



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

E-mail : clerk.ALCC@gmail.com

Telephone 01495 217323

www.abertilleryandllanhilleth-wcc.gov.uk

Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE.

Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.

Our Ref: NOTICE OF MEETING

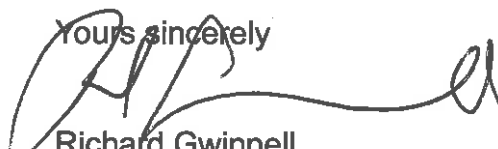
23 July 2019

Dear Councillor

You are summoned to attend a meeting of the Council of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Mitre Street, Abertillery on **Wednesday 31 July 2019 at 7.00pm**. The agenda for the meeting is set out below.

The Council may suspend standing order 3(x) if it wishes the meeting to last beyond two hours, at the appropriate point in the meeting.

Yours sincerely



Richard Gwinnell
Town Clerk

**COUNCIL AGENDA
WEDNESDAY 31 JULY 2019 at 7.00pm**

1. Apologies for absence and welcomes

To receive apologies for absence from Councillors and welcome new attendees.

2. Declarations of interest or dispensations

Members who consider that they have an interest to declare are asked to state the item in which they have an interest and the nature of the interest. Any member who is unsure should seek advice prior to the meeting in order to expedite matters at the meeting itself.

3. Police and Crime Commissioner for Gwent

To discuss matters of mutual interest with the Police and Crime Commissioner.

4. Minutes: (a) Council 26 June 2019 (b) Council 4 July 2019 (attached)

To confirm the minutes of the above meetings as a correct record.

5. Questions from the public

To receive questions from the public and provide answers where possible.

6. Council Action List (attached)

To update Council on actions taken resulting from past decisions.

7. Budget Quarter 1 out-turn and in-year review (attached)

To receive an update on spending at the end of Quarter 1 (30 June 2019) and consider allocating unallocated areas of the Council's budget for the current financial year.

8. Finance Order (attached)

To consider spending to be made and already made.

9. Applications for Grants or Assistance and Grant Opportunities (attached)

To consider any applications received or grant opportunities members are aware of including:

- (a) Llanhilleth and District Bowls Club
- (b) Abertillery Town Band
- (c) Ffrindiau Tyleri – Aberfest and Winterfest
- (d) Abertillery Blues Festival 2020
- (e) Llanhilleth Tenants and Residents Association – Granny's Wood event
- (f) Any other late applications received in time.

10. Reports back and recommendations from Working Groups

To receive progress reports/recommendations from the Christmas Lights, Leisure and Tourism, Shop Local, Youth Engagement, Well-being, Grants Criteria and Solar Farm Grant Working Groups, where required.

11. Motions from Councillors (attached)

To consider any written motions from members:

- (a) Councillor Oakley – additional funding for youth project
- (b) Councillor Lewis – roaming sheep in the Cwmtillery area
- (c) Councillor Oakley – defibrillators advertising and publicity.

12. Drone Video (Shop Local)

To consider the latest position and decide any next steps required.

13. Display Board and Publicity or Promotional Materials (attached)

To consider proposals from the Chair on the above and decide any next steps required.

14. Councillor Vacancies

To consider an update on vacancies and decide on co-options.

15. Committees and working groups (attached)

To review the membership of the above following recent co-options.

16. Charter of Common Agreement

To receive a progress report and decide next steps.

17. Reports back on relevant training or other meetings attended

To receive reports back on relevant meetings or training attended on behalf of the Council.

18. Chair's announcements, relevant correspondence and Celebrating Success

To receive announcements from or deal with correspondence raised by the Chair or officers, including reports on local achievements and successes.

**MINUTES OF A MEETING OF ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL
(ALCC) HELD ON 26 JUNE 2019 at 7.00pm
in the Council Chamber, Mitre Street, Abertillery**

PRESENT: Councillors:

Peter Adamson, Keri Bidgood, Gill Clark (Chair) (in the Chair), Tracey Dyson, Mark Lewis, Gary Oakley, Rob Phillips, Allen Rees, Nick Simmons and Glyn Smith

and Beverley Lucas (after her co-option as a Councillor (see minute 23 below))

Officers: Steve Edwards, Deputy Clerk and Richard Gwinnell, Town Clerk

Others: Police Constable Kate Evans, Neighbourhood Police Team (at the start)
Police Community Support Officer Becky Farr (at the start)
Hugh O'Sullivan, Internal Auditor (for minute 13 below)
Beverley Lucas (as a member of the public until her co-option (see 23 below))

ABSENT: Councillors Roger Clark, Julie Holt, Perry Morgan, Bernard Wall and Graham White

8. APOLOGIES FOR ABSENCE AND WELCOMES

Apologies for absence were received from Councillors Roger Clark and Julie Holt.

The Internal Auditor (Hugh O'Sullivan) was welcomed to the meeting.

The Chair announced that the new PC for the Abertillery area, PC Kate Evans, and PCSO Becky Farr, had come to the meeting but had needed to leave before the start, to deal with an emergency. They would attend another meeting as soon as possible.

9. DECLARATIONS OF INTEREST

Councillor Rob Phillips declared a personal interest in the report on Aberfest (see minute 21 below), as he was a trustee of Ffrindiau Tyleri.

Councillor Nick Simmons declared a personal interest in the report on Aberfest (see minute 21 below), as he was a trustee of Ffrindiau Tyleri.

