



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

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Our Ref: **NOTICE OF MEETING**

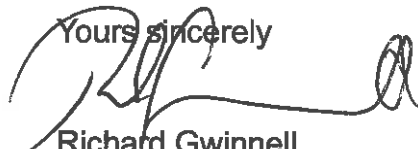
23 October 2019

Dear Councillor

You are summoned to attend a meeting of the Council of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Mitre Street, Abertillery on **Wednesday 30 October 2019 at 7.00pm**. The agenda for the meeting is set out below.

The Council may suspend standing order 3(x) if it wishes the meeting to last beyond two hours, at the appropriate point in the meeting.

Yours sincerely



Richard Gwinnett
Town Clerk

AGENDA

- 1. Apologies for absence and welcomes**
- 2. Declarations of interest or dispensations**
Members who consider that they have an interest to declare are asked to state the item in which they have an interest and the nature of the interest. Any member who is unsure should seek advice prior to the meeting in order to expedite matters at the meeting itself.
- 3. Minutes: Council (a) 18 September 2019 and (b) 25 September 2019 (attached):** To confirm the minutes as a correct record
- 4. Questions from the public:** To receive public questions and provide answers where possible
- 5. Council Action List (attached):** To update Council on actions taken on past decisions
- 6. Councillor Vacancies:** To consider an update and decide on applications for co-option
- 7. Committees and working groups (attached):** To review membership
- 8. Finance Order (attached):** To consider spending decisions and the current financial position
- 9. Solar Farm Grant 2018 (attached):** To consider progress reports
- 10. Solar Farm Grants Criteria (attached):** To revisit the new criteria adopted in September

- 11. Christmas 2019:** To discuss arrangements for Winterfest and Pantomime funding if required
- 12. Christmas Lights (attached):** To receive recommendations from the Working Group
- 13. Shop Local Working Group (attached):** To receive recommendations from the Working Group
- 14. Reports back/recommendations from Working Groups:** To receive progress reports and/or recommendations from other working groups if required
- 15. Members' Room:** To consider proposals from the Chair
- 16. Reports back on relevant training or other meetings:** To receive reports back from members or officers on relevant meetings or training attended on behalf of the Council.
- 17. Chair's announcements, relevant correspondence and Celebrating Success:** To receive announcements from or deal with correspondence raised by the Chair or officers, including reports on local achievements and successes.

**MINUTES OF AN EXTRAORDINARY MEETING OF ABERTILLERY AND LLANHILLETH
COMMUNITY COUNCIL (ALCC) HELD ON 18 SEPTEMBER 2019 at 7.00pm
in the Council Chamber, Mitre Street, Abertillery**

PRESENT: Councillors:

Peter Adamson, Keri Bidgood, Gill Clark (Chair) (in the Chair), Roger Clark, Tracey Dyson, Mark Lewis, Beverley Lucas, Perry Morgan, Gary Oakley, Rob Phillips, Allen Rees, Nick Simmons and Graham White

Officers: Richard Gwinnell, Town Clerk

Others: Blaenau Gwent County Borough Council representatives:
Councillor Nigel Daniels, Leader
Councillor Garth Collier, Deputy Leader
David Watkins, Team Manager, Leisure Services and Facilities
and 3 members of the public

ABSENT: Councillors Amanda Edwards, Julie Holt, Glyn Smith and Bernard Wall

The Chair announced that Councillor Bernard Wall's wife Shirley had recently passed away. The Council stood for a minute's silence in memory of Shirley and asked the Clerk to send a letter of condolence to Councillor Wall on their behalf.

61. APOLOGIES FOR ABSENCE AND WELCOMES

Apologies for absence were received from Councillors Amanda Edwards and Julie Holt.

The Blaenau Gwent County Borough Council representatives were welcomed.

62. DECLARATIONS OF INTEREST

No personal interests were declared.

63. BLAENAU GWENT COUNTY BOROUGH COUNCIL (BGCBC) REPRESENTATIVES

The Chair reminded members that this was the second meeting with senior BGCBC representatives and of the importance of working together closely and sharing relevant information. The issues discussed and responses given by BGCBC representatives are summarised below.

Public toilets in Abertillery

Responses from BGCBC representatives (to ALCC members' questions):

- BGCBC did not have a legal responsibility to provide public toilets
- the budget for public toilets was cut in 2013 and the money was no longer there
- if public toilets were provided by BGCBC in Abertillery, BGCBC would also have to provide them everywhere else
- Tredegar Town Council ran the public toilets in Tredegar, paid for through the precept

- ALCC could do the same if it wished for Abertillery
- toilets in Anvil Court and the library were for staff, not the public, for security reasons
- they could be used by the public at staff's discretion
- the Museum opened its toilets to the public, three mornings a week
- Welsh Government funding had been given to traders, pubs etc to open up their toilets for the public in years gone by, but this had stopped
- BGCBC would be prepared to refurbish the Tillery Street toilets (with capital funds) if ALCC entered into a legal agreement to ensure their future maintenance
- staff were already employed by BGCBC to lock/unlock car parks; their rounds could be extended to unlock/lock the public toilets at 7.30am/3.30pm approximately
- ALCC could employ someone to lock the toilets later in the day if they wished
- the annual cost to maintain public toilets across Blaenau Gwent was approx. £60k
- CCTV near the toilets was an option if it could be paid for, but CCTV was unlikely to help catch vandals, who may not enter through the front door and who could not be seen once they were inside the toilet building.

CCTV

Responses from BGCBC representatives (to ALCC members' questions):

- the cameras were operable but not yet working fully due to a data protection issue
- they would be working fully very soon
- further details were not yet in the public domain
- there were 15 fixed cameras and 4 deployable (mobile) cameras
- there were difficulties with putting CCTV cameras at Abertillery Park (e.g. insufficient lighting to capture clear images) but nothing was impossible.

Trinity Chapel

Responses from BGCBC representatives (to ALCC members' questions):

- a meeting to discuss progress and options relating to Trinity Chapel would be held this week with the 11 local ward councillors of BGCBC
- reports would have to go to Scrutiny Committee and the Executive of BGCBC
- details were not yet in the public domain and third parties were involved
- this issue could be discussed further later, if the press and public were excluded from the meeting.

Car Parking in Abertillery – availability and enforcement

Questions or comments from ALCC Councillors:

- Abertillery town centre was in desperate need of more evening car parking
- the lack of public car parking in the evening was killing the town, preventing local people and visitors enjoying the town, deterring organisations from operating or meeting in Abertillery and hindering local businesses
- The Met theatre, pubs, restaurants, takeaways, Iceland and even churches would benefit from greater custom if there was more evening parking
- longer evening opening hours at the Division Street car park were needed; not just

- when there was a special request for a specific event
- evening opening could be achieved using automatic barriers, “crocodile teeth” or employing a private security firm to lock up later in the evening e.g. at 11pm
- other towns had evening car parking facilities
- this was about extending the opening hours, not leaving the car park open all night
- ALCC may want to run the car park itself under a Community Asset Transfer
- CCTV could be placed at the car park to limit crime and anti-social behaviour
- how could organisations request special event late opening of the car park?
- why the car parks could not be locked at 11pm instead of 7pm?
- whether the local byelaw preventing overnight stay in the car park was still in force?
- anti-social behaviour had been a problem in the past but that was not a reason to close down the car park and restrict the economy of the town
- people would be happy to pay £1 to park; the income could be reinvested into extra security costs and charging would deter anti-social use of the car park at night
- better parking enforcement was needed, e.g. on the hill near the Foundry Bridge car park, at the bottom of Tillery Street, parking on double yellow lines, in Market Street and many other places
- whether BGCBC would consider evening opening of the Division Street car park again, if ALCC came up with a plan?
- why James Street was treated differently to everywhere else (with its limited time waiting order, with an exemption for residents)?
- whether a similar arrangement could be made available elsewhere?

Responses from BGCBC representatives:

- 11 local BGCBC councillors had met at least 8 times over several years to discuss late opening of the Division Street car park
- they had unanimously decided on every occasion that the Division Street car park should remain locked in the evenings
- the anti-social behaviour problems experienced in years gone by had not gone away
- if the car park was opened late, those problems would inevitably return
- problems had recently been experienced at Glandwr Street car park, where youths gathered until 2 or 3am, lighting fires and causing a nuisance, so that was now also locked from 7pm and access barred with boulders
- this was a quality of life issue for local residents living close to the car parks
- the town was not shut down at night
- the Division Street car park (top level) could be kept open if there was a special request, received through normal channels at BGCBC or through ALCC
- severe damage was caused to the Division Street car park lift shafts and lower floor previously; the car park had nearly been shut down completely
- this was about health and safety; staff would not be closing the car park at 11pm
- automatic barriers and “crocodile teeth” worked for awhile but inevitably broke down
- the Market Street car park barriers had broken down many times
- the costs of maintenance were prohibitive
- CCTV was recorded but not continuously watched, so this would not solve any problems when they occurred
- the 24/7 keyholder service was for emergencies only, not everyday use
- the byelaws introduced several years ago had been totally ineffective
- the car park off Foundry Bridge was a more obvious choice for late opening, if that

was an option

- there had been numerous complaints from residents suffering anguish as a result of activity in other car parks left open at night, including residents in Park Place
- the decision to close the Division Street car park at night had been taken alongside the Police, health and safety, equalities, community safety and other colleagues
- the new enforcement officers had been issuing warnings for their first few weeks but were now issuing fixed penalty notices
- several double yellow lines had been removed already from Abertillery, creating 20 extra spaces to date, with more to follow after further consultation
- more traffic orders would be introduced to deal with problem areas, e.g. to restrict parking by non-residents in King Street
- an increasing number of areas would be targeted by the new parking enforcement team, including Market Street, over the coming weeks
- parking on pavements, over double yellow lines, could be tackled by BGCBC and by the Police where there was a serious obstruction
- BGCBC would consider any plan which was presented to it
- more streets were expected to apply for “resident only” parking or similar schemes
- however, each house would only get one permit, so households with several cars would not benefit
- limited waiting times (with exceptions for residents) applied already at James Street and in part of Division Street
- in the past, people stopped applying, due to the lack of enforcement by the Police
- the new civil parking enforcement service needed to be in, after which more would be known about where the real ongoing problems were
- BGCBC would welcome further discussions with local councillors about other areas which may benefit from double yellow line removal.

