on 16 January did not include a TV monitor. The Clerk advised that investing in a TV screen and/or tablets would have to be discussed, along with any other budget priorities, by the Projects and Partnerships Working Group and recommended back to Council as part of the budget in due course.

Council RESOLVED to cut down on physical printing wherever possible in future.

215. CHAIR'S ANNOUNCEMENTS AND OTHER RELEVANT CORRESPONDENCE

The Chair announced that she had received tickets for the Nantyglo and Blaina Town Mayor's Concert on 5 March, but she could not attend. Nor could the Vice Chair.

Council RESOLVED to extend the invitation to all members.

216. CELEBRATING LOCAL SUCCESS

Council RESOLVED to write to the Friends of Six Bells Park, congratulating them on their success with the new kiosk and wishing them success with their Easter events, and announce their success on the ALCC website.

217. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

Council RESOLVED to exclude the press and public from the meeting for the following items of business, by virtue of The Public Bodies (Admission to Meetings) Act 1960, on the grounds that disclosure of the matters to be discussed would be prejudicial to the public interest by reason of the confidential nature of those matters.

218. APPOINTMENT OF INTERNAL AUDITOR

The Deputy Clerk reported that:

- the Council had already appointed Hugh O'Sullivan as its Internal Auditor for 2016/17 and 2017/18
- an advert had been placed on the Council's website and on the One Voice Wales website for an Internal Auditor for ALCC for the next three years (and possibly up to two further years), as previously agreed by Council
- two responses had been received
- one company had quoted for one year, a rate calculated on the basis of 1.5 days' work; this may be an underestimate of the work required, given past experience
- Mr O'Sullivan had quoted the same £50 hourly rate plus mileage as he had charged previously
- officers and the Council had already worked for over a year with Mr O'Sullivan,

- so he knew the history of ALCC and the audit background in detail
- the Council had already received a professional and valuable service from, and had an established working relationship with, Mr O'Sullivan
- officers therefore recommended the Council to appoint Hugh O'Sullivan.

Council RESOLVED:

- (1) to appoint Hugh O'Sullivan as its Internal Auditor for 2018/19, 2019/20 and 2020/21, with the possibility of an extension for up to a further two years, at a rate of £50 per hour plus mileage, as quoted
- (2) to delegate authority to officers to finalise the details of the engagement process.

219. CHRISTMAS LIGHTS PROVISION

The Clerk circulated copies of the notes of the Christmas Lights Working Group held on 4 February 2019. A copy is available on request. He informed members that he had written to the Council's contractor, ending the contract, and asking for the remaining lights to be removed. Payment of the 50% outstanding had not been made, in line with previous Council decisions.

Discussion ensued on the fact that some Christmas lights were still up and whether action should be taken to remove them, and when. It was suggested that the Council proceed with caution and possibly remove the old lights when new lights were put up, if they were not taken down in the meantime.

Discussion also ensued on re-tendering and the need to decide what lights the Council wanted in future, due to the rising costs and vastly differing quotes received in 2017. It was stated that several areas (Llanhilleth, Soffryd and Brynithel) were already deciding to do their own light displays and that other outlying areas may want to do so too. This would enable ALCC to focus its future spending on a better display in the principal town of Abertillery. It was also suggested that Christmas trees with lights may be better and possibly cheaper than street-hanging or lamp-post hung lights.

Following various suggestions:

Council RESOLVED that members of the Christmas Lights Working Group and Shop Local Working Group and local ward members continue discussions with local groups, tenants and residents' associations and shopkeepers on whether they would be interested in providing and funding their own Christmas lighting displays in future.

The meeting ended at 9.00pm.

Signed as a correct record by the Chair

NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.

Minutes produced by Richard Gwinnell, Clerk

**MINUTES OF A MEETING OF THE HUMAN RESOURCES COMMITTEE OF
ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL (ALCC) HELD ON 1 MARCH
2019 at 10:30am in the Council Chamber, Mitre Street, Abertillery**

PRESENT: Councillors:

Gill Clark, Julie Holt (Chair), Rob Phillips, Allen Rees

Officers: Steve Edwards, Deputy Clerk

220. APOLOGIES FOR ABSENCE AND WELCOMES

None

221 DECLARATIONS OF INTEREST

The Deputy Clerk declared a pecuniary interest.

222 EXCLUSION OF THE PRESS AND PUBLIC

The Committee **RESOLVED** to exclude the press and the public from the meeting for the next item of business, by virtue of The Public Bodies (Admission to Meetings) Act 1960, on the grounds that disclosure of the matters to be discussed would be prejudicial to the public interest by reason of the confidential nature of those matters.

223 STAFFING MATTERS

The Deputy Clerk raised one issue to discuss:

1. Approval for the Deputy Clerk, Steve Edwards, to take on other employment.

The Deputy Clerk left the meeting after a brief discussion on what the other employment would entail and possible impacts on his current role as Deputy Clerk.

The Committee **RESOLVED:**

1. That written consent be given to the Deputy Clerk, Steve Edwards, for him to undertake other employment as the Clerk to Crickhowell Town Council.

The meeting ended at 11:00am

Signed as a correct record by the Chair

NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.

Minutes produced by Steve Edwards, Deputy Clerk

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**ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL
COUNCIL MEETING
27 MARCH 2019**

ACTION SHEET

This action sheet lists decisions previously taken by the Council, where specific action is required to implement the decision. Its purpose is to monitor those decisions, to ensure decisions are implemented and ensure Council is kept up to date on the situation. It does not include decisions on matters which are confidential (e.g. contracts in progress or staffing matters).