Councillor Tracey Dyson declared a personal interest in the grant application from the Abertillery Knit and Natter Group (see minute 15(5) below), as she was a member of that group.

10. MINUTES – COUNCIL – 15 MAY 2019 (ORDINARY AND ANNUAL MEETINGS)

Council RESOLVED:

(1) that the minutes of the ordinary Council meeting held on 15 May 2019 be confirmed as a correct record, for signature by the Chair

(2) that the minutes of the annual Council meeting held on 15 May 2019 be confirmed as a correct record, for signature by the Chair.

11. QUESTIONS FROM THE PUBLIC

There were no public questions for this meeting.

12. COUNCIL ACTION LIST

Council RESOLVED to note the updates shown in the action list.

13. ACCOUNTS 2018/19, ANNUAL GOVERNANCE STATEMENT AND INTERNAL AUDITOR'S REPORT

The Council considered a report of the Clerk and the Deputy Clerk, containing the annual return, annual governance statement, financial statements and Internal Auditor's report relating to the 2018/19 financial year.

The Clerk briefly introduced the report and answered questions from members about the Chairman's Charity Appeal Account, which had been closed down in 2018/19 and about the status of several years' historical accounts, which remained with the Wales Audit Office awaiting external audit sign-off. The Clerk emphasised that, if the accounts were approved tonight, this would bring the Council up to date and compliant with its legal obligations (to approve the accounts before 30 June and allow public inspection rights) for the first time in years. He paid tribute to the Deputy Clerk and the Internal Auditor for all their hard work.

The Internal Auditor (Hugh O'Sullivan) stated that he hoped the Wales Audit Office (WAO) would take a reasonable and pragmatic approach to signing off the accounts for the last five years, in light of how far the Council had come in the last three years. He outlined his report in detail and emphasised the need for the Council, moving forward, to review the level of balances it held in its current account, to establish what was an appropriate level of reserves and to review its financial regulations and financial risks.

Members also thanked and congratulated the officers and the Internal Auditor for all their hard work in getting the Council to where it was now.

Council RESOLVED:

- (1) that the Council agrees that the accounting statements shown in the report fairly present the financial position of the Council for the year ending 31 March 2019
- (2) that the Annual Return, including the Annual Governance Statement and the Internal Auditor's report, be approved
- (3) that the Council authorises the Clerk/RFO and the Chair of the Council to complete and sign the Annual Return on the basis of these accounts and
- (4) that the Council authorises the Clerk/RFO to submit the Annual Return for 2018/19 and all relevant associated documents to the Wales Audit Office as required.

The Chair signed the Annual Return, in preparation for its submission to the Wales Audit Office on 27 June 2019.

The Internal Auditor left the meeting at this point.

14. FINANCE ORDER

The Deputy Clerk reported that staff costs had been estimated for the first three months of the financial year, as the first quarterly invoice was awaited from Blaenau Gwent County Borough Council (which was now carrying out the Community Council's Payroll service).

Council RESOLVED to note and approve the payments listed in the Finance Order and note the Council's current financial position.

15. APPLICATIONS FOR GRANTS OR ASSISTANCE AND GRANT OPPORTUNITIES

The Clerk circulated a letter and email from Abertillery Amateur Dramatic and Musical Society (AADMS) and read out an email from the Abertillery Knit and Natter Group, both of which had been received after the papers for this meeting were published. He outlined the applications and answered (and members answered) questions. Following debate:

Council RESOLVED:

- (1) that a decision on the request for funding towards Acid Attack Kits in Licensed Premises be deferred pending further information and a report back in due course
- (2) to grant £341.46 to the Space Youth Café, to pay towards the annual costs of refuse and recycling collections
- (3) to grant £300 to Abertillery Ladies Darts, to pay towards the costs of merging with other leagues and publicity, cups and stationery
- (4) to defer a decision on the request for funding from AADMS pending further information on what show they were proposing to perform at Christmas (instead of the traditional pantomime) and a report back in due course
- (5) to grant £250 to the Abertillery Knit and Natter Group to pay towards the costs of materials, to knit poppies and flowers for display in the ALCC area and suggest to them that they knit white and purple poppies, as well as red poppies.

16. REPORTS BACK AND RECOMMENDATIONS FROM WORKING GROUPS

Christmas Lights Working Group (CLWG): Councillor Phillips (Chair of the CLWG) reported that he had worked with the Clerk on the tender document, which had been issued recently, and had been present for the opening of returned tenders. Further details could be discussed later in the meeting (in confidential session).

Youth Engagement Working Group (YEWG): Councillor Oakley (Chair of the YEWG) reported that good progress had been made by the YEWG, which included representatives of Blaenau Gwent Youth Services, the Space Café and the Police. The YEWG proposed increasing youth service provision in Abertillery, but the detailed proposals had missed the agenda publication deadline for this meeting. He therefore proposed that an extraordinary Council meeting be held on 4 July to consider this matter further.

Tributes were paid to Councillor Oakley and Councillor Holt for the hard work and success of the YEWG in bringing together the various agencies involved.