The Blaenau Gwent App

Responses from BGCBC representatives (to ALCC members’ questions):

- people could download “My Services”, the self-service App onto their phone, tablet or other device, to access information 24 hours a day, 7 days a week, e.g. about refuse collection dates
- they could also report issues such as faulty street lights, potholes, fly tipping etc
- “streetscene” crews received these reports directly at the depot and could deal with issues much more quickly than previously, when a paper trail was needed
- the system gave priority to some issues (e.g. faulty traffic lights) over others (e.g. grass cutting requests)
- the speed of street light repairs may depend on the budget available
- all service requests were monitored and results were reported on regularly.

Six Bells Middle Plateau and other vacant sites

Responses from BGCBC representatives (to ALCC members’ questions):

- the former Abertillery leisure centre site would be used for housing in future
- Six Bells Park may be a viable site for a new skate park
- the Six Bells middle plateau site would also be used for housing, as would the former

Nantyglo School site

- there were very few pockets of land large enough to sustain large scale housing development in the valley, as opposed to Ebbw Vale for example
- good housing was vital to quality of life and well-being
- there were other places for people to walk and enjoy open space and fresh air
- the amount of car parking at the new Six Bells School would be considered again
- there were targets for the amount of affordable housing on all housing sites, but developers had to make money, or they wouldn't build at all
- all sites were properly tested e.g. for subsidence before building took place
- the housing mix on the middle plateau site was yet to be decided
- it was preferable to sell a site on which permission to build had already been given.

Roaming sheep

Responses from BGCBC representatives (to ALCC members' comments):

- BGCBC knew the number of sheep roaming in residential areas and on roads was a problem
- tackling ownership and responsibility issues effectively was the real challenge
- removal of fencing and the lack of speedy action by some farmers to repair fencing was a problem
- BGCBC was working closely with farmers and others to resolve the issue.

A potential new Welsh School

Responses from BGCBC representatives (to ALCC members' questions):

- it had been rumoured on social media that BGCBC was turning down £6.5 million of Welsh Government funding to build a new Welsh secondary school at Tredegar
- this was not true
- BGCBC had however made clear that it needed further discussions about funding prior to making any firm commitments or consulting with the public (which could in itself raise expectations, possibly falsely)
- BGCBC could gladly accept £6.5 million for a new-build school
- however, BGCBC would then have to meet significant revenue costs over the years to come, especially during the first five years it would take to fill a new school
- BGCBC had a significant overspend already on education and schools
- any new revenue spending required would therefore have to be taken from existing schools, which would suffer as a result
- BGCBC representatives were seeking a meeting with the Welsh Government Education Minister to discuss the issue further, prior to issuing a press release
- BGCBC wished to work closely with Welsh language groups but so far, offers of meetings had not been taken up by those groups
- BGCBC had not said a new school would not happen; it had however said it needed more time and more discussions about the long-term financial implications
- if the Welsh Government was willing to give £6.5 million to build a new school, it must surely recognise that more revenue funding would also be required.

64. EXCLUSION OF PRESS AND PUBLIC

Council RESOLVED to exclude the press and public from the meeting for the following item of business, by virtue of The Public Bodies (Admission to Meetings) Act 1960, on the grounds that disclosure of the matters to be discussed would be prejudicial to the public interest by reason of the confidential nature of those matters.

65. BLAENAU GWENT COUNTY BOROUGH COUNCIL (BGCBC) REPRESENTATIVES

Further discussion ensued on:

- a potential new Welsh School and the BGCBC "schools" revenue position
- potential future options for Trinity Chapel, the Abertillery library and the Mitre Street building (ALCC offices).

The Leader of BGCBC stated that many further discussions would be required and that he was not in a position to make any commitments at this stage. As soon as he was able to do so, he would be happy to return and make a presentation to ALCC on the future of Trinity Chapel and other buildings which may be impacted upon.

Council **RESOLVED** to receive a further presentation from the Leader of BGCBC and appropriate colleagues in due course, about the future of Trinity Chapel and other buildings.

The Chair thanked the BGCBC representatives for their valuable contributions and attendance.

The Leader of BGCBC stated that he and his colleagues were happy to attend and speak to ALCC members, but that formal public Council meetings may not be the best vehicle to do this, as there were limits on what could be discussed in public.

The meeting ended at 8.45pm.

Signed as a correct record by the Chair

NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.

Minutes produced by Richard Gwinnell, Town Clerk

**MINUTES OF A MEETING OF ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL
(ALCC) HELD ON 25 SEPTEMBER 2019 at 7.00pm
in the Council Chamber, Mitre Street, Abertillery**

PRESENT: Councillors:

Peter Adamson, Keri Bidgood, Gill Clark (Chair) (in the Chair), Tracey Dyson, Mark Lewis, Beverley Lucas, Perry Morgan, Gary Oakley, Rob Phillips, Allen Rees, Nick Simmons and Glyn Smith

Officers: Steve Edwards, Deputy Clerk and Richard Gwinnell, Town Clerk

Others: None

ABSENT: Councillors Roger Clark, Amanda Edwards, Julie Holt, Bernard Wall and Graham White

66. APOLOGIES FOR ABSENCE AND WELCOMES

Apologies for absence were received from Councillors Roger Clark, Amanda Edwards and Julie Holt.

67. DECLARATIONS OF INTEREST

Councillor Gill Clark (see minute 72 below).

68. MINUTES: COUNCIL – 31 JULY 2019

Council RESOLVED: that the minutes of the Council meeting held on 31 July 2019 be confirmed as a correct record, for signature by the Chair.

69. MINUTES: HUMAN RESOURCES COMMITTEE – 2 AUGUST 2019

Human Resources Committee members confirmed that the minutes were a correct record of the meeting.

Council RESOLVED: that the minutes of the Human Resources Committee meeting held on 2 August 2019 be confirmed as a correct record, for signature by the Chair, and noted.

70. QUESTIONS FROM THE PUBLIC

There were no public questions for this meeting.

71. COUNCIL ACTION LIST

The Clerk reported that the Council's newest two councillors (Councillors Edwards and Lucas) were booked to attend the next Code of Conduct training session, on 15 October 2019, at Bedwas. Councillor Morgan stated that he would attend a Code of Conduct training session if it was delivered within the Blaenau Gwent area.

Members confirmed that they still wished to invite Simon Morgan of Admiral Nurses to attend a Council meeting, when the agenda was short enough.

Council RESOLVED to note the updates shown in the action list and reported verbally.

72. COUNCILLOR VACANCIES

The Clerk reported that vacancies still existed for the wards of Aberbeeg and Abertillery. An application had been received for co-option into the vacant Abertillery seat, from Tracy Postlethwaite. He circulated the application for members to read.

Councillor Gill Clark declared a personal non-prejudicial interest in the application from Tracy Postlethwaite. Tracy and Gill were relatives by marriage.

Questions were asked and comments were made about whether it was appropriate for people who were related to each other to serve on the Community Council. The majority of members were of the view that people were not necessarily inclined to vote the same way, even if they were related. The Clerk explained that the rules relating to qualification for and disqualification from election also applied to co-options.

A member suggested that applicants should present themselves at a Council meeting for "interview" prior to co-option. The Clerk explained that Tracy Postlethwaite had planned to attend this meeting but was ill tonight. He also explained that this requirement had not applied to any other existing member of the Council, most of whom were also co-opted.

Following a vote (with 9 members voting in favour):

Council RESOLVED to co-opt Tracy Postlethwaite as a Councillor for the Abertillery ward.

73. FINANCIAL REGULATIONS

The Council considered a report of the Clerk and Responsible Financial Officer (RFO), proposing adoption of the new One Voice Wales (OVW) Model Financial Regulations, with limited changes to reflect local circumstances. The Clerk and RFO outlined the report briefly and answered questions.

Council RESOLVED:

- (1) to adopt the new financial regulations attached to the report with immediate effect
- (2) to appoint Councillor Gary Oakley to sign bank reconciliations and bank statements in line with financial regulation 2.2.

74. FINANCE AND GRANTS COMMITTEE

The Council considered a report of the Clerk and RFO, proposing the establishment of a Finance and Grants Committee. The Clerk and RFO outlined the report and answered questions.

Comments were made by various members:

- that two members had already attended OVW Local Government Finance training
- that two members were already booked to go on the Advanced Finance course
- on the importance of members receiving appropriate financial and other training
- on the importance of having that training delivered at the ALCC offices if possible, to enable all ALCC members to attend
- on the importance of good governance and more member involvement in that
- that the detailed terms of reference could be reviewed over time if required
- that six members (not five) would be more appropriate for the committee.