Past decisions will remain on the decision sheet until they have been implemented and reported back to Council, or Council has decided they are out of date. Once reported back as complete (or overtaken by events), they will be removed. Decisions to be removed after this meeting are shaded and marked *

Meeting	Minute ref	Decision / action required	By whom	Position report
Council 12.7.17	42 (6)	Arrange Code of Conduct training – attendance mandatory for all members	Clerk	All have attended except 1 member
Council 31.1.18 ordinary	207	Publicise, via the Council's website, relevant funding streams to which local community groups or organisations may apply	DC	In progress – will do in future – no need to stay on list *
Council 25.4.18	294 (1)	Invite Simon Morgan of Admiral Nurses to a future Council meeting	Clerk	To be invited when agenda is short
Council 27.6.18	23	Progress two blue plaques, for John Selway and Roger Cecil, at Jubilee Square	Clerk/DC	JS plaque received. To be put up asap, planned for Aberfest
Council 25.7.18	48 (2)	Agree terms of engagement with the Internal Auditor	Clerk	Completed *
Council 25.7.18	52 (2)	Add feedback on grants to the Council's website as soon as possible	Clerk / DC	
Council 26.9.18	62 (1)	All members encouraged to sign up to Town Shops Facebook and share with friends	All members	No need to keep on action list *
Council 26.9.18	62 (4)	Investigate facilitating a quarterly problem solving and business networking session; any costs to come back to Council for approval	SLWG	
Council 26.9.18	66 (2)	Speak to Tredegar Town Council re how they run their public toilets	Clerk / DC	
HR Ctte 24.10.18	80	Take suggested amendments to HR terms of reference back to Council	Clerk	To be done at annual Council meeting
Council 24.10.18	89	Invite the Leader and other reps of Blaenau Gwent CBC to attend future ALCC meetings, arranged just for that purpose, with dates and times to be agreed	Clerk	Invited 4 March 2019 - further dates to be arranged *
Council 24.10.18	92 (2)	Devise suggested criteria for future grants and report back to Council with recommendations	GCWG / Chair	In progress
Council 24.10.18	93	Officers to be given access to the new ALCC shop local/trader Facebook page as soon as it is established	SLWG members	
Council 7.11.18	113	Allocate up to £15,000 from reserves to pay as soon as possible for up to 10 defibrillators: purchase, installation, training and publicity	Clerk / DC	£15k transferred. Work continues on defib roll-out
Council 21.11.18	133	Publish GDPR policies to website as required	Clerk	Completed *

Council 21.11.18	135	ALCC email accounts to be mandatory with immediate effect	Clerk / DC	All members getting info via ALCC emails. 3 members asked for paper copies *
Council 21.11.18	138(3)	Blaina Riots Plinth – seek further details of the help or funding they are asking ALCC for	Clerk	Question asked. Reply awaited
HR Ctte 10.12.18	151	Meet in new year re staff job descriptions	Chair of HR / Clerk	
Council 12.12.18	156	Ask for more details of the Ebbw Fach Crime Prevention Panel and let members know	Clerk	Questions asked. Reply awaited
Council 12.12.18	161(1)	Consider cost effective use of officer time as part of future decision making, including decisions on the budget and future projects	Council	
Council 12.12.18	161(2)	Consider further overtime payments for staff, employing project staff, an Admin Assistant and work experience placements	HR Ctte	
Council 12.12.18	161(3)	Use a mixture of TOIL and overtime in future	HR Ctte	
Council 12.12.18	162(2)	Develop terms of reference for a Well-being Committee and submit to Council for approval	Clerk	
Council 12.12.18	172(2)	Enter into [a payroll service provision] agreement with BGCBC if possible	Clerk	In progress
Council 16.1.19	181(1)	Support the submitted Cwmillery project proposals in principle, subject to further work, checks and discussions	Council / Clerk / DC / P&PWG	See updates below *
Council 16.1.19	182(2)	Ask the solar farm company for the funding, to allocate for these proposals, subject to further work, checks and discussions	Clerk	Request made. Discussions continuing
Council 16.1.19	182(4)	Meet as soon as possible with representatives of CANCO, CLEAN, Coetir Tyleri and other appropriate people/organisations in the area, including Dr David Llewellyn, to discuss the proposals further and decide how to proceed towards funding and delivery of the proposals	P&PWG / Chair	Meeting held 18.2.19 *
Council 30.1.19	189(5)	Ask EAS if they need a rep on Bro Helyg	Clerk	Question asked. Reply awaited
Council 30.1.19	190(2)	Report back to Council on budget options and meet with reps of bodies re solar farm grants	P&PWG / Chair	In progress
Council 30.1.19	190(5)	First meeting of P&PWG to be 18 Feb 19	Chair	Held *
Council 30.1.19	192(2)	Ask Tillery Dragons Netball, how much they were seeking	Clerk	Completed *
Council 30.1.19	195(4)	Discuss future Christmas lights provision and report back to Council with options	CLWG / Chair	In progress
Council 20.2.19	201(2)	Write letter of thanks to Daniel Edwards (Lawrence Memorial Masons) for his work on the Abertillery war memorial	Clerk	Completed and announced on ALCC Facebook page*
Council 20.2.19	201(3)	Report back following discussions with BGCBC re Jubilee Square gates and cleaning	Chair (J Holt)	
Council 20.2.19	202(6)	Pay solar farm grant to Abertillery Excelsiors FC	Clerk	Awaiting funding from solar farm company
Council 20.2.19	203(1)	Write letters of thanks to former Cllrs Bard and Beynon	Clerk	Completed *
Council 20.2.19	203(2) and (3)	New members co-opted; declaration/induction/ amending committee lists required	Clerk / DC	In progress