Leisure and Tourism Working Group (L&TWG): Councillor Dyson (Chair of the L&TWG) circulated recommendations of the L&TWG. The Deputy Clerk circulated current costings for Party in the Park, on 17 August. Councillor Dyson reported that preparatory work was being done on an Abertillery Fun Run and a further report would be submitted in due course. Preparations for Party in the Park were well underway. An extra £2,000 (on top of the £10,000 already budgeted) would be required, to deliver everything desired at Party in the Park. Additionally, but outside the Party in the Park budget, it was proposed that the Council purchase ten gazebos and ten tables, for use at Party in the Park and other events.

Councillors Lewis and Phillips reported on the possibility of holding an Abertillery Fun Run in October, subject to discussions with Highways and other partners in the near future.

Debate ensued on the costs of Party in the Park, including the proposed Rugby 7s event and the tables and gazebos proposed. It was pointed out that:

- the Rugby 7s tournament may not happen, due to a lack of teams interested
- no additional staff costs (for overtime) were foreseen at this stage
- staff were working on Party in the Park alongside other work, within normal hours
- time off in lieu of payment for additional staff hours would be claimed as required
- tables and gazebos could be stored at the Council offices at Mitre Street
- they could become a community asset, to be used for Aberfest, Winterfest, shop local events, a Flea Market etc, or loaned out to others for community events
- potential stallholders had been turned away from previous events, due to a lack of sufficient tables and gazebos
- Ffrindiau Tyleri also had lights and a public address system for events
- ALCC also owned a small stage, for community use
- the cost of ten tables and gazebos was in the region of £1,650.

Shop Local Working Group (SLWG): Councillor Lewis (Chair of the SLWG) reported that more shop local posters were being distributed and that four new shops would be opening soon. The drone footage project was also progressing. He would be happy to show the draft video to all members before it was finalised.

Well-being Working Group (WBWG): Councillor Simmons (Chair of the WBWG) reported that more than 30 well-being projects had been suggested by members. The public needed to be asked, what projects they wanted. Leaflets had therefore been designed for each ward, to go to every house in the ALCC area, explaining the projects and asking people to identify what they wanted. The leaflet for Abertillery was circulated for members to read.

Questions were asked and debate ensued about when the WBWG had last met, how it was intended to deliver some of the projects listed, whether they were deliverable (e.g. a 9 hole golf course or a fireworks event), where the money would come from, the capacity of ALCC to deliver, costs, managing expectations, project viability and other issues. It was stated that ALCC would need more staff/hours in future given the Council's new £200,000+ budget and the additional responsibilities that entailed (e.g. well-being reporting).

Council RESOLVED:

- (1) that an extraordinary meeting of the Council be held on Thursday 4 July 2019 at 7pm to consider the recommendations of the Youth Engagement Working Group

- (2) that an additional £2,000 be allocated for Party in the Park 2019
- (3) that ten gazebos and ten tables (at an estimated cost of £1,650) be purchased by ALCC for use at Party in the Park and other events, or for loan to other organisations for community events, and these be stored at Mitre Street
- (4) that the Chair of the Shop Local Working Group circulate, and members comment on, the drone video, before it is finalised
- (5) that the proposed Well-being Project Leaflets be referred back to the Well-being Working Group for further discussion.

Council agreed to amend the order of the agenda.

17. REPORTS BACK ON RELEVANT TRAINING OR MEETINGS ATTENDED

Councillor Simmons reported that he had attended a visioning workshop on the next Blaenau Gwent Local Development Plan (LDP), which was under development. People had submitted suggestions for various sites and these were now being taken forward for detailed analysis. He would email relevant documents to all members. More meetings about the LDP would be held soon and he hoped other members could attend.

Councillor Adamson reported that he had attended a meeting of the Blaenau Gwent Heritage Forum on 21 June. He had emailed members with further details.

The Clerk reported that he and the Deputy Clerk had attended a Society of Local Council Clerks Regional Training Seminar on 20 June. He would report back with further details at the 4 July meeting, given the lack of time available today.

Council RESOLVED to note the reports back.

18. DEFIBRILLATORS PROJECT

The Deputy Clerk reported (or answered questions) that:

- three defibrillators had already been installed outside the Foundry Bridge Health Centre, Pen-y-Bont Nursing Home and ALCC's offices at Mitre Street
- another three were due to be installed in the next week or so, outside Bourneville Community Centre, Squire Cars (Warm Turn) and the Llanhilleth (Top) Hotel
- the remaining four (at St Paul's Church, Bethany Chapel, the NISA shop (Soffryd) and Territorial Reserves Centre) may take a little longer, due to on-site issues (e.g. thick walls) and pending firm permissions
- the defibs, once installed, had to be registered with the Ambulance Service, ALCC's insurance etc; this was in progress
- each defib location was being publicised on the Council's Facebook page/website
- training and further publicity would follow soon after installation of all the units
- publicity would include a map of all sites and would go to every house in the area
- it was hoped to complete installation of all the defibs by the end of July.

The Chair welcomed the good progress made recently and stated that the defibs were being received very well out in communities.

Council RESOLVED to note progress.

19. SIX BELLS MINING DISASTER MEMORIAL, CHAPEL ROAD, SIX BELLS

The Clerk reminded members of the request for receptacles for flowers at the above site. He reported that, since the last meeting, he had investigated the claim that ALCC was responsible for the site. In fact, the lease (copies of which he circulated) had expired in 2013. ALCC had however never formally surrendered the lease, so was still bound over by its terms (i.e. to maintain the site in good order). Blaenau Gwent CBC, which owned the site, had however been maintaining the site and cutting the grass since 2013 at least. ALCC now needed to decide whether it wished to renew the expired lease or whether it wished to surrender the lease formally, and whether to provide receptacles for flowers at the site.