Council RESOLVED:

- (1) to establish a new Finance and Grants Committee as proposed in and with the terms of reference (powers and delegations), composition, quorum, chairmanship and other matters listed in appendix B to the report
- (2) to allow the committee to decide for itself, when the committee should meet (days and times)
- (3) to appoint Councillor Gill Clark (as Chair of Council) and Councillors Perry Morgan, Gary Oakley, Allen Rees, Nick Simmons and Glyn Smith to serve on the Committee
- (4) to appoint Councillor Gary Oakley to Chair the Committee
- (5) that relevant specialist training and development of the members appointed to the committee (and other members of ALCC) be arranged as soon as possible, ideally at the offices of ALCC.

75. FINANCE ORDER

The Deputy Clerk outlined the finance order and answered questions about specific payments. He reported specifically that:

- the cheque to Ffrindiau Tyleri for £2,000 had not been paid by the bank, as (it was most likely) the electronic scanner could not read the name on the cheque correctly
- that cheque had therefore been cancelled and a replacement would be issued
- staff costs were listed in the Finance Order but had not yet been paid, as formal invoices were awaited from Blaenau Gwent Payroll Services
- the VAT reclaim amount had been paid directly into reserves.

Council RESOLVED to note and approve the payments listed in the Finance Order and note the Council's current financial position.

76. GRANTS CRITERIA, PROCESSES AND FORMS

The Council considered a report of the Clerk and RFO, proposing the adoption of new grants criteria, processes and forms to help the Council consider grants and help applicants understand what they needed to do. The Clerk and RFO outlined the report briefly and stated that the Grants Criteria Working Group had asked for "approximate number of beneficiaries" to be added to each of the grant application forms.

Comments were made by various members:

- that the grant application forms should be more consistent in their design/wording
- that the forms were for different purposes and different audiences

- that the proposed criteria, processes and forms were a significant step forward for the Council.

Council RESOLVED that:

- (1) the criteria, processes and forms for council grants and ward grants attached to the report be adopted and used with immediate effect
- (2) minor alterations to the forms be made to improve their consistency and add “approximate number of beneficiaries”, prior to their publication
- (3) subject to (2) above, the criteria, processes and forms be placed on the Council’s website and provided to any future grant applicant and
- (4) the Council disbands the Grants Criteria Working Group with immediate effect.

77. SOLAR FARM GRANT 2019

The Clerk circulated recommendations of the Solar Farm Grant Working Group, following its meeting held on 19 September 2019, along with suggested criteria for future solar farm grants and a suggested application form. He reported that the solar farm company (CIC Community Green Energy Wales) had reservations about staging future payments of solar farm grants and that they would prefer the proposed minimum grant (£10,000) to be much lower, so that smaller groups and projects could potentially benefit.

Members debated the issue at length, with the following main points arising:

- the lower limit should be £1,000 or £2,000 so that more groups could apply
- the solar farm grant was about making a big difference to more communities; lasting legacy, sustainable projects were what the solar farm grant should be used for
- ALCC already gave other grants of hundreds or thousands of pounds, to help fund smaller more local projects, groups or causes
- smaller grants could help fund larger-impact and lasting legacy schemes, when added to money from elsewhere – e.g. the Lions’ 100 tree planting project
- diluting the funding meant diluting the benefit to all communities
- a pot of funding given some years ago to a local organisation had still not been spent; it was crucial that there was wide community benefit and monitoring
- some groups would be put off by the £10,000 lower limit and not therefore apply
- a more robust audit trail was needed, to ensure funding was spent as intended
- the criteria and forms circulated were a significant step forward.

Council RESOLVED that:

- (1) the aims, criteria, process, timescales, deadlines and other details attached at appendix A (to the group’s recommendations) be adopted
- (2) the application form attached at appendix B (to the group’s recommendations) be adopted, issued to councillors and posted on the Council’s website as soon as possible, with the deadlines set out in appendix A
- (3) the Solar Farm Grant Working Group considers in detail the applications for 2019
- (4) the Council considers the recommendations of the Working Group including the final (up to four) Solar Farm Grant 2019 applications and (if required) presentations on 30 October 2019

- (5) the Solar Farm Grant Working Group's remit be extended to look also at the process for future Solar Farm Grants (e.g. potentially staging payments) and assist in monitoring past Solar Farm Grants (e.g. by meeting with grant recipients to scrutinise progress)
- (6) the Solar Farm Grant Working Group's terms of reference therefore be amended

from: "To consider the way forward with the Solar Farm Grant for 2019 and report back to Council with recommendations."

to: "To consider the way forward in respect of the Solar Farm Grant for 2019 and future years, take appropriate steps to monitor progress arising from past Solar Farm Grants, and report back to Council with recommendations."

78. PARTY IN THE PARK 2019

The Council considered a report of the Deputy Clerk, reflecting on various aspects of the 2019 Party in the Park and outlining the final costs. The Deputy Clerk outlined the report and answered questions. Specifically:

- Party in the Park had been delivered for approx. £10,600
- this was approx. £1,400 under budget
- staff hours were not included as there were no overtime payments involved.

Comments were made or questions were asked by various members:

- that gazebos needed to be tethered and weighted down better in future to prevent the breakages experienced this year
- the cricket pitch was not suitable after a period of heavy rain, as seen this year and last year
- it may be worth exploring if another field with better drainage could be used
- whether people felt Party in the Park was a cost-effective use of money
- Abertillery Park may be the wrong location for Party in the Park as it was too far from town
- Party in the Park cost five times more than Winterfest but did not attract five times more people
- Party in the Park was a free event; people were not charged to get in, listen to music or other acts on stage and were not charged anything for rides, entertainment etc
- ALCC therefore had to pay for the stage, sound, lighting, rides, toilets etc; putting on a professional event came with high costs
- years ago, the town carnival was a great success and cost much less
- however, in those days, there was not the present-day costs of licences, health and safety, risk management, insurance, security etc
- people had to pay at Aberfest or Winterfest e.g. for funfair rides
- stall holders and the funfair operators paid Ffrindiau Tyleri, for the right to operate at Aberfest or Winterfest; the net cost was therefore much lower as a result
- people were not comparing like with like.

Council RESOLVED to note the report.

79. LEISURE AND TOURISM WORKING GROUP (L&TWG) REPORT

The Chair of the L&TWG (Councillor Dyson) presented the group's proposals, attached to the agenda. Draft costs were presented for the proposed Fun Run (by Councillor Lewis). Following questions and debate:

Council RESOLVED (with 1 member abstaining from the vote on (3) and (4) below):

- (1) that £13,000 be included in the 2020/21 budget in principle for next year's Party in the Park (subject to the budget process and final decisions in January)
- (2) to note the intention to find a new venue for future Party in the Park events and move the 2020 event into early September, subject to further discussions
- (3) that Council agrees to holding and organising (with the help of volunteer stewards and an external event organiser) a Fun Run on 1 March 2020
- (4) to allocate £3,000 of the 2019/20 budget to the Fun Run, from the "new projects" fund.

80. SUSPENSION OF STANDING ORDER 3(x)

Council **RESOLVED** (before decision 79(2) above) to suspend standing order 3(x), to extend the time limit for the meeting beyond the normal two hours.

81. REPORTS BACK AND RECOMMENDATIONS FROM WORKING GROUPS

Well-being Working Group (WBWG): Councillor Simmons (Chair of the WBWG) reported that he now had costs for a Town in Bloom project. He would forward these to the members of the working group. It was suggested that a working group meeting be called.

Shop Local Working Group (SLWG): Councillor Lewis (Chair of the SLWG) referred to various Halloween events and queried whether funding could be made available by ALCC.

The Chair of the Council pointed out that the working group should discuss this and make recommendations to Council, but it was too late for this year.

Youth Engagement Working Group (YEWG): Councillor Oakley (Chair of the YEWG) reported that there had been difficulties getting a meeting together due to the absence of some key people, but this would happen soon. It was suggested that Councillor Rees join the group (this could be dealt with later in the meeting).

Council RESOLVED: to note the information.

82. REMOVAL OF TELEPHONE BOXES BY BRITISH TELECOM

The Deputy Clerk reported that the deadline for comments about the removal (by BT) of telephone boxes was 25 October 2019. Groups could adopt them for £1 but would be under an obligation to maintain them into the future. ALCC could comment if it wished or it could adopt telephone boxes if it wished (without telephones).

Councillor Adamson pointed out that all but one of the four telephone boxes listed was in regular use. One was not, because the telephone was not working. Public telephones were

a vital public service in his view and removing them would be detrimental. He proposed that the Council write to BGCBC to seek retention of all the telephone boxes.

Council RESOLVED to write to BGCBC, seeking retention of all the telephone boxes listed in the ALCC area.

The Chair announced changes to the order of the agenda due to the limited time remaining.

83. COMMITTEES AND WORKING GROUPS

Council RESOLVED:

- (1) to appoint Councillor Tracy Postlethwaite to serve on the Planning and Environment Committee
- (2) to note that the Council had already appointed the Chair (Councillor Gill Clark) to represent the Council at the quarterly liaison meetings with Blaenau Gwent County Borough Council (BGCBC), so the list would be amended to reflect that decision
- (3) to appoint Councillor Allen Rees to serve on the Youth Engagement Working Group
- (4) to note the vacancy on the governing body of Swffryd Primary and note that Councillors Gill Clark and Keri Bidgood already served on that governing body.

84. REMEMBRANCE SUNDAY 2019

Council RESOLVED:

- (1) that the following members lay wreaths on behalf of ALCC at the following sites:
 - Councillor Allen Rees – Soffryd
 - Councillor Tracey Dyson – Abertillery
 - Councillors Keri Bidgood and Gill Clark – Llanhilleth
 - Councillor Glyn Smith – Bourneville
 - Councillor Perry Morgan – Blaenau Gwent
- (2) To delegate all necessary powers to officers to secure the usual arrangements for Remembrance Sunday.