Council 20.2.19	203(4)	Advertise the remaining vacancy for Aberbeeg	Clerk	Completed *
Council 20.2.19	205(1)	Pay grant to Llanhilleth Knit and Natter Group	Clerk	Completed *
Council 20.2.19	205(2)	Pay grant to Tillery Dragons Netball	Clerk	Completed *
Council 20.2.19	208	Issue new standing orders to all members	Clerk	Completed *
Council 20.2.19	210	Pay honorariums to caretaker and driver	Clerk	Completed *
Council 20.2.19	211	Renew Council membership of One Voice Wales	Clerk	Completed *
Council 20.2.19	212	Meeting date changes - publicise	Clerk	In progress
Council 20.2.19	214	Cut down on physical printing wherever possible in future	Clerk / DC / members	In progress – no need to keep on list *
Council 20.2.19	215	Extend invitation to all members for Nantglo and Blaina Town Mayor's Concert	Clerk	Completed *
Council 20.2.19	216	Friends of Six Bells Park – success – write letter and announce on website	Clerk / DC	
Council 20.2.19	218(2)	Finalise details of engagement process with the Internal Auditor	Clerk / DC	
Council 20.2.19	219	Members of the Christmas Lights Working Group and Shop Local Working Group and local ward members continue discussions with local groups, tenants and residents' associations and shopkeepers on whether they would be interested in providing and funding their own Christmas lighting displays in future	Members	

Abbreviations

DC = Deputy Clerk

PQ = Public Question

Ctte = Committee

CEWG = Centenary Events Working Group

SLWG = Shop Local Working Group

FT = Ffrindiau Tyleri

CLWG = Christmas Lights Working Group

A&LCC = Abertillery and Llanhilleth Community Council

P&PWG = Projects and Partnerships Working Group

Cllr = Councillor

BGCBC = Blaenau Gwent County Borough Council

RFO = Responsible Financial Officer

DBS = Disclosure and Barring Service

WBWG = Well-being Working Group

GCWG = Grants Criteria Working Group

Author: Richard Gwinnell, Clerk to the Council

Updated: 19 March 2019

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THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD

E-mail : clerk.alcc@gmail.com

Telephone 01495 217323

*Agenda
Item 7*

www.abertilleryandllanhilleth-wcc.gov.uk

Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE.

Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.

The accounts listed hereunder are presented at the 27 March Council meeting
(Finance Order No 7 – February 2019 to March 2019)

Cheques that have been Presented between 5 February 2019 to 5 March 2019

Payee	Nature of Payment	Amount	Date of payment
Bakehouse Print Ltd	Window Stickers for Shop Local Group	£150.00	12/02/19
Society of Local Council Clerks	Membership for Clerk	£220.00	20/02/19
Society of Local Council Clerks	Membership for Deputy Clerk	£175.00	20/02/19
Information Commissioner's Office	Annual Fee	£40.00	12/02/19
Royal British Legion	Wreath – P Morgan	£25.00	07/02/19
AR Digital	Printing December	£73.60	11/02/19
EE Dykes	Adam Street Allotments Rental	£484.00	13/02/19
G White	Members Allowance	£150.00	05/03/19
P Adamson	Members Allowance	£150.00	08/02/19
CF Corporate	Printer Lease – March 2019 to May 2019	£302.89	12/02/19
Six Bells Community Centre	Council Grant	£250.00	19/02/19
Abertillery Orpheus Male Choir	Council Grant	£350.00	19/02/19
Staff Costs	Tax and Pension for January	£1,733.59	Various
R.Gwinnell	Mileage	£69.30	25/02/19
AR Digital	January Printing	£107.84	27/02/19
Hospice of the Valleys	G.White Ward Donation	£200.00	05/03/19
One Voice Wales	Annual Membership	£2,497.00	26/02/19
Staff Costs	Salary, Tax and Pension for February	£4,526.88	Various
Total		£11,505.10	

Income during the period: £163 from St David's Day Concert and £567 from Chairs Christmas Concert.

Current Account Balance as at 5 March 2019: £39,405.63

This includes bank charges to date.

Cheques that have been issued but not yet presented as at 5 March 2019

Payee	Nature of Payment	Amount
Abertillery Amateur Dramatic & Music Society	N.Simmons Ward Donation	£100.00
Theatre Ad Hoc	Council Grant	£100.00
Cwmtillery Luncheon Club	P.Morgan Ward Donation	£100.00
SSE	Christmas Lighting Electricity for 2017	£944.70
AR Digital	Nov Printing	£74.56
M.Lewis	Members Allowance	£150.00
P Morgan	Members Allowance	£150.00
AYDMS	T.Dyson Ward Donations	£50.00
Llanhilleth Junior Rovers	A.Rees Ward Donation	£50.00
Llanhilleth Junior Rovers	G.Clarke Ward Donation	£50.00
Llanhilleth Junior Rovers	K.Bidgood Ward Donation	£50.00
Tillery Dragons	Council Grant	£200.00
Knit and Natter Group	Council Grant	£100.00
Sharon Mason	Honorarium	£75.00
Ian Bradley	Honorarium	£40.00
Staff Costs	Salary, tax and pension for March	£4,526.88
AR Digital	Feb Printing	£46.55
Total		£6,807.69

Invoices Received or Council Decisions Made – Cheques not yet Issued:

Payee	Nature of Payment	Amount
Welsh Hearts	Additional Defibrillator Cabinet Costs	£405.00
S.Edwards	Councillor Papers – Postal Costs	£4.82
Tillery Dragons	T.Williams Ward Donation	£100.00
AYDMS	T.Williams Ward Donation	£100.00
Total		£609.82

Current account position as at 5 March 2019

Opening Balance:	£39,405.63
Cheques Outstanding:	£6,807.69
Outstanding invoices/liabilities	£609.82

Subtotal remaining: £ 31,988.12

£1,590 from this balance is ring-fenced for the Defibrillators Project for installation costs
£1,201.60 from this balance is ring-fenced for Chairs Charity.