Members debated the issue at length, commenting in summary that:

- flowers left at the site were likely to be desecrated and receptacles vandalised
- the monument itself had been defaced in the past
- this would make the problems at the site worse, not better
- the site was a gathering place for youths and had suffered from vandalism and anti-social behaviour for many years
- it was out of public view, isolated and not fenced, which added to the problem
- other sites such as the War Memorial and Silent Soldier were well respected, in public view, and had not suffered damage
- The Guardian of the Valleys monument had replaced the original Chapel Road site as the most recognised place of memorial to the miners who lost their lives
- relatives of councillors had lost their lives down the mine on that day in 1960
- it would be better to relocate the original memorial from Chapel Road to The Guardian of the Valleys site
- benches had been placed at The Guardian site and not vandalised
- relocating the original memorial may help protect it and bring it in to public view
- moving the memorial was not in ALCC's remit; this would have to be suggested to Blaenau Gwent County Borough Council
- ALCC should not renew the lease, given the costs of maintaining the site.

Council RESOLVED:

- (1) to formally surrender its tenancy of the site, which expired in 2013, with immediate effect
- (2) to suggest to BGCBC (the site owners) that the original monument at Chapel Road be relocated to the site of The Guardian of the Valleys, for its own protection
- (3) that the Clerk write to BGCBC to this effect as soon as possible and
- (4) that the Clerk write to Mr and Mrs Hayward (who had requested receptacles for flowers) with an update on the situation.

20. SUSPENSION OF STANDING ORDER 3(x)

Council **RESOLVED** (during the above agenda item) that standing order 3(x) be suspended, to extend the time limit for the meeting beyond the normal two hours.

21. ABERFEST

Councillor Phillips reported that:

- Aberfest on 15 June 2019 had been very successful. It included:
 - a Classic Car Show organised by the Rotary Club, along with Fairground rides
 - more than 20 trade and craft stalls on Church Street and in The Arcade
 - the unveiling of the John Selway commemoration plaque at Jubilee Square
 - musical entertainment from children of Bro Helwg School and a band from Pontypool at Jubilee Square
 - children's games and picnic chairs and tables at the Museum Square Car Park
 - toilets, lost children base and First Aid in the Museum and
 - a fancy-dress Walking Parade from the Cenotaph and along Somerset Street to Church Street; this was the most successful Walking Carnival for several years; thanks were due to Councillor Dyson for her hard work on this
- Aberfest showed how much could be achieved by everyone working together (e.g. the Community Council and Community Groups). He thanked the Ffrindiau Tyleri (FT) volunteers and councillors who had helped on the day or before
- preparations for Winterfest would need to start in September
- FT proposed that Winterfest be moved from the first Tuesday evening in December to the last Saturday (afternoon and evening) in November, i.e. 30 November this year. Moving it to a Saturday afternoon/evening would attract more people into town and benefit traders to a greater extent than a Tuesday evening
- this would require agreement from ALCC (to move the lights switch-on date)
- FT looked forward to continuing to work in partnership with ALCC on projects throughout the year (e.g. Party in the Park and a Fun Run) and was able to lend out gazebos, tables, a PA system, microphones, lighting and power supply equipment
- FT had to raise funding to enable it to support more community events e.g. for public liability insurance, trade licences, training and maintenance of equipment
- he asked that the Community Council consider funding for FT at its 31 July meeting and stated that he would provide more details in the meantime.

The Chair reported that the John Selway plaque dedication ceremony had gone very well and thanked everyone involved. John Gower had now offered to work in local schools to bring both John Selway and Roger Cecil's work to their attention.

The Chair on behalf of ALCC thanked everyone at Ffrindiau Tyleri for all their hard work.

Council RESOLVED:

- (1) to note the success of Aberfest 2019
- (2) to support the move of Winterfest to the last Saturday in November and the consequent move of the Christmas lights switch-on event to the same date
- (3) to consider a request from FT for grant funding at the 31 July Council meeting.

22. COUNCIL INSURANCE POLICY

The Deputy Clerk and the Clerk reported that the quote for the year ahead from Zurich Municipal (the Council's current insurer) was £760.24. Other companies had quoted substantially more (in the few thousands) last year. The Council paid more than £6,000 for

insurance four years ago, which demonstrated the value of shopping around. Zurich covered every risk which the others covered and had provided a good service in the last two years. The officers recommended that the Council stay with Zurich for the year ahead.

Council RESOLVED to renew the Council's existing insurance with Zurich Municipal for the year ahead at a cost of £760.24.

The Deputy Clerk agreed to pass on the details of Zurich to Ffrindiau Tyleri, as they were currently paying significantly more than £760 for public liability insurance alone.

23. COUNCILLOR VACANCIES

The Clerk reported that:

- there remained a vacancy for a councillor to serve the Aberbeeg ward, which had been advertised for co-option, as there had been no public call for an election. No applications had been received as yet for that seat and it remained open
- Notices of Vacancy had been published for the Abertillery and Six Bells seats vacated by former Councillors Beverley Lucas and Trudy Williams. No public calls for elections to those seats had been received. It was up to the Council therefore to decide whether to co-opt members into those seats
- a Notice of Vacancy had also been published for the Abertillery seat vacated by former Councillor Amanda Edwards. The deadline for signatures (calling for an election) had not yet passed
- applications to be co-opted back onto the Council had been received in the last few days from Beverley Lucas (for the Six Bells seat) and Amanda Edwards (for an Abertillery seat).