85. CHRISTMAS 2019

Council RESOLVED to delegate all necessary powers to officers to secure the usual arrangements for Winterfest (including the booking of activities and purchase of lanterns) within the £2,000 budget already agreed, in liaison with Councillor Robert Phillips, and to secure the usual arrangements for the Community Concert, in liaison with the Chair.

86. GAVO BLAENAU GWENT VOLUNTEER AWARDS

Council RESOLVED that the Chair (Councillor Gill Clark) and Councillor Beverley Lucas attend the above awards ceremony on behalf of ALCC.

87. DEFERRAL OF FURTHER BUSINESS

The Chair announced that agenda items 21, 22, 23 and 24 would be deferred to a future meeting, due to the limited time remaining.

88. REPORTS BACK ON RELEVANT TRAINING OR MEETINGS ATTENDED

The Deputy Clerk reported that he had attended a Blaenau Gwent Safety Advisory Group (SAG) meeting recently, primarily to discuss Remembrance Sunday plans. BGCBC had traditionally made the arrangements including road closures, risk assessments etc, and the Police attended most Remembrance Sunday events to help with rolling road blocks, but both BGCBC and the Police were pulling out in future years, so these things would have to be delivered by the Community Council. Volunteers would be needed to help out at such events and ALCC would have to recruit and train them. This issue would therefore have to be discussed at greater length by the Council early in the new year.

The Deputy Clerk reported that he had also attended a recent Quarterly Liaison Meeting between BGCBC and reps of town and community councils in Blaenau Gwent. Updates were given and discussion ensued about the approx. 20% increase in retrospective planning applications (due to better enforcement), the highway works programme, civil parking enforcement (operatives were now issuing fines and targeting parking around schools), well-being (ALCC was the only community or town council actively pursuing this agenda) and the Public Services Board annual report.

Council RESOLVED to note the reports back.

89. CHAIR'S ANNOUNCEMENTS, RELEVANT CORRESPONDENCE AND CELEBRATING SUCCESS

The Vice-Chair reported on the excellent joint concert held at St Michael's Church on 21 September 2019 by the Abertillery Orpheus Choirs and Kor pa Randen (Choir on the Coast) from Randaberg, Norway. She had received a gift from the Mayor of Randaberg and would send a reciprocal gift.

The Chair reported that Alun Davies AM wished to attend a future meeting to update ALCC councillors on his work and answer any questions.

Council RESOLVED to note the updates and accept the offer from Alun Davies AM to attend a future meeting, when the agenda is short.

The meeting ended at 9.30pm.

Signed as a correct record by the Chair

NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.

Minutes produced by Richard Gwinnell, Town Clerk

**ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL
COUNCIL MEETING
30 OCTOBER 2019**

ACTION SHEET

This action sheet lists decisions previously taken by the Council, where specific action is required to implement the decision. The purpose of the action sheet is to monitor those decisions, to ensure decisions are implemented and ensure Council is kept up to date on the situation. It does not include decisions on matters which are confidential (e.g. contracts in progress or staffing matters).

Past decisions will remain on the decision sheet until they have been implemented and reported back to Council, or Council has decided they are out of date. Once reported back as complete (or overtaken by events), they will be removed. Decisions to be removed after this meeting are shaded and marked *

Meeting	Minute ref.	Decision / action required	By whom	Position report
Council 12.7.17	42 (6)	Arrange Code of Conduct training – attendance mandatory for all members	Clerk / DC	All except 2 have attended
Council 25.4.18	294 (1)	Invite Simon Morgan of Admiral Nurses to a future meeting	Clerk / DC	In progress
Council 27.6.18	23	Progress blue plaque for Roger Cecil at Jubilee Square	Clerk / DC / Cllr G Clark	
Council 25.7.18	52 (2)	Add feedback on grants to the Council's website as soon as possible	Clerk / DC	
Council 26.9.18	62 (4)	Investigate facilitating a quarterly problem solving and business networking session; any costs to come back to Council for approval	SLWG	
Council 24.10.18	92 (2)	Devise suggested criteria for future grants and report back to Council with recommendations	GCWG / Chair / Clerk	Completed *
Council 7.11.18	113	10 defibrillators: purchase, installation, training and publicity	Clerk / DC	Installation complete, remainder underway
Council 21.11.18	138(3)	Blaina Riots Plinth – seek further details of the help or funding they are asking ALCC for	Clerk / DC	Question asked. Reply awaited
HR Ctte 10.12.18	151	Meet in new year re staff job descriptions	Chair of HR / Clerk	
Council 12.12.18	156	Ask for more details of the Ebbw Fach Crime Prevention Panel and let members know	Clerk / DC	Questions asked. Reply awaited
Council 12.12.18	161(1)	Consider cost effective use of officer time as part of future decision making, including decisions on the budget and future projects	Council	Ongoing – no need to keep on action list *
Council 12.12.18	161(2)	Consider further overtime payments for staff, employing project staff, an Admin Assistant and work experience placements	HR Ctte	Ongoing – no need to keep on action list *
Council 12.12.18	161(3)	Use a mixture of TOIL and overtime in future	HR Ctte	Ongoing – no need to keep on action list *
Council 12.12.18	172(2)	Enter into [a payroll service provision] agreement with BGCBC if possible	Clerk / DC	Agreement reached. SLA to be signed
Council 20.2.19	201(3)	Report back following discussions with BGCBC re Jubilee Square gates and cleaning	Cllr J Holt	Cleaning done
Council 27.3.19	236(3)	Seek further information from Abertillery Bowls Club on the grant sum requested and status of the organisation	Clerk / DC	Info requested – reply awaited. Out of date *

Council 15.5.19	280(3)	Seek further advice about Christmas lights	Clerk / DC	Out of date *
Council 26.6.19	16(5)	the proposed Well-being Project Leaflets be referred back to the Well-being Working Group for further discussion	Chair of WBWG	
Council 26.6.19	27(1)	Enter into a contract with Centregreat for Christmas lights 2019 to 2021 (plus 2 extra years option)	Clerk / DC	Completed subject to finalising detail and signatures
Council 4.7.19	33(2)	Consider the Charter further if major change is required or proposed by others	Clerk / DC	
Council 4.7.19	35(1)	Solar Farm Grant Working Group established: report back to Council with recommendations	Chair of SFGWG	In progress – see later updates below *
Council 4.7.19	36(1)	Progress a review of the Council's website, working with the Council's current suppliers (VisionICT)	Clerk / DC	In progress
Council 31.7.19	48(2)	Fun Run agreed in principle 1 March 2020 subject to report back on costs and any other commitments required	Cllr Lewis / Cllr Phillips	See updates below *
Council 31.7.19	49(4)	(£2,000 set aside) for advertising, printing and publicity (leaflets etc) for defibrillators	Clerk / DC	In progress
Council 31.7.19	49(5)	Work with officers to complete the publicity	Cllrs GC, GO and KB	In progress
Council 18.9.19	65	Receive a further presentation from the Leader of BGCBC and appropriate colleagues in due course, about the future of Trinity Chapel and other buildings	Clerk	To be arranged when Leader has news to report
Council 25.9.19	72	Cllr Postlethwaite co-opted: sign declaration, induction, induction pack, Code of Conduct training, update website, set up email, update email group, ongoing training, update lists etc	Clerk / DC	Complete except ongoing training *
Council 25.9.19	73 (1)	New financial regulations adopted: publish	Clerk	Completed *
Council 25.9.19	73(2)	Cllr Oakley appointed to sign bank recs and statements: arrangements to be put in place	Clerk / DC	
Council 25.9.19	74 (1) (3) (4)	Finance and Grants Cttee established: update and publish relevant committee lists	Clerk	Completed *
Council 25.9.19	74(2)	Finance and Grants Committee to decide dates and times to meet	Committee	
Council 25.9.19	74(5)	Arrange relevant training for Finance and Grants Committee and other members	Clerk	In progress
Council 25.9.19	76(1)	Grants forms, process, criteria adopted: use with immediate effect	Clerk	In use *
Council 25.9.19	76 (2)	As above – make alterations to the forms	Clerk	Completed *
Council 25.9.19	76 (3)	As above – publish criteria, process and forms and provide to future grant applicants	Clerk	Published and being sent to applicants *
Council 25.9.19	76 (4)	Disband Grants Criteria Working Group: update committee lists and publish	Clerk	Completed *
Council 25.9.19	77 (1)	Solar Farm Grant form, process, criteria etc adopted: use with immediate effect	Clerk	In use *
Council 25.9.19	77 (2)	As above – issue forms and update website	Clerk	Completed *
Council 25.9.19	77 (3)	SFGWG to consider grant applications in detail	SFGWG	Pending Council on 30 October
Council 25.9.19	77 (4)	SFGWG to make recommendations to Council on 30 October	SFGWG	Pending Council on 30 October