Outstanding Grant Applications:

Abertillery Bowls Club – Unspecified
Llanhilleth Heritage Society - £100
Eisteddfod 2019 – Unspecified
Wales Air Ambulance – Unspecified
Rock and Blues Festival - £200

Reserve Account Position as at 5 March 2018: £16,593.61

£15,000 will be transferred into the Reserve Account in April 2019 to cover the costs of the Defibrillator Project and replace the £15,000 transferred out of the Reserve Account in December 2018 for this purpose.

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Clerk Clerk <clerk.alcc@gmail.com>

Grant to Abertillery Rock and Blues Committee

1 message

Rob Phillips <robphillips.alcc@gmail.com>

3 March 2019 at 17:33

To: Clerk ALCC <clerk.alcc@gmail.com>

Dear Richard

I write to you as Secretary of Abertillery Rock and Blues Committee, we are holding our 5th Rock and Blues Festival on 17th 18th and 19th May.

Since taking over the running of this event as a community organisation we have constantly fund raised, by busking and holding blues evenings in local pubs.

Could the Community Council offer us support for this years Event by Granting us £200 to pay for Banners Posters and Flyers for the event. *

Also would it be possible for you publicise the Event on the Council Web.

Tickets are now on Sale at the MET for Friday Evening and Saturday, Sundays events in the Rolling Mill are free.

yours Rob Phillips

Secretary Abertillery Rock and Blues Committee.

10 (6)



Clerk Clerk <clerk.alcc@gmail.com>

Fwd: Community Council support

1 message

Gillian Clark
To: clerk.alcc@gmail.com

12 March 2019 at 18:20

Hi Richard/Steve, Please will you include this for discussion in next Council Meeting.
Cheers,
Gill

Sent from my iPhone

Begin forwarded message:

From: Lyn Maloney
Date: 12 March 2019 at 18:03:05 GMT
To: "
Cc: "heritage@llanhillethinstitute.com" <heritage@llanhillethinstitute.com>
Subject: Community Council support

Hi Gill,

Reference our conversation earlier, our Society would like to apply, to the Community Council, for £100 funding support to offset some of the costs associated with our "History of Llanhilleth Colliery" exhibition.



The funding would be used for items such as, photopaper, printer ink and photograph frames and provision of light refreshments.

The exhibition marks the 50th Anniversary of the closure of the colliery in March 1969.

We do appreciate your support.

Best regards

Lyn

Chair

Llanhilleth Heritage Society

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10 (c)



Clerk Clerk <clerk.alcc@gmail.com>

Abertillery Bowls Club

1 message

Abertillery Bowls Club Ltd <aberbowlsgmail.com>
To: "clerk.alcc@gmail.com" <clerk.alcc@gmail.com>

14 March 2019 at 19:48

Dear Richard,

Abertillery Bowls Club are currently fundraising to construct a secure storage facility at our Bowling Green based in Abertillery Park. Currently we have no storage facility to store expensive Greens Maintenance equipment and KidsBowls apparatus.

This facility is vital for the future development of our club, its construction will allow us to securely store a Dennis Mower – allowing us to train volunteers to professionally cut the bowling green surface and meaning a substantial reduction in our Grounds Maintenance costs.

Our fundraising target is £6,000 any help the Community Council can contribute would be greatly appreciated, Abertillery Bowls Club Ltd have never previously requested funding. To date we have raised £1,500.

Please find attached a letter to our Community Council requesting financial help towards our Storage Facility Project.

I look forward to hearing from you.

Kind regards

Richard

Richard Cook
Secretary & Development Officer
Abertillery Bowls Club Ltd

Specified amount requested



Mr Richard Gwinnell
Abertillery & Llanhilleth Town Community Council
Mitre Street
Abertillery
NP13 1AE

14 March 2019

Dear Richard,

Established in 1911 'Abertillery Bowls Club' have been an integral part of the community for over 100 years, providing access for young people to participate in competitive sport in one of Wales most deprived communities.

We are committed to growing the sport within our community - **in 2018 highlights included a record 1600 children participating in our free KidsBowls coaching days**, a fantastic achievement that received national and world coverage!

Awarded the 'Blaenau Gwent Sports Club of the Year' in 2017 our volunteers will again take KidsBowls to local fetes, festivals, schools and the National Street Games Festival at the Principality Stadium!

Two of our junior players also achieved unprecedented success during 2018 - Lowri Powell created history becoming a double Welsh U25 Singles Champion (Outdoors and Indoors) and the first Abertillery Ladies player to represent Wales at International level. JJ Lee Jones Coles became MBA County U18 Champion, reached the Welsh U18 semi-finals and earned a Welsh U25 Junior International trial in 2019.

To ensure the continued development of our club we are looking for commercial partners and donations from organisations. We are currently raising funds towards the construction of a storage facility to securely store Bowling Green Maintenance equipment and KidsBowls apparatus. The project costs total £5,000.