Council RESOLVED:

- (1) To co-opt Amanda Edwards as a councillor for one of the vacant Abertillery seats
- (2) To co-opt Beverley Lucas as a councillor into the vacant Six Bells seat and
- (3) To advertise the remaining Abertillery seat for co-option, if there are no calls for an election by the relevant deadline for that ward.

Beverley Lucas signed her declaration of acceptance of office at this point and took her seat as a Councillor for the remainder of the meeting.

24. PLANNING APPLICATION C/2019/0099 – CHAPEL STREET, SIX BELLS

Councillor Adamson reported that he had been in correspondence with Blaenau Gwent County Borough Council, since the request from Ty Ebbw Fach for help with the situation there (e.g. of youths gathering nearby and lack of CCTV and parking). Relevant emails had been copied to members already. The remaining issues were not directly part of the planning application. It seemed that as much influence as was possible had already been brought to bear and there was little more the Community Council could do.

Members discussed briefly their regret about the disruption caused by the opening of the new school and the car parking and road layout changes, particularly the effects the works had on the Ty Ebbw Fach café and business.

Council RESOLVED to note the update.

25. DEFERRAL OF FURTHER BUSINESS

Council RESOLVED to defer consideration of all remaining business on the agenda (with the exception of items 26 and 27 below) to the extraordinary Council meeting on 4 July 2019.

26. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

Council RESOLVED to exclude the press and public from the meeting for the following item of business, by virtue of The Public Bodies (Admission to Meetings) Act 1960, on the grounds that disclosure of the matters to be discussed would be prejudicial to the public interest by reason of the confidential nature of those matters.

27. CHRISTMAS LIGHTS

The Clerk circulated a summary, showing key information contained in the tenders received from three companies for the supply, installation and removal of Christmas lights in the ALCC area for the next three years (with an option to extend for a further two years). He outlined the quotes in detail, along with the content of conversations he had held with the various tenderers (e.g. seeking clarification of quotes and terms) since the three tenders were received on 24 June and opened on 25 June. Two further companies had also been invited to quote but had declined to do so. The Clerk answered questions from members. He also outlined the various options listed by Company 4 (e.g. for real or artificial trees and white or coloured lights, with different prices for each).

The Chair of the Christmas Lights Working Group (Councillor Phillips) also answered questions from members (e.g. about the qualifications and base locations of the tenderers). He proposed that the Council accept the tender from Company 4.

The Clerk reported that the quote was within budget, if payment was split equally over the three years of the contract. Costs would however be higher, with a new contractor, in year one, as new lighting features would need to be purchased. The costs in year one would exceed the existing budget (if the costs were not split equally over three years). Additionally, it may be found that some of the existing infrastructure (e.g. wires or cables) may require repair, on full inspection by the new contractor. He recommended therefore that the Council increase its budget for Christmas lights by £5,000 per year with immediate effect and delegate power to spend that amount to officers, to minimise any delays and ensure speedy resolution of any issues before or during the festive season (without having to come back to Council for additional spending approval).

The Chair of the Christmas Lights Working Group agreed with the Clerk's additional budget proposal and that £5,000 per annum should be sufficient.

Council RESOLVED:

- (1) That the Council enters into a contract with Company 4 for three years (2019 to 2021) (with an option to extend for a further two years) on the basis of their tender, at a cost of £46,800 including VAT over three years, subject to a successful credit check
- (2) That the options for real (not artificial) 3.7 metre Christmas trees containing white lights at Warm Turn and the front of St Michael's Church be adopted and
- (3) That an additional £5,000 per year be added to the Council's budget for Christmas lights, and the Clerk be delegated the power to spend this amount if needed on any required infrastructure improvements or other essential costs associated with the contract, without further Council approval.

The Clerk informed Council that the successful tenderer and ALCC's new Christmas Lights contractor was Centregreat.

The meeting ended at 9.55pm.

Signed as a correct record by the Chair

NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.

Minutes produced by Richard Gwinnell, Town Clerk

**MINUTES OF AN EXTRAORDINARY MEETING OF ABERTILLERY AND LLANHILLETH
COMMUNITY COUNCIL (ALCC) HELD ON 4 JULY 2019 at 7.00pm
in the Council Chamber, Mitre Street, Abertillery**

PRESENT: Councillors:

Peter Adamson, Keri Bidgood, Tracey Dyson (Vice Chair) (in the Chair), Mark Lewis, Beverley Lucas, Perry Morgan, Gary Oakley, Rob Phillips, Allen Rees, Nick Simmons, Glyn Smith and Bernard Wall

Officers: Richard Gwinnell, Town Clerk

Others: Deborah Pitt and three colleagues from the Space Youth Café Off the Streets Committee

ABSENT: Councillors Gill Clark (Chair), Roger Clark, Julie Holt and Graham White

28. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Roger Clark, Gill Clark (Chair) and Julie Holt.

29. DECLARATIONS OF INTEREST

No members declared any personal interests.

Councillor Morgan and the four representatives of the Space Youth Café Off the Streets Committee arrived at this point.