Council 25.9.19	77 (5)	Extend SFGWG remit: update and publish lists	Clerk	Completed *
Council 25.9.19	79 (1)	Party in the Park 2020 – include £13,000 in 2020/21 budget in principle	Clerk / DC	To be included in draft budget *
Council 25.9.19	79 (3)	Hold and organise a Fun Run on 1 March 2020 (with volunteers and external event organiser)	DC	In progress
Council 25.9.19	79 (4)	£3,000 allocated to Fun Run from new projects fund	DC	Noted *
Council 25.9.19	82	Write to BGCBC seeking retention of all the BT telephone boxes in the area	DC	Completed *
Council 25.9.19	83	Committee membership changes: update list and publish	Clerk	Completed *
Council 25.9.19	84 (1)	Remembrance Sunday: laying wreaths	Relevant members	
Council 25.9.19	84 (2)	Remembrance Sunday: delegations given to officers to secure usual arrangements	DC	Arrangements in progress
Council 25.9.19	85	Christmas: delegations given to officers to secure usual arrangements for Winterfest (e.g. lanterns and children's activities zones) and the Christmas concert in liaison with relevant members	Clerk / DC	Arrangements in progress
Council 25.9.19	86	Attend GAVO Blaenau Gwent Volunteer Awards on behalf of ALCC	Cllr G Clark Cllr Lucas	Completed *
Council 25.9.19	87	Agenda items deferred: add to future agenda	Clerk	In progress
Council 25.9.19	89	Accept the offer from Alun Davies AM to attend a future meeting, when the agenda is short	Clerk / DC	In progress

Abbreviations

DC = Deputy Clerk	Cllr = Councillor
WG = Working Group	BGCBC = Blaenau Gwent County Borough Council
Ctte = Committee	RFO = Responsible Financial Officer
SLWG = Shop Local Working Group	WBWG = Well-being Working Group
FT = Ffrindiau Tyleri	GCWG = Grants Criteria Working Group
CLWG = Christmas Lights Working Group	TOIL = Time Off In Lieu of payment
YEWG = Youth Engagement Working Group	T&CCs = Town and Community Councils
L&TWG = Leisure and Tourism Working Group	SFGWG = Solar Farm Grant Working Group
JCLC = Joint Committee of Local Councils	
A&LCC = Abertillery and Llanhilleth Community Council	

Author: Richard Gwinnell, Clerk to the Council
Updated: 22 October 2019

ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL (ALCC)

Item

MEMBERSHIP OF COMMITTEES 2019/20

7

Effective from 26 September 2019

PLANNING AND ENVIRONMENT COMMITTEE – ALL COUNCILLORS:	HUMAN RESOURCES COMMITTEE - COUNCILLORS:
<u>NB All ALCC councillors are on this Committee:</u> Peter Adamson Keri Bidgood Gill Clark (Chair of the Council) (and Chair of the Committee) Roger Clark Tracey Dyson Amanda Edwards Julie Holt Mark Lewis Beverley Lucas Perry Morgan Gary Oakley Tracy Postlethwaite Robert Phillips Allen Rees Nick Simmons Glyn Smith Bernard Wall Graham White	Gill Clark (Chair of the Council) (and Chair of the Committee) Tracey Dyson (Vice-Chair of the Council) Julie Holt Robert Phillips Allen Rees
COMPLAINTS AND APPEALS COMMITTEE	FINANCE AND GRANTS COMMITTEE – COUNCILLORS:
4 members to be decided upon by the Chair of the Council and the Clerk, depending on the subject nature of the complaint or appeal	Gill Clark (Chair of the Council) Perry Morgan Gary Oakley - Chair Allen Rees Nick Simmons Glyn Smith
LEISURE AND TOURISM WORKING GROUP – COUNCILLORS:	YOUTH ENGAGEMENT WORKING GROUP - COUNCILLORS:
Peter Adamson Keri Bidgood Tracey Dyson - Chair Mark Lewis Beverley Lucas Gary Oakley Robert Phillips Nick Simmons	Gill Clark Julie Holt Perry Morgan Gary Oakley – Chair Allen Rees Glyn Smith
SHOP LOCAL WORKING GROUP – COUNCILLORS:	CHRISTMAS LIGHTS WORKING GROUP – COUNCILLORS:
Peter Adamson Perry Morgan Mark Lewis – Chair Robert Phillips	Gill Clark Julie Holt Robert Phillips – Chair Glyn Smith Graham White

WELL-BEING WORKING GROUP – COUNCILLORS:	SOLAR FARM GRANT WORKING GROUP
Peter Adamson Keri Bidgood Gill Clark Tracey Dyson Julie Holt Perry Morgan Gary Oakley Robert Phillips Nick Simmons – Chair Allen Rees Graham White	Peter Adamson Gill Clark - Chair Perry Morgan Gary Oakley Rob Phillips
JOINT COMMITTEES	COUNCILLORS
JOINT COMMITTEE OF LOCAL COUNCILS IN BLAENAU GWENT (5 representatives) (JCLC)	Mark Lewis Perry Morgan Nick Simmons Glyn Smith Bernard Wall
CONSULTATION WITH COUNTY BOROUGH COUNCIL (out of Joint Committee) (2 representatives) (usually Chairman plus one other) + Clerk)	Bernard Wall Nick Simmons Gill Clark (Chair of Council) NB substitutes allowed if required – to be selected from JCLC list above
OUTSIDE BODIES	COUNCILLORS
ONE VOICE WALES GWENT VALLEYS AREA COMMITTEE (2 representatives) NB plus Clerk	Gill Clark Glyn Smith
ONE VOICE WALES LARGER LOCAL COUNCILS COMMITTEE (1 rep) NB plus Clerk	Glyn Smith
ABERTILLERY AND DISTRICT TWINNING ASSOCIATION (2 representatives)	Robert Phillips Tracey Dyson
SCHOOL GOVERNING BODIES (1 rep on each)	
St Illtyd's Community Primary Soffrydd Primary Ysgol Gymraeg Bro Helyg	Gill Clark Vacancy Beverley Lucas
ABERTILLERY REGENERATION (2 reps)	Nick Simmons Glyn Smith
BLAENAU GWENT HERITAGE FORUM	Peter Adamson Mark Lewis
BLAENAU GWENT ARMED FORCES COVENANT STEERING GROUP	Tracey Dyson
LOCAL LIST OF BUILDINGS OF INTEREST – ABERTILLERY AND DISTRICT WORKING GROUP	Gill Clark Graham White



THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILEDD

Email: clerk.alcc@gmail.com

Telephone 01495217323

www.abertilleryandllanhilleth-wcc.gov.uk

Agenda Item 8

Council Offices
 Mitre Street
 Abertillery, Blaenau Gwent, NP13 1AE

Swyddfa'r Cyngor
 Stryd Meitre
 Abertyleri, Blaenau Gwent, NP13 1AE

The accounts Listed hereunder are presented at the 30 October 2019 Council Meeting
(Finance Order No 4 – September 2019 to October 2019)

Cheques that have been presented between 5 September 2019 to 4th October 2019
(Table 1)

<u>PAYEE</u>	<u>Date</u>	<u>Cheque No</u>	<u>Amount</u>
Abertillery Belles FC - T Dyson Ward Donation	20/09/2019	7579	£50.00
Paisley Bird Workshops, Kids Play Area - Party in the Park	09/09/2019	7588	£800.00
C Llewellyn, Pashy Pops - Party in the Park	06/09/2019	7592	£150.00
Andrew Sheehy Green Fingers, Visit 14/8/19	16/09/2019	7597	£85.00
MediPatrol Ltd, First Aid, Party in the Park	09/09/2019	7598	£285.00
Abertillery Rock and Blues Festival - Council Grant	13/09/2019	7601	£1,000.00
Llanhilleth Tenants and Residents - Grant	11/09/2019	7602	£500.00
Mens Den - Council Grant	11/09/2019	7603	£300.00
AADMS Council Grant	23/09/2019	7604	£200.00
Ffrindiau Tyleri - Council Grant towards Aberfest/Winterfest (Replacement for Cheque 7600)	02/10/2019	7605	£2,000.00
AR Digital - August Printing	04/10/2019	7607	£54.57
Vision ICT - Website Revision, Part Payment	04/10/2019	7609	£705.00
Bank Charges			£31.70
TOTAL			£6,161.27

Cheques that have been issued but not yet presented as at 4 October 2019
Table 2

<u>PAYEE</u>	<u>Date</u>	<u>Cheque No</u>	<u>Amount</u>
P Morgan – Members Allowance	Last Year	7460	£150.00
AYDMS – T Williams Ward Grant	Last Year	7464	£100
AYDMS – T Dyson Ward Grant	Last Year	7473	£50
BGCBC (Payroll) - 3 Months Staff Costs - Apr to Jun 2019	09/10/2019	7574	£14,441.25
AYDMS, Defibs Advert in programme	29/08/2019	7595	£25.00
AYDMS - Party in the Park performance	29/08/2019	7596	£150.00
Abertillery Town Band - Council Grant	29/08/2019	7599	£500.00
Abertillery Museum - R Phillips Ward Donation	26/09/2019	7606	£100.00
Andrew Sheehy Green Fingers, Visit 6/9/19	26/09/2019	7608	£85.00

Mr L Hughes - Party in the Park Stewarding Services	09/10/2019	7610	£82.10
The Glow Company - Lanterns for Christmas Parades	14/10/2019	7611	£526.27
Kris Jones - Design and Printing of Defibrillator Leaflets	15/10/2019	7612	£995.00
Welsh Water	22/10/2019	7613	£50.02
TOTAL			£17,254.64

Invoice received or expected and not yet paid

Table 3

<u>PAYEE</u>	<u>Amount</u>
Andrew Sheehy (Green Fingers) Maintenance at War Memorial, 16 October 2019	£85.00
One Voice Wales – Code of Conduct Training (Clrs Edwards, Lucas and Postlethwaite)	£120.00
CF Corporate – Printer Lease 1/12/19 to 29/2/20	£302.89
Andrew Sheehy (Green Fingers) Maintenance at War Memorial, 25 October 2019	£85.00
AR Digital – Printing Costs September 2019	£58.74
Viking Stationary (Binders, stamps, and paper)	£282.36
Amazon Payments – A3 Laminator	£45.99
A & S Animal Encounters	£350.00
BGCBC (Payroll) - 3 Months Staff Costs – July to Sept 2019	£14,441.25
TOTAL	£15,771.23

Grant Applications Received but not approved

Table 4

<u>Application</u>	<u>Date of Application</u>	<u>Amount</u>
Zion Minors Chapel	3/10/19	£500.00
Friends of Six Bells Park	9/10/19	£50.00
Llanhilleth T&R (G Clark Ward Donation)	3/10/19	£50.00
Llanhilleth T&R (A Rees Ward Donation)	9/10/19	£50.00
Llanhilleth T&R (K Bidgood Ward Donation)	3/10/19	£50.00
TOTAL		£700.00

Monthly Finance Update – Current Account.