Abertillery have developed a thriving junior section that is the best in Wales and the envy of bowling clubs throughout the UK. We're proud to be at the heart of our community and hope to receive your support for our project. Any help would be greatly appreciated.

Kind regards

Richard Cook
Abertillery Bowls Club Ltd
Secretary & Development Officer



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10(d)

February 2019

To: All City, Town and Community Councils in Wales

Dear Clerk

Eisteddfod Genedlaethol Urdd Gobaith Cymru, Urdd National Eisteddfod 2019

The Urdd National Eisteddfod, Wales' largest youth organisation, is held annually and in 2019 it is the turn of Cardiff and the Vale of Glamorgan to welcome the festival. You may have received a letter recently from the Urdd in your local area asking for a donation towards the numerous and varied activities held by the organisation in your local vicinity. But the purpose of this letter is to draw your attention to the Urdd National Eisteddfod in Cardiff and the Vale of Glamorgan. Local people have been busily preparing for the visit of the festival for many years.

We expect up to 90,000 visitors and 15,000 competitors for the event which is regarded as the largest youth festival of its kind in Europe. In order to ensure a successful festival, support from individuals, organisations and institutions within the local area and through-out Wales is essential. Without these partnerships the Urdd Eisteddfod would not be possible. External assistance is paramount to its success, both practical and financial. Staging the event costs in the region of £1.8million.

----- But although the cost of staging the Eisteddfod, there are cultural and artistic benefits along with -----
Cadeirydd: ~~Prif Weithredwr: Sian Lewis~~ ~~Cwmni Urdd Gobaith Cymru, Rhif Cwmni: 265310~~
Prif Weithredwr: Sian Lewis ~~Cwmni Cyfyngedig, Corffestriwyd yng Nghymru,~~
Urdd Eisteddfod, Urdd members from your area will win the way to compete at the National and experience the thrill of representing your area next May. We ask you kindly to consider making a financial contribution to assist in the success of the Urdd National Eisteddfod in 2019.

I would like to thank you for your time and hope that you will draw the councillors attention to the festival and hopefully you will be supportive of the Eisteddfod and the Urdd. If you have any further enquiries please feel free to contact me.

Yours sincerely

Aled Siôn

Aled Siôn
Director of the Eisteddfod
and Arts

*Amount
Local Impact
Details Requested*

Swyddfa'r Eisteddfod
Gwersyll yr Urdd Glan-llyn
Llanuwchllyn, Y Bala Ffôn: 01678 541 014
Gwynedd LL23 7ST E-bost: Nesta@urdd.org

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**EISTEDDFOD GENEDLAETHOL URDD GOBAITH CYMRU
CAERDYDD A'R FRO 2019**



Name of Organisation: Urdd Gobaith Cymru

Registration Charity No: 524481

Contact Name: Aled Siôn

Position in Organisation: Director of the Eisteddfod and Arts

Address: Swyddfa'r Eisteddfod
Gwersyll yr Urdd Glan-Ilyn
Llanuwchllyn
Y Bala
Gwynedd LL23 7ST

Telephone No: 01678 541 014

What is the Urdd National Eisteddfod ?

The Urdd National Eisteddfod is the annual festival organised by the Urdd youth movement and is the largest youth festival in Europe. The Urdd National Eisteddfod is a cultural arts festival where Urdd members compete in 400 numerous competitions, in various aspects of singing, dancing, recitation, arts and crafts, technology, science, cookery, literature, etc. All competitions commence at the local Urdd Eisteddfod.

After winning in the local Urdd Eisteddfod, they proceed to the regional Eisteddfod and the winners in the county, compete at the Urdd National Eisteddfod itself. Numerous competitions do not need a knowledge of the Welsh language and there are also specific competitions for Welsh learners in some sections.

The Urdd National Eisteddfod attracts up to 90,000 visitors to the six day event and 15,000 competitors. Children and young people from all over Wales and beyond, compete and benefit from the Urdd National Eisteddfod – at a local, county and finally at a national level.

Where is the Urdd National Eisteddfod held ?

The Eisteddfod is a peripatetic event traditionally alternating between south and north Wales, and in 2019 it will be held in Cardiff. (Caerdydd a'r Fro/ Cardiff and the vale of Glamorgan).

Will children and young people from your area benefit ?

Urdd members from all over Wales compete in the Urdd National Eisteddfod by winning their way through the local and regional eisteddfodau. The Urdd has local branches in villages, towns and schools in every part of Wales, and the majority of the branches annually compete in the Urdd Eisteddfod. The Urdd National Eisteddfod is open to all Urdd members, and children from your area will compete in the Urdd Eisteddfod.

What is the Urdd?

The aim of the Urdd is to ensure that all the young people of Wales (between the ages of 8 and 25) are given the opportunity, through the medium of Welsh, to develop into rounded individuals; and to empower them to play constructive

role in the community, by encouraging personal and social skills. This is fulfilled by the ideal of services to Wales, to fellow-man and to Christ.

Established in 1922, the Urdd is the main youth movement in Wales, with over 50,000 members all over the country. The Urdd Eisteddfod is only one element of a variety of different aspects of the Urdd movement, which includes three multi activity and residential centres – Glan-llyn, Llangrannog and in Wales Millennium Centre in Cardiff – over 1,500 local Urdd branches in villages, towns and the cities all over Wales, and publishes three monthly magazines for Welsh speakers and learners.

Are volunteers involved ?