30. REPORT BACK FROM THE YOUTH ENGAGEMENT WORKING GROUP

Councillor Wall arrived at this point.

Representatives of the Space Youth Café Off the Streets Committee were welcomed to the meeting and invited to speak about their work at this point. They reported in summary (or answered questions) that:

- the Space Youth Café (SYC) project had been running for about 8 years
- they worked with many children and young people from the age of 11 to 18, running activities which engaged them in a positive, not negative, way
- engagement was not always positive, but every effort was made to succeed
- many of these young people were blamed for much of the anti-social behaviour experienced in and around Abertillery
- many of them had undergone a massive improvement in behaviour and attitude as a result of the work of the SYC
- a Youth Forum was being developed, to work alongside the existing Blaenau Gwent Youth Forum
- many young people came to the SYC for support they lacked outside
- on average, 25 to 30 young people attended the SYC per night

- the SYC had 4 staff on site, including a volunteer who had attended as a youth
- there were over 300 “returning” young people in total on the SYC’s books
- young people came to the Abertillery SYC from many other areas, both from within the ALCC area and from other towns/areas further afield
- the SYC worked with many children and young people that no-one else wanted to work with; some of them were very hard to reach and engage with
- the SYC was funded in the main by Children in Need (until December 2020), with small additional grants from other sources for specific projects
- after December 2020, there was no funding stream in place at present
- a good mix of boys and girls attended; roughly 50:50
- the SYC provided food on a Friday night, as some children and young people would not get another proper meal until they went to school on the following Monday
- 30 to 35 children and young people were fed, from a budget of £10 in total.

Councillor Oakley (Chair of the Youth Engagement Working Group) (YEWG) explained:

- reports of problems caused by youths in and around Abertillery were persistent
- ALCC had recently increased its budget, partly to try and address this issue
- the YEWG had held several meetings, successfully getting various agencies (ALCC, the SYC, Blaenau Gwent Youth Services and the Police) to work together, as never before, to consider the issues and possible solutions
- youth services budgets had been cut significantly, for many years
- the agencies were now working together, but there was a lack of people and money
- he proposed in his motion that Abertillery and Llanhilleth Community Council (ALCC) pay for an additional four youth workers, and agency staff to ensure speedy youth worker recruitment, to secure better youth service provision, five nights a week
- the funding would be paid by ALCC to Blaenau Gwent Youth Services (BGYS)
- the additional youth workers would be managed and supervised by BGYS and the Space Youth Café
- this was not a complete answer to the problems of lack of youth services and anti-social behaviour, but it was a step in the right direction; the situation could not be changed overnight
- BGYS and the SYC would report back on progress and this could be monitored by ALCC, so that changes could be made where things were not working
- time was short, to ensure additional youth workers were in place before the summer
- the funding he proposed was for one calendar year only
- this was about ALCC helping young people and helping its other communities.

Questions were asked and comments were made by other members:

- it was hoped this would lead to a reduction in anti-social behaviour on the streets
- whether the funding included all staff costs including national insurance etc?
- that the SYC was badly located on Tillery Street; it should be relocated away from such a built-up shopping and residential area
- the SYC only paid £65 a week rent; it was difficult to get somewhere else
- public money was often spent on less worthy causes; this was the best thing ALCC could do with this money, to help deliver tangible and positive outcomes
- many young people had nothing to go home for, no one else at home and no food when they got there

- the UK was the sixth wealthiest nation in the world; children going without food from Friday to Monday was shocking
- the SYC was also helping children and young people learn how to cook
- the SYC provided an amazing service, for very little money
- this was the first stage in a process; more agencies needed to get on board in future
- whether the proposal was for £34,000 to be provided every year?
- which nights this covered; weekdays only or weekends as well?
- whether this money was for the whole borough area, or Abertillery only?
- whether ALCC could agree to spend more, to increase the food budget?

Councillor Oakley and representatives of the SYC responded that:

- the idea was that the new youth workers would be outside, speaking to young people wherever they were (not stuck inside a building), to engage with them positively
- the funding proposed was to meet the total costs of the extra staff needed, including national insurance etc
- BGYS and the SYC had the skills and capacity to deliver the extra youth services entailed, whereas ALCC did not; hence the proposal for ALCC to give this funding to BGYS and the SYC
- the SYC should be moved but finding other premises was not easy; this could be a later phase of the YEWG's work
- this funding was for one year only; ALCC could consider next year, what it wished to do then
- the new workers would be detached workers, going to "hot spots" where the young people were and asking them what they wanted
- young people would be asked what nights they wanted provision; this was about providing youth services for a minimum of five nights a week
- Saturday and Sunday nights could be considered, with the new youth workers
- the young people only had two nights a week coverage at present from BGYS
- this money was for the Abertillery and Llanhilleth Community Council area only, not to be used for the wider Blaenau Gwent County Borough Council area
- further proposals could be brought back to Council on 31 July about providing more funding, for more food for young people.