No income during this period.

Current Account Balance 4/10/19:	£173,471.79
Issued Cheques (Table 2):	£17,254.64
To be issued (Table 3):	£15,771.23
Grants, if approved (Table 4):	£700.00

Current Account Balance: **£139,745.92**

If the recommendations below are accepted, then Current Account Balance will be **£114,745.92**

RESERVES

Reserves currently stand at £35,320.30, none of this money is ring-fenced for any specific future spending but it is only 15% of yearly expenditure total, our target is 25%.

If the recommendations below are accepted, then Reserve Account Balance will be

£60,320.30 of which £5,000 is ring-fenced for external auditor costs for 2014/15 to 2018/19.

RECOMMENDATIONS

- 1. Council notes the payments in Table 1 and Table 2.**
- 2. Council authorise the payments in Table 3 above.**
- 3. Council notes the financial position on the current and reserves account**
- 4. Council Resolve to transfer £20,000 from the current account to the reserve account. This is the unspent additional staff budget.**
- 5. Council Resolve to transfer the £5,000 budgeted for external auditor cost, from the current account to the reserve account where it will be ring-fenced until such time as payment is required.**

Progress update for Cwmtillery Community Groups
October 2019

The Jim Owen Building (Abertillery Excelsiors)

Since the last update:

Repairs have been made to two fire doors within the building.

An officer from the Environmental Health department at BGCBC has made a visit to the site to assess what measures need to be put in place before opening to the public as a cafe. A hand basin and backing tiles have been recommended. We are currently waiting to receive an estimate for this work.

We are also in the process of deciding upon the furniture for the cafe and this should be purchased soon.

The aesthetic and ambience of the cafe would be significantly improved by removing the current security bars which are fixed on the exterior of windows. Replacing these with alternative security measures that don't negatively impact upon the interior of the building are being investigated and costed.

Another community engagement event is planned for the near future when the cafe is open.

Total spend to date:

Jim Owen building

Repair work to ceilings & walls, plus painting	£ 300.00
Paint	£ 144.32
Repair to 2 fire doors	<u>£ 150.00</u>
Sub total	£ 594.32

Community Event

Postcards	£ 170.00
Event insurance	£ 165.00
Cwmtillery Story Studio	£ 294.74
Kitchen accessories	<u>£ 18.55</u>
Sub total	£ 648.29

TOTAL £1242.61

Ecological survey & hedgerow planting (Coetir Tyleri)

An ecological consultant from Wildwood Ecology visited the Millennium Wood to do an initial assessment in May but unfortunately it became too late for the full survey to be conducted.

March has been put forward as the optimum time of year to do a full wood survey as there will be some bird activity and plant growth but the trees will be relatively bare to allow for PRFs (potential roost features) to be assessed. More information to follow.

Hedgerow planting

We are in the process of trying to secure hedge plants from the Woodland Trust so that work may begin on laying and planting in late autumn/winter. Again, more information to follow on this.

Total spend to date:

£0

We will keep you updated but in the meantime, if you have any questions, please do not hesitate to contact us and we will be happy to provide you with any other information you require.

Our contact details are:

Richie Catlin (Abertillery Excelsiors)

Tina Honeyfield & Ralph Connor (Coetir Tyleri)

Progress update for Cwmtillery Community Groups

July 2019

The Jim Owen Building (Abertillery Excelsiors)

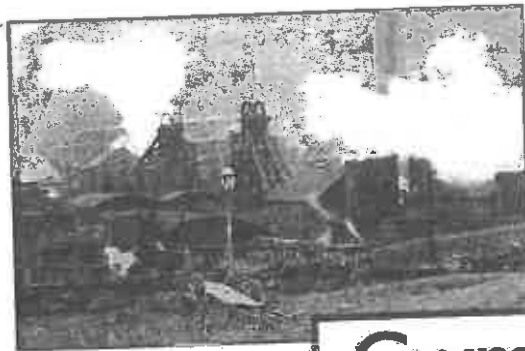
The room intended for the community cafe and the adjoining corridor have been repaired and painted at a total cost of £444.32 (paint £144.32 plus labour & other materials £300). There is still work to be completed in the kitchen and to the outside of the building but this is yet to be decided upon by the community group. Once discussions have taken place and decisions have been made, a plan will be put in place to develop the space into a community cafe.

Community Engagement Event (joint collaboration between groups)

We organised a community engagement event at the Jim Owen building over two days at the end of May/beginning of June 2019. This was an event designed to attract a broad section of the local community and to include as many demographic groups as possible. We invited people to come and share memories of Cwmtillery past, with photographic displays and old film footage kindly organised by Dr David Llewellyn. We then encouraged people to share the things that they most liked and disliked about Cwmtillery now, asking what their ideas would be for a future Cwmtillery and how they might tackle any issues. The event was well attended with a turnout of more than 200 people over two days and feedback has been resoundingly positive. We have increased the audience on our Facebook page and the event has enabled us to get more local people interested in being members of the community group. We intend to build upon this momentum and aim to hold another community event, hopefully in autumn. The outlay for the event currently comes to £170 for promotional leaflets, £165 for event insurance and £18.55 for kitchen accessories, making a total of £353.55. The displays and video & sound archives at the event were provided and organised by Cwmtillery Story Studio (Dr. David Llewellyn) but we are yet to receive an invoice for this. Details will be provided in the next report, however.

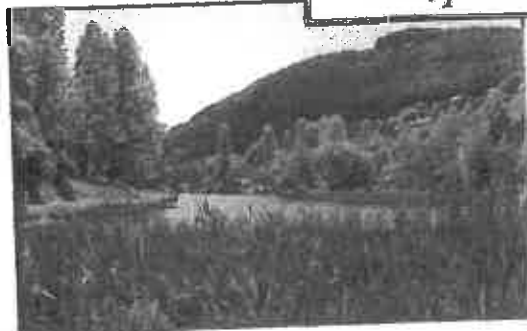
Ecological Survey for Millennium Wood (Coetir Tyleri)

An ecological survey has begun of the wood, with the initial assessment taking place in May. We expect to receive a full report in due course, with the cost of the work expected to be approximately £1000.



Cwm Tyleri

Past, present... & future



POST CARD

"Pop-Up Story Studio" @ The Jim Owen Pavilion

Come along for a cuppa, a chat and the chance to see old BBC archive films and photos of Cwmtillery.

*What was Cwmtillery like in the past?
What kind of a place is it now?
What could it be like in the future?*

Jim Owen Pavilion, Cwmtillery
Friday, 31st May: 10am - 6pm
Saturday, 1st June: 10am - 4pm

FREE ENTRY!

Drop in any time - all welcome!

Help shape the future of Cwmtillery with your hopes and ideas. Pop them in the space below and bring them along!



Check out Facebook for more info:
"Cwmtillery - Past, Present and Future"

Fwd: Update on Solar Grant

1 message

Clerk ALCC <clerk.alcc@gmail.com>

10 October 2019 at 11:14

To: Peter Adamson <peteradamson.alcc@gmail.com>, Gill Clark <gillclark.alcc@gmail.com>, Gary Oakley <garyoakley.alcc@gmail.com>, Perry Morgan <perrymorgan.alcc@gmail.com>, Rob Phillips <robphillips.alcc@gmail.com>

Members of the Solar Farm Grant Working Group - please see below for information.

Best wishes

Richard Gwinnell
Town Clerk
Abertillery and Llanhilleth Community Council
Council Offices, Mitre Street, Abertillery. NP13 1AE.
(Telephone 01495 217323)

----- Forwarded message -----

From: **Clerk ALCC** <clerk.alcc@gmail.com>

Date: Thu, 10 Oct 2019 at 11:12

Subject: Re: Update on Solar Grant

To: kaywilliams

Dear Kay

I emailed the Project Manager for the solar farm company (based in Germany) yesterday as follows:

Here is a progress report, invoice, photos and group constitution for CLEAN. They are progressing the renewal of the lakeside path, lake dredging, fishing and Memorial Garden. As you can see, the invoice for the works to the path was issued on 15 May 2019. The works are still continuing and further invoices will be supplied when I receive them.

They have said the Memorial Garden element is a problem because there is flooding there and the drainage needs to be sorted out. I have witnessed the flooding problem with my own eyes (and feet). They therefore want to spend that portion of the funding on sorting out the drainage in that area and planting trees. Is that OK?

The Project Manager replied to me today as follows:

Many thanks for sending the evidences. Concerning the sorting out of the drainage situation and planting trees, yes, this is fine.

So - you have the go-ahead to deal with the flooding/drainage problem and plant trees with the funds allocated for the Memorial Garden.