The Urdd movement is a charitable volunteer organisation. It is based on volunteer work and it depends on volunteers from all over Wales to stage different Urdd events within their communities. The Eisteddfod is no exception and all eisteddfodau from the local, regional to the Urdd National Eisteddfod itself, depend on volunteers to organise and administer the events and the national festival.

Why do apply for grants from local councils from all over Wales ?

As the Urdd is a National Eisteddfod, we appeal to councils in all tiers of local government to support the event. Any grant aid will contribute to the overall costs of staging the Urdd National Eisteddfod (*see enclosed Reports and financial statements*), and any amount of contribution will be appreciated immensely.

The National Eisteddfod receives funding from numerous sources – both public and private – including from ticket sales, sponsorship deals, broadcasting, exhibition fees and local fundraising. Numerous fund raising events are held in the Eisteddfod area through the local appeal committees.

Partnership ?

The Urdd National Eisteddfod is a series of partnerships between different institutions and organisations. The Eisteddfod is dependent on support both practical and financially from individuals, organisations, schools, public bodies and local councils throughout Wales. With the support of our partners, we can successfully stage the largest youth festival in Europe.

Urdd National Eisteddfod Cardiff and the vale of Glamorgan 2019

The event in 2019 will be held in Cardiff during spring half term 27 May – 1 June 2019. An Opening Concert, Primary Schools Show and a Youth Show will be held during the week. Over 200 stalls and exhibitions including Arts and Crafts Pavilion, Pentre Mistar Urdd and many more activities around the Maes.

The Urdd National Eisteddfod attracts visitors from all over Wales, both Welsh speakers and non-welsh speakers alike. It is a festival to celebrate the talents of the children and youth of Wales and is broadcasted live on both television and radio.

How is the Urdd National Eisteddfod Administered ?

The Urdd National Eisteddfod has a team of full time Urdd staff members based in offices in Glan-llyn near Bala. The Eisteddfod is administered by local and national committees with volunteer representatives from all over Wales overseen by the Eisteddfod and the Arts Board along with the Urdd National Council.

For further information - www.urdd.cymru/eisteddfod

10(e)



ELUSEN AMBIWLANS AWYR CYMRU
WALES AIR AMBULANCE CHARITY

Achub Bywydau. Dros Gymru.
Serving Wales. Saving Lives.

Tŷ Elusen
Ffordd Angel
Llanelli Gate
Dafen
Llanelli
SA14 8LQ

Dear Supporters,

Ffôn/Tel: 0300 0152 999

Wales Air Ambulance Charity needs your support

walesairambulance.com
enquiries@walesairambulance.com

Your Wales Air Ambulance Charity is solely funded by the people. We are writing to ask for your support in 2019 to help us achieve our target of extending our service hours this year! 2018 was our busiest year yet, receiving 2,828 calls in total. In Blaenau Gwent alone, we attended 39 missions.

Currently, our four helicopters can be anywhere in Wales within 20 minutes and we are operational 12 hours a day, 7 days a week, 365 days a year. With your support through local and community grants, we will be aiming to extend our hours of service within the year. This monumental shift for the charity and the people we serve can only be achieved through donations such as yours, as we do not receive any lottery funding or direct government funding.

Your support today will allow us to continue saving lives throughout Wales. This was the case for Jess and Joe Mann who were involved in a serious car accident in rural Wales. As a 'flying A&E', we flew to the scene with our advanced medics (a critical care consultant and practitioner) and pioneering medical equipment. The team delivered specialist hospital-standard treatment at the roadside, including a blood transfusion. Jess said: "Amazingly, the crew arrived within sixteen minutes. As we were in the middle of nowhere, an ambulance would not have got there in time to take us to hospital by road. It would have been too late. The Wales Air Ambulance medics were incredible."

With the support of an additional air ambulance, Jess and Joe were flown directly to specialist care at a major trauma centre in Stoke - a 34-minute flight. This journey would have taken just under 3 hours by road.

To continually provide this level of service to the people of Wales, the charity needs to raise £6.5 million every year. Please help us today to save lives tomorrow.

Many thanks for your support.

Kind regards,

Dewi Thomas
Critical Care Practitioner



*Amount?
Local Impact?
Awarded PTO*

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RE: Wales Air Ambulance Community Council Appeal

1 message

Lucy Gallivan <lucygallivan@walesairambulance.com>
To: Clerk ALCC <clerk.alcc@gmail.com>

20 March 2019 at 09:16

Good Morning Richard

Thank you for your email, and taking the time to respond and reply to me. Every life saving mission costs £1500 so any donation however great or small would help to assist more missions that would be undertaken.

I do appreciate your comments, and understand you may get quite a few requests, Wales Air Ambulance, serves the people of Wales and should a patient require our assistance in your area then we are on standby to assist and serve.

Previous missions in your area for 2018 were 72 and we are hoping to keep this vital service going in the future. I hope this helps and if you have any further questions please do not hesitate to contact me.

Have a great day!

Kind Regards

Lucy

Lucy Gallivan

Adran Codi Arian / Fundraising Dept

Rheolwr Codi Arian Cymunedol / Community Fundraising Manager

07811 270921 / 0300 015 2999

Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli. SA14 8LQ.