Councillor Oakley moved his motion, Councillor Morgan seconded it and:

COUNCIL RESOLVED (unanimously):

- (1) That the Council notes and welcomes the significant improvements in partnership working between Abertillery and Llanhilleth Community Council, the Space Youth Café, Blaenau Gwent County Borough Council Youth Services and the Police
- (2) That option 1, which is the preferred option of the various partners working together, be approved i.e. that the BGCBC Youth Service and the Abertillery Space Youth Café work together to alter their nights, so that there is five nights a week (instead of the existing two nights a week) youth service provision for young people in Abertillery. This will entail a change in working pattern for some staff and will need a period of consultation with all staff to enable this to happen
- (3) That the additional four youth workers and agency staff required be recruited and managed by BGCBC Youth Service in collaboration with the Space Youth Café, as

a matter of urgency, to ensure this increase in youth service provision is possible before the summer holidays

- (4) That BGCBC Youth Services in collaboration with the Space Youth Café be responsible for all related management, monitoring and reporting back on outcomes
- (5) That ALCC pays £33,900 to BGCBC as a matter of urgency, to enable the required extra staffing and five nights a week youth service provision to be put in place before the summer holidays and
- (6) That ALCC grants £930.00 to the Space Youth Café to pay towards the repairs and additions detailed in their application.

31. REPORTS BACK ON RELEVANT TRAINING

The Clerk circulated the programme from the Society of Local Council Clerks (SLCC) Regional Training Seminar held on 20 June, which he had attended with the Deputy Clerk. He summarised the key highlights of the day, including presentations and discussions with representatives from the Wales Audit Office, Public Services Ombudsman for Wales and Future Generations Commissioner. He also displayed leaflets and materials collected from trade stands (e.g. for new play equipment, "self-watering" flower baskets etc).

Council RESOLVED to note the information.

32. PUBLIC SPACE PROTECTION (DOG CONTROL) ORDERS

The Clerk reported that Blaenau Gwent CBC had asked ALCC, other consultees and the public for their views on a proposed new dog control order (requiring owners to clean up after their dog and banning dogs from school playgrounds and sports fields etc).

Members confirmed that the new order replaced the previous order, so this amounted to no change. The order was welcomed but concerns were expressed about how BGCBC would enforce them.

Council RESOLVED to write to BGCBC, expressing ALCC's support for the new dog control order and asking BGCBC to explain how the new order would be enforced.

33. CHARTER OF COMMON AGREEMENT

The Clerk reported that the Charter of Common Agreement between Blaenau Gwent County Borough Council (BGCBC) and the four town and community councils (T&CCs) in the area had been reviewed. It now needed approval by each of the constituent councils. There may be minor wording changes (e.g. "Chair" instead of "Mayor" in ALCC's case) but the councils were being asked to approve it subject to those minor changes. All the T&CCs were now also being asked to appoint their Chair (or Mayor) along with two other councillors, and the Clerk, to attend the Quarterly Liaison Meetings.

Councillors Simmons and Wall (ALCC's reps on the Joint Committee of Local Councils) (JCLC) stated that the Charter would also be discussed further at the JCLC meeting on 11 July, where T&CC reps collectively may comment further or agree to adopt it.

The Clerk clarified that, if the Charter required further major change, it would be re-issued for further discussion by the constituent councils. JCLC members would also have views

but the JCLC was attended by only two members of each T&CC. The Council should therefore approve the new Charter, if it wished to do so. The Chair of ALCC had agreed already to be appointed to attend the Quarterly Liaison Meetings.

Council RESOLVED:

- (1) to adopt the new Charter, subject to minor wording amendments (e.g. "Chair" instead of "Mayor" in ALCC's case)
- (2) to consider the Charter further if major change is required or proposed by others and
- (3) to appoint the Chair of ALCC (Councillor Gill Clark) to attend Quarterly Liaison Meetings with BGCBC and the other T&CCs, alongside ALCC's existing reps (Councillors Wall and Simmons) and the Clerk.

34. PUBLIC TOILETS

The Clerk reported that enquiries had been made about the costs of providing public toilets elsewhere, as requested by members, since the closure of the Abertillery public toilets in August 2018, due to regular vandalism. ALCC had previously paid £2,000 per year for the public toilets maintenance service. The costs in Tredegar were approx. £20,000 per year and the costs in Crickhowell were approx. £11,000 per year. These were for public toilets in existing buildings, not stand-alone ones. He reminded members that county borough councils were responsible for preparing Public Toilets Strategies and that Blaenau Gwent CBC had recently issued theirs. The BGCBC strategy committed them to more studies of the adequacy of current provision and options for the future. Since the closure of the public toilets in August 2018, there were no public toilets in Abertillery, but the public could at this point in time use toilets in various places including the library, Anvil Court, the health centre, Tesco, pubs, cafes and elsewhere.

Members commented in summary that:

- the lack of public toilets in Abertillery was a serious issue and was not going away
- Blaenau Gwent CBC had closed down public toilets years ago, before ALCC tried its best to help keep them open
- BGCBC still had responsibility for providing public toilets and should be asked what they were going to do about the lack of public toilets in Abertillery
- it was not for the Community Council to spend £20,000+ a year on this
- it may be an idea to use the £2,000 previously allocated for public toilets to pay towards the provision of toilets in existing premises (e.g. pubs) for public use
- this had already been tried; BGCBC did this several years ago and grants were made, but the premises involved had stopped providing public access, after using the funds to renovate their toilets
- ALCC should wait and see what BGCBC proposed to do in future
- ALCC should write to BGCBC to ask what they were going to do about the lack of public toilets in Abertillery.

The Clerk reminded members that BGCBC had already declared their intentions in their Public Toilets Strategy. Little could be achieved by writing a further letter, which did not look like partnership working. Representatives of BGCBC would however be attending ALCC's Council meeting on 25 September 2019 and could be asked then about the public toilets situation.