Best wishes

Richard Gwinnell
Town Clerk
Abertillery and Llanhilleth Community Council
Council Offices, Mitre Street, Abertillery. NP13 1AE.
(Telephone 01495 217323)

On Wed, 9 Oct 2019 at 09:18, kaywilliams
wrote:

Please find attached the information you have requested and please do not hesitate to let me know if you require any additional information. Not quite sure what information they require voluntary status so have included a copy of our constitution and assurance that our group is run entirely on a voluntary basis since it was established.

Regards

Kay - Clean Secretary



Cwmtillery Lakes Environmental Action Network

Please find attached the information you require in order to update the grant provider :

To date we have paid one receipt for the renewal of the pathway surrounding the lakes area and I have attached a copy of that receipt for £16836 – to clarify the original amount was £14030.00 with an addition of £2806 for VAT.

The dredging of the lake had to be temporarily halted because of birds nesting – this work is to be resumed on the 18th of October and the full amount will be paid immediately for this work. I will forward a copy of the receipt to you on completion.

On completion of the dredging Allen Rees has obtained the necessary permits for the fish to be transported and put into the lakes and the establishment for the setting up of the fishing club is well under way in addition to repairs to the fishing pegs. We anticipate that this work will be carried out well within the timescale stipulated by the Solar Farm and again I will forward receipt copy on completion.

Regarding the planting and landscaping of the Memorial garden area we have a problem with drainage on the pathway and immediately around the raised garden – we would like to inquire if we could utilise the money allocated towards providing drainage and repair to this area and on completion Clean would then provide funds to plant a few suitable trees in this area. I can provide photographs to substantiate this issue if required.

We are waiting for an estimate and installation date for the footfall counter from a very reputable firm and again we anticipate that this will be completed well within the timescale.

My contact details are ;

Mrs Kay Williams

Fwd: Progress update for Cwmtillery Community groups re. Solar Farm Grant

1 message

Clerk ALCC <clerk.alcc@gmail.com>

3 October 2019 at 14:02

To: Peter Adamson <peteradamson.alcc@gmail.com>, Gill Clark <gillclark.alcc@gmail.com>, Perry Morgan <perrymorgan.alcc@gmail.com>, Gary Oakley <garyoakley.alcc@gmail.com>, Rob Phillips <robphillips.alcc@gmail.com>

Members of the working group

Here's an email trail from 24/25 July re progress on the Cwmtillery project. Sorry you weren't copied in at the time.

Best wishes

Richard Gwinnell
Town Clerk
Abertillery and Llanhilleth Community Council
Council Offices, Mitre Street, Abertillery. NP13 1AE.
(Telephone 01495 217323)

----- Forwarded message -----

From: **Clerk ALCC** <clerk.alcc@gmail.com>

Date: Thu, 25 Jul 2019 at 07:43

Subject: Fwd: Progress update for Cwmtillery Community groups re. Solar Farm Grant

To: Natalie Gesellmann

Hi Natalie

Please find below a further update on the Cwmtillery project.

Best wishes

Richard Gwinnell
Town Clerk
Abertillery and Llanhilleth Community Council
Council Offices, Mitre Street, Abertillery. NP13 1AE.
(Telephone 01495 217323)

----- Forwarded message -----

From: **Tina Honeyfield** <

>

Date: Wed, 24 Jul 2019 at 16:33

Subject: Progress update for Cwmtillery Community groups re. Solar Farm Grant

To: Clerk ALCC <clerk.alcc@gmail.com>

Good afternoon,

Here is an update on expenditure so far this year.

The Jim Owen building

The room intended for the community cafe and the adjoining corridor have been repaired and painted at a cost of £300. There is still work to be completed in the kitchen and to the outside of the building but this is yet to be decided upon by the community group. Once discussions have taken place and decisions have been made, a plan will be put in place to develop the space into a community cafe.

Community Engagement Event

We organised a community engagement event at the Jim Owen building over two days at the end of May/beginning of June 2019. This was an event designed to attract a broad section of the local community and to include as many demographic groups as possible. We invited people to come and share memories of Cwmtillery past, with photographic displays and old film footage kindly organised by Dr David LLewellyn. We then encouraged people to share the things that they most liked and disliked about Cwmtillery now, asking what their ideas would be for a future Cwmtillery and how they might tackle any issues. The event was well attended with a turnout of more than 200 people over two days and feedback has been resoundingly positive. We have increased the audience on our Facebook page and the event has enabled us to get more local people interested in being members of the community group. We intend to build upon this momentum and aim to hold another community event, hopefully in autumn. The outlay for the event currently comes to £170 for promotional leaflets, £165 for event insurance and £20 for kitchen accessories, making a total of £355.

Ecological Survey for Millennium Wood

An ecological survey has begun of the wood, with the initial assessment taking place in May. We expect to receive a full report in due course, with the cost of the work expected to be approximately £1000.

We will certainly keep you updated with news of any further developments but if you have any questions in the meantime, please do not hesitate to contact us.

Kind regards,

Tina Honeyfield

Solar Farm Grant 2018

1 message

Clerk ALCC <clerk.alcc@gmail.com>

3 October 2019 at 13:50

To: Natalie Lau

Hi Natalie

Here's an interim progress report about the Cwmtillery project, which received the 2018 solar farm grant this year (we sent them the funding on 24 April 2019).

I understand a massive amount of work has been done and the changes are very good, e.g. the footpath around the lake has been completely renewed.

Some photos are attached of the lake dredging. More photos will follow as soon as I get some from the local groups involved.

Best wishes

Richard Gwinell
Town Clerk
Abertillery and Llanhilleth Community Council
Council Offices, Mitre Street, Abertillery. NP13 1AE
(Telephone 01495 217323)

3 attachments

Cwmtillery lake dredging 2019 2 .JPG
8625K



Cwmtillery lake dredging 2019 1 .JPG
9568K



Progress Report on 2018 grant for Cwmtillery Project.docx
15K

Progress Report on Cwmtillery Project (Solar Farm Grant)

The original grant of £35000 was given to Cwmtillery Excelsiors and was distributed as follows

CLEAN £22500

EXCELSIORS £10000

COETIR TYLERI £2500

CLEAN

Projects completed

Renewal of footpath adjacent to lake	£16 836 (inc vat)
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The dredging/weed clearing of the lake was started but had to be stopped because some of the wildfowl were still feeding their young. The company will be returning in mid October to complete the dredging/weed clearing.

EXCELSIORS

The Pavilion has been redecorated	£350.00
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Discussions are ongoing as to further development of this building but could include surround seating as a possibility.

PROMOTIONAL EVENTS

A community engagement event was held at the Jim Owen Pavilion on 31st May and 1st of June. The event was well attended with over 200 people during the two days.

Outlay for this event	£355.00
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COETIR TYLERI

There was an initial ecological survey in May and will be completed later this year. The planting of the native hedging will take place later in the year when shrubs/trees are dormant.

FISHING CLUB

There are a number of factors that have delayed the restocking of the lake. Obtaining permission from various agencies took much longer than anticipated. The delay to the weed clearing was another reason and the fact that fish farms will not supply fish during the summer months. Nevertheless all legalities in regards to restocking have now been obtained and as soon as dredging has been completed, fish will be ordered. Cost of restocking has been quoted as

NB all figures are approximate .



THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD

E-mail : clerk.alcc@gmail.com

Telephone 01495 217323

www.abertilleryandllanhilleth-wcc.gov.uk

Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE.

Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.

Roger Fisher, Treasurer

By hand (with cheque) and posted hard copy

24 April 2019

Dear Mr Fisher

Ref: Abertillery Excelsiors AFC – Solar Farm Grant 2018

Thank you for your letter (from Matthew Thomas) dated 15 March 2019.

I confirm that Abertillery and Llanhilleth Community Council decided on 20 February 2019 to pay the entire "solar farm grant 2018" of £35,000 to Abertillery Excelsiors AFC, for the AFC to manage the delivery of the Cwmtillery Project discussed by the Council over the last few months, pending the establishment of a Cwmtillery Partnership. The solar farm company (Community Green Energy/Luxcara) agreed with the Council's decision.

The grant is made to Abertillery Excelsiors AFC specifically to pay towards the following:

Amount	Purpose
£14,000	Lakeside/path improvements
£1,000	Fishing pegs
£2,250	Dredging of Cwmtillery Lake
£1,500	Repairs and stock for the fishing club
£1,100	Footfall counter
£250	Garden design
£10,000	Community café - fire doors, extractor fan, tiling, back door and windows
£488	Ecological survey
£1,000	Promotional events
£380	Planning fees
£1,500	Perimeter native hedging around the wood
£1,000	Full ecological impact assessment for the development of the wood
£532	Memorial Garden – planting and landscaping
£35,000	Total

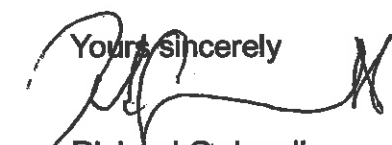
The grant is made to Abertillery Excelsiors AFC with the following conditions attached:

- (1) That the funds granted are used only for the above purposes
- (2) That Abertillery Excelsiors AFC works in partnership with other local organisations who are involved in delivering the above projects (including CANCO, CLEAN, Coetir Tyleri and the Angling Club), to ensure delivery of the projects within the next twelve months
- (3) That Abertillery Excelsiors AFC leads on the establishment of a Cwmtilly Partnership, involving other local organisations who are involved in the delivery of the above projects, including those named in (2) above
- (4) That the new Cwmtilly Partnership include two Abertillery and Llanhilleth Community Councillors (Councillors Roger Clark and Mark Lewis are the Council's current nominees)
- (5) That "before" and "after" photographs (showing the situation before work commences, the work undertaken at the various sites and the difference this money has made) be taken and submitted to the Council as soon as possible and by 31 March 2020 at the latest, for onward submission (by the Council) to the solar farm company
- (6) That a written report (detailing the work undertaken at the various sites and the difference this money has made) be submitted to the Council as soon as possible and by 31 March 2020 at the latest, for onward submission (by the Council) to the solar farm company and
- (7) That copies of any relevant invoices (detailing payments made for the work undertaken at the various sites) be submitted to the Council as soon as possible and by 31 March 2020 at the latest, for onward submission (by the Council) to the solar farm company.