ELUSEN AMBIWLANS AWYR CYMRU
WALES AIR AMBULANCE CHARITY



AMBIWLANS AWYR CYMRU yw enw masnachu YMDDIRIEDOLAETH ELUSENNOL AMBIWLANS AWYR CYMRU sydd yn gwmni cyfyngedig cofrestredig yn Lloegr a Chymru gyda'r rhif cofrestredig 04036600 a'r rhif elusen cofrestredig 1083645. Mae ein swyddfa gofrestrddig yn Tŷ Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ. Mae AMBIWLANS AWYR CYMRU wedi ei awdurdodi a'n cael ei reoleiddio gan y Comisiwn Elusennau.

Mae'r neges hon at sylw'r derbynnydd yn unig ac o bosib yn cynnwys gwybodaeth gyfrinachol. Os ydych wedi derbyn y neges hon fel camgymeriad, danfonwch y neges yn ôl atom cyn dileu'r neges yn syth a'n barhaol. Peidiwch â defnyddio, datgelu neu ddatgelu unrhyw wybodaeth sydd wedi ei chynnwys yn neges neu unrhyw atodiad.

Am wybodaeth ynghylch sut ydym yn presesu data ac yn monitro cyfathrebu, ewch i ddarllen ein [Polisi Cyfrinachedd](#).

Heb unrhyw ragfarn o ran yr uchod, nid ydym yn derbyn unrhyw gyfrifoldeb am feirysau a'ch cyfrifoldeb chi yw sganio unrhyw atodiadau (os yn briodol).

WALES AIR AMBULANCE is the trading name of WELSH AIR AMBULANCE CHARITABLE TRUST which is a limited company registered in England and Wales with registered number 04036600 and registered charity number 1083645. Our registered office is at Tŷ Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ. WALES AIR AMBULANCE is authorised and regulated by the Charity Commission.

This message is intended solely for the addressee and may contain confidential information. If you have received this message in error, please send it back to us, and immediately and permanently delete it. Do not use, copy or disclose the information contained in this message or in any attachment.

For information about how we process data and monitor communications please see our [Privacy Policy](#).

Without prejudice to the above, we do not accept any responsibility for viruses and it is your responsibility to scan attachments (if any).

From: Clerk ALCC <clerk.alcc@gmail.com>
Sent: 19 March 2019 14:05
To: Lucy Gallivan <lucygallivan@walesairambulance.com>
Subject: Re: Wales Air Ambulance Community Council Appeal

Hello Lucy

The Community Council will be looking at the letter (attached to your 19 February email) from Dewi Thomas, Critical Care Practitioner of the Wales Air Ambulance Charity, seeking the Council's financial support, very soon.

The Community Council traditionally grants in the region of £100 to £350 (very rarely any more) to local organisations on merit, depending what the grant is for, but the Council does not give any grant funding at all, unless the request contains a specified amount of money.

Additionally, the Council has decided in the past NOT to give to charities or national organisations which have multiple other sources of income, unless there is a clear, direct and substantial benefit to identifiable people within the Abertillery and Llanhilleth Community Council area. This impact needs to be spelt out clearly.

Please can you therefore spell out clearly what the impact of any donation would be on local people in our area, and specify an amount requested.

The sooner you reply with these details, the sooner the request can be considered by the Council. I am not, of course, able to predict the outcome of their consideration, except by reference to previous decisions on donation requests from national charities or organisations, which I have done above.

Many thanks

Best wishes

Richard Gwinnell

Town Clerk

Abertillery and Llanhilleth Community Council

Council Offices, Mitre Street, Abertillery. NP13 1AE.

(Telephone 01495 217323)

On Tue, 19 Feb 2019 at 14:50, Lucy Gallivan <lucy@walesairambulance.com> wrote:

Dear Sir/ Madam

Please see attached an appeal for Wales Air Ambulance, which is bilingual for your consideration and also our annual accounts.

Thank you for taking the time to consider us and should you need any further information please do not hesitate to contact me.

ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL

MEMBERSHIP OF COMMITTEES 2018/19

Last amended by Council 30 January 2019

*Agenda
Item 12*

PLANNING AND ENVIRONMENT COMMITTEE – COUNCILLORS:	HUMAN RESOURCES COMMITTEE - COUNCILLORS:
Peter Adamson Keri Bidgood Gill Clark Roger Clark Tracey Dyson Julie Holt (Chair of the Council) (and Chair of the Committee) Mark Lewis Perry Morgan Gary Oakley Robert Phillips Allen Rees Nick Simmons Glyn Smith Bernard Wall Graham White Trudy Williams	Gill Clark (Vice-Chair of the Council) Julie Holt (Chair of the Council) (and Chair of the Committee) Robert Phillips Allen Rees
COMPLAINTS AND APPEALS COMMITTEE	CHRISTMAS LIGHTS WORKING GROUP – COUNCILLORS:
4 members to be decided upon by the Chairman of the Council and the Clerk, depending on the subject nature of the complaint or appeal	Gill Clark – Chair Julie Holt Robert Phillips Glyn Smith Graham White
CENTENARY EVENTS 2018 WORKING GROUP	WELL-BEING WORKING GROUP – COUNCILLORS:
Councillor Tracey Dyson - Chair Councillor Allen Rees Councillor Glyn Smith Councillor Graham White Councillor Trudy Williams Non-Councillor co-optees - Royal British Legion representatives: Geoff Nash Don McCulloch Non-Councillor co-optees - Royal Welsh Regimental Association representatives: Tony Baghurst Martin Parfitt	Peter Adamson Keri Bidgood Gill Clark Tracey Dyson Julie Holt Perry Morgan Gary Oakley Robert Phillips Nick Simmons – Chairman Allen Rees Graham White Trudy Williams
SHOP LOCAL WORKING GROUP – COUNCILLORS:	GRANTS CRITERIA WORKING GROUP – COUNCILLORS:
Peter Adamson Perry Morgan Mark Lewis – Chairman Robert Phillips	Gill Clark – Chair Tracey Dyson Perry Morgan Robert Phillips Nick Simmons