Council RESOLVED to note the update and discuss this further with representatives of Blaenau Gwent CBC at the 25 September Council meeting.

35. SOLAR FARM GRANT 2019

The Vice-Chair informed Council that the Chair proposed that Council set up a new working group, to consider the way forward for the Solar Farm Grant for 2019 and report back to Council with recommendations. The Chair had proposed that the working group consist of one member from each ward, to ensure cross-ALCC representation, with herself as Chair.

The Clerk sought volunteers for the working group and:

Council RESOLVED:

- (1) that a new Solar Farm Grant Working Group (SFGWG) be established, to consider the way forward with the Solar Farm Grant for 2019 and report back to the Council with recommendations
- (2) that Councillors Peter Adamson (Six Bells), Gill Clark (Llanhilleth), Perry Morgan (Cwmtilery), Gary Oakley (Aberbeeg) and Rob Phillips (Abertillery) serve on the SFGWG
- (3) that Councillor Gill Clark (Chair of Council) Chair the new working group and organise the first meeting as soon as possible.

36. THE COUNCIL'S WEBSITE

The Clerk reported that the Council's website contained a great deal of useful information but that it was not attractive, it did not encourage people to explore it and it lacked colour as well as images of the local area. The Chair and the Council's officers wished to review it, alongside other existing priorities. New regulations also required all councils to review their websites by September 2020, to ensure they were fully accessible to people with impaired vision, and to publish accessibility statements.

Quotes had been obtained from a number of website providers, to redesign the Council's website. These included a quote of £1,500 from the Council's current supplier (VisionICT) and two cheaper quotes. VisionICT had worked successfully with the Council on its website for the last few years and had an established relationship with the Council. Additionally, VisionICT hosted the Council's web pages, so it was in the Council's interests to continue to work with them, to ensure all data was securely transferred to any new website.

Councillor Lewis suggested Lichfield and Redruth as examples of good websites.

Council RESOLVED:

- (1) that officers progress a review of the Council's website, working with the Council's current suppliers (VisionICT) as soon as possible and
- (2) that £1,500 of the Council's budget be allocated to the website review.

37. CHAIR'S ANNOUNCEMENTS, RELEVANT CORRESPONDENCE AND CELEBRATING SUCCESS

The Vice-Chair reported that she had attended the Tredegar Armed Forces Day, in the place of the Chair. The day had been very good, with the Royal Welsh Regimental Band and Goat in attendance, several stalls and good weather.

The Vice-Chair referred to the success of Abertillery Youth Drama and Musical Society (AYDMS) which had recently won the National Nova Awards for Best Musical (Rent), Best Youth Musical (Cats), Best Performer and Best Supporting Performer. AYDMS represented the young people of Abertillery on the national stage and was helping put Abertillery back on the map. She proposed and:

Council RESOLVED to write with the Council's congratulations to AYDMS and announce their successes on the Council's website.

The meeting ended at 8.00pm.

Signed as a correct record by the Chair

NB these minutes are a summary of the proceedings and record of the decisions taken. They are not intended to be a verbatim record.

Minutes produced by Richard Gwinnell, Town Clerk

**ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL
COUNCIL MEETING
31 JULY 2019**

ACTION SHEET

This action sheet lists decisions previously taken by the Council, where specific action is required to implement the decision. The purpose of the action sheet is to monitor those decisions, to ensure decisions are implemented and ensure Council is kept up to date on the situation. It does not include decisions on matters which are confidential (e.g. contracts in progress or staffing matters).

Past decisions will remain on the decision sheet until they have been implemented and reported back to Council, or Council has decided they are out of date. Once reported back as complete (or overtaken by events), they will be removed. Decisions to be removed after this meeting are shaded and marked *

Meeting	Minute ref.	Decision / action required	By whom	Position report
Council 12.7.17	42 (6)	Arrange Code of Conduct training – attendance mandatory for all members	Clerk / DC	All except 1 long standing and 2 new members have attended
Council 25.4.18	294 (1)	Invite Simon Morgan of Admiral Nurses to a future Council meeting	Clerk / DC	Is this still needed?
Council 27.6.18	23	Progress blue plaque for John Selway at Jubilee Square	Clerk / DC	Completed *
Council 27.6.18	23	Progress blue plaque for Roger Cecil at Jubilee Square	Clerk / DC / Cllr G Clark	
Council 25.7.18	52 (2)	Add feedback on grants to the Council's website as soon as possible	Clerk / DC	
Council 26.9.18	62 (4)	Investigate facilitating a quarterly problem solving and business networking session; any costs to come back to Council for approval	SLWG	
Council 24.10.18	92 (2)	Devise suggested criteria for future grants and report back to Council with recommendations	GCWG / Chair / Clerk	In progress
Council 24.10.18	93	Officers to be given access to the new ALCC shop local/trader Facebook page as soon as it is established	SLWG members	Access established July 2019 *
Council 7.11.18	113	Allocate up to £15,000 from reserves to pay for up to 10 defibrillators	Clerk / DC	£15k transferred *
Council 7.11.18	113	10 defibrillators: purchase, installation, training and publicity	Clerk / DC	Installation underway
Council 21.11.18	138(3)	Blaina Riots Plinth – seek further details of the help or funding they are asking ALCC for	Clerk