The Community Council and the solar farm company would prefer also to see interim reports, updates and photographs, as the various projects progress, throughout the year ahead. 31 March 2020 is the deadline for the final report and photos, and the date by which the Council and the company would expect to see all the above aspects of the Cwmtilly project delivered.

The Community Council is very pleased to enclose a cheque made payable to Abertillery Excelsiors AFC, so that you can get on with delivering the above projects as soon as possible. We wish you every success and very much look forward to seeing the results.

Yours Sincerely


Richard Gwinnell
Town Clerk


Julie Holt
Chair of the Council

*Signed and sent
on 2 May 2019*



Abertillery and Llanhilleth Community Council (ALCC)

What are Solar Farm Grants?

1. The Solar Farm Grant is a grant given by CIC Community Green Energy to Abertillery and Llanhilleth Community Council (ALCC).
2. CIC awards an amount to ALCC depending on the amount of electricity generated at the Solar Farm at Hafod-y-Dafal on an annual basis.
3. The grant is not for the Council's use.
4. It is for the Council (as the elected representative body closest to local communities) to decide how to allocate the grant to local community projects, groups or organisations.
5. CIC requires the funding to be allocated to community projects which are sustainable, have a lasting legacy, are environmental in nature and are for wide community benefit.
6. CIC and ALCC require evidence (regular reports and photos) that any money granted has been spent in the manner envisaged and that the stated community benefits have been achieved.
7. Any grant from the Council (including Solar Farm Grants) must help local communities and organisations improve the well-being of local people.
8. A Solar Farm Grant will only be made if there is a clear economic, social or environmental well-being benefit to residents of the ALCC area.
9. The organisation involved must usually be based in or operate substantially in the Abertillery and Llanhilleth Community Council area, and the majority of the members of the organisation, or those it serves, should live in the Abertillery and Llanhilleth Community Council area.
10. If the organisation is based outside the Abertillery and Llanhilleth Community Council area, evidence must be given of how (and how many) people from the ALCC area benefit from the work of the organisation.
11. The Council places a high value on voluntary and community service.
12. The Council will not make a grant to professional or commercial clubs or organisations, companies, businesses or other enterprises which aim to make a profit. The Council will only make grants to enterprises if they are not for profit and if any surplus generated by the enterprise is reinvested into improving local communities or local community facilities.
13. Organisations such as sports clubs or parks which have become companies in order to manage or run community facilities under Community Asset Transfers may be considered for Solar Farm Grants.
14. Solar Farm Grants will not be used to help fund national charities or organisations (where the principal benefit is not to residents of the ALCC area) under any circumstances.
15. Solar Farm Grants will not be given to groups to pay for ongoing running costs (e.g. insurance, water, gas and other utility supplies etc) unless in exceptional circumstances.
16. Solar Farm Grants must help as many people and communities as possible in the ALCC area.
17. The Council will not give Solar Farm Grants to the same organisation(s) within five

- consecutive years unless in exceptional circumstances.
18. The minimum Solar Farm Grant to be given by ALCC is £10,000 (if that amount is available to ALCC from CIC).
 19. The maximum Solar Farm Grant to be given by ALCC is £35,000 (if that amount is available to ALCC from CIC).
 20. The Solar Farm Grant 2019 will go to projects which:
 - involve a lasting legacy and tangible benefits to local communities
 - contribute to sustainability
 - are in themselves sustainable. The organisation must be able to run the project/building/facility itself, after the Solar Farm Grant has ended, without further revenue support from ALCC
 - involve links with local schools
 - promote opportunities for local volunteering
 - deliver environmental improvements
 - promote links between different areas or communities within the ALCC area
 - meet the well-being goals set out in the Well-being of Future Generations (Wales) Act 2015.

How does the Solar Farm Grants process work?

1. CIC informs ALCC of how much funding is available for the following year.
2. CIC asks ALCC to decide how to allocate that funding.
3. ALCC decides how to allocate that funding and seeks agreement from CIC.
4. If CIC agrees, it pays the funding to ALCC.
5. ALCC distributes the funding, monitors the spending and reports back to CIC.

Specifically in 2019:

6. This document describing the process and criteria, and the application form agreed by the Council, will be issued to all ALCC Councillors and placed on the Council's website as soon as possible following the Council's meeting on 25 September 2019.
7. Councillors will approach groups and organisations in their wards who may be interested in applying for a Solar Farm Grant in 2019. Councillors will explain the process to groups.
8. All Solar Farm Grant applications must be made using the Solar Farm Grant application form. The Council will not consider any applications which are not on the Solar Farm Grant application form or which do not contain the required details.
9. Interested groups and organisations must supply the completed form and all relevant supporting documents to the Councillor who is supporting their application by Thursday 10 October 2019.
10. The Councillor must supply the forms and documents to the Clerk by Friday 11 October 2019.
11. The forms and supporting documents will be supplied to the members of the Solar Farm Grants Working Group (SFGWG) as soon as possible after receipt.
12. The SFGWG will meet on Friday 18 October 2019 at 10.00am at the ALCC offices.
13. The Councillor supporting an application AND a suitable representative of the organisation (e.g. Chairman, Secretary or Treasurer) must attend the SFGWG on Friday

18 October 2019 at 10.00am (specific time slots will be given) to present the application and answer questions.

14. The SFGWG will consider all the applications submitted and make recommendations to the Council on 30 October, about which application(s) should be approved by the Council.
15. Cheques will be issued as soon as possible after that date to the successful organisations.
16. The organisation must undertake in writing to provide quarterly reports back, including photographs or other written evidence, to demonstrate progress.
17. The Council may at any time require any and all such evidence it decides that a Solar Farm Grant given previously has been spent in the manner for which it was intended. If insufficient progress is made or insufficient evidence is given, the Council may reclaim all or part of the funding granted and return this to CIC.
18. Any grant must be publicised appropriately by the receiving organisation (e.g. on its website, social media pages or posters/programmes). If appropriate publicity is not given, the organisation concerned will receive no further funding from ALCC (or CIC).

RECOMMENDATIONS OF THE CHRISTMAS LIGHTS WORKING GROUP:

- (1) that the Council provides 100m of LED coloured lights in the trees outside Bourneville Community Hall
- (2) that these lights be installed and removed at the same time as all other lights under the ALCC contract
- (3) that this section be added to the contract with Centregreat
- (4) that the additional cost (approx. £800 per annum) be met from the Christmas lights budget.



Agenda Item 13

Clerk Clerk <clerk.alcc@gmail.com>

Shop LOCAL Campaign WG.

1 message

Mark Lewis <marklewis.alcc@gmail.com>

21 October 2019 at 03:03

To: Clerk ALCC <clerk.alcc@gmail.com>

Cc: Rob Phillips <robphillips.alcc@gmail.com>, Peter Adamson <peteradamson.alcc@gmail.com>, Perry Morgan <perrymorgan.alcc@gmail.com>, amandaedwards.alcc@gmail.com, Nick Simmons <nicksimmons.alcc@gmail.com>

Good morning Richard / Steve,

Below is the Shop LOCAL Campaign WG meeting minutes and recommendations -

Date & Time

17/10/2019 at 6 pm.

Attendees

ML, RP, PA, PM, NS.

Apologies

N/A

Venue

ALCC Offices.

Minutes

1. Locations for Public Toilets around Abertillery Town, a matt metal finished unisex public toilet set up in Jubilee Square, the Museum and Trinity Chapel also all mentioned plus these recommendations are being forwarded to the next L&TWG meeting to be discussed.
2. An evening Car Park to be used by the public within Abertillery Town, the multi-story car park and land just in front of it underneath the Foundry Bridge mentioned. Approach the firm running the car park for it to be used plus it is lit and patrolled with access into town through the lift and path up to St. Micheals Church again these recommendations are being forwarded to the next L&TWG meeting to be discussed.
3. Further ideas for the SL Campaign include a Halloween Event in Abertillery Town for 2020 and a Monthly Car Boot Sale in the middle tier of the top multi-story car park, Craft Stalls, Record Fayes and Flea Markets for Jubilee Square St. Micheals Church and Stute Gardens with weights being mentioned and required to be purchased to hold down the Gazebo's at these events.
NS has offered the use of the Lions Christmas Sleigh for photo opportunities throughout the different streets within Abertillery Town this year over the lead up to Christmas, hold a Walking Weekend in October around Abertillery, a Lazer Fireworks Display in November plus lastly 25 extra Shop LOCAL Window Stickers are required to be purchased for new shops and shops that did not receive them.
4. 10 k Run / Fun Run / NS has offered that the road closure costs will be taken care of by The Lions, also need to approach Forest Traffic Signals on the cost of the required road signage for the Event.
5. Suggestions for Abertillery in Bloom locations around Abertillery Town have been passed onto NS plus these recommendations are being forwarded to the next L&TWG meeting to be discussed.

Thanks and regards,

Cllr Mark Lewis,
Cwmteillery Ward Community Councillor,
Chairman ALCC / ATB Shop LOCAL Campaign WG,
Abertillery & Llanhilleth Community Council.