PROJECTS AND PARTNERSHIPS WORKING GROUP	
COUNCILLORS:	
Peter Adamson Keri Bidgood Gill Clark – Chair Roger Clark Tracey Dyson Julie Holt Mark Lewis Perry Morgan Gary Oakley Robert Phillips Allen Rees Nick Simmons Glyn Smith Bernard Wall Graham White Trudy Williams	
JOINT COMMITTEES	COUNCILLORS
JOINT COMMITTEE OF LOCAL COUNCILS IN BLAENAU GWENT (5 representatives) (JCLCBG)	Perry Morgan Nick Simmons Glyn Smith Bernard Wall 1 vacancy
CONSULTATION WITH COUNTY BOROUGH COUNCIL (out of Joint Committee) (2 representatives) (usually Chairman plus one other) + Clerk)	Bernard Wall Nick Simmons NB substitutes allowed if required – to be selected from JCLCBG list above
OUTSIDE BODIES	COUNCILLORS
ONE VOICE WALES GWENT VALLEYS AREA COMMITTEE (2 representatives) NB Clerk also welcome to attend	Gill Clark Glyn Smith
ONE VOICE WALES LARGER LOCAL COUNCILS COMMITTEE (1 rep) NB Clerk also welcome to attend	Glyn Smith
ABERTILLERY AND DISTRICT TWINNING ASSOCIATION (2 representatives)	Robert Phillips Tracey Dyson
SCHOOL GOVERNING BODIES (1 rep on each)	
St Illtyd's Community Primary Soffrydd Primary Ysgol Gymraeg Bro Helyg	Gill Clark Allen Rees Vacancy
ABERTILLERY REGENERATION (2 reps)	Nick Simmons Glyn Smith
BLAENAU GWENT HERITAGE FORUM	Gill Clark Mark Lewis
BLAENAU GWENT ARMED FORCES COVENANT STEERING GROUP	Tracey Dyson
LOCAL LIST OF BUILDINGS OF INTEREST – ABERTILLERY AND DISTRICT WORKING GROUP	Gill Clark Graham White

Making Payments to members

- 13.30 Table 10 sets out each of the above determinations and if a decision is required by the council in respect of each one.
- 13.31 In respect of the mandated payments where no decision is required by a council, members should receive monies to which they are properly entitled as a matter of course.
- 13.32 Where a decision is required by the council, this should be done at the first meeting following receipt of the Annual Report.
- 13.33 A council can adopt any, or all, of the non-mandated determinations but if it does make such a decision, it must apply to all its members.
- 13.34 When payments take effect from is set out in paragraphs 13.38 to 13.40 below.
- 13.35 On receipt of the draft Annual Report the previous autumn, councils should consider the determinations for the next financial year and use this to inform budget plans.

Table 10

Determination Number	Is a decision required by council?
40 - All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.	No - the payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing
41 - Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.	Yes - a council must decide how many payments of £500 it will make - to between 1 and 5 members unless they advise the appropriate officer in writing that they do not want to take it
42 - Community and town councils in Groups B or C can make an annual payment of £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.	Yes - the payment of £500 is optional for up to 5 members
43 - Community and town councils can make payments to each of their members in respect of travel costs for	Yes - the payment of travel costs is optional

NB: ALCC is in Group B this year

attending approved duties.	
44 – If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members.	Yes – the payment of overnight subsistence expenses is optional
45 – Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties.	Yes – the payment of financial loss allowance is optional
46 – All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month.	No - the payment is mandated for every member if they are eligible to claim, and wish to do so
47 – Community and town councils can provide a Civic Head payment to the mayor/chair of the council up to a maximum of £1,500.	Yes – the payment to a Civic Head is optional
48 – Community and town councils can provide a Deputy Civic Head payment to the deputy mayor/deputy chair of the council up to a maximum amount of £500.	Yes – the payment to a Deputy Civic Head is optional
49 - Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and reimbursement of costs of care.	No - Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) can only receive travel and subsistence expenses and reimbursement of costs of care; if they are eligible to claim, and wish to do so.

13.36 All members are eligible to be paid the £150 as set out in Determination 40 from the start of the financial year (unless they are elected later in the financial year).

13.37 Other amounts payable to members in recognition of specific responsibilities or as a civic head or deputy civic head as set out in Determinations 41,42, 47 and 48 are payable from the date when the member takes up the role during the financial year.

13.38 It is a matter for each council to decide:

- when the payment is actually made to the member;
- how many payments the total amount payable is broken down into;
- and, whether and how to recover any payments made to a member who leaves their role during the financial year.

13.39 Payments in respect of Determinations 43, 44, 45 and 46 are payable when the activity they relate to has taken place.

13.40 As stated in paragraph 13.9, any individual member may make a personal decision to elect to forgo part or all of the entitlement to any of these payments by giving notice in writing to the proper officer of the council.

Determination 49: Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and reimbursement of costs of care.

Publicity requirements

13.41 There is a requirement on community and town councils to publish details of all payments made to individual members in an annual Statement of Payments for each financial year. This information must be published on council noticeboards and/or websites (with easy access) and provided to the Panel by email or by post no later than 30 September following the end of the previous financial year. The Panel draws attention to the requirements stipulated at Annex 4. The Panel is concerned that a significant number of councils are still in breach of this requirement.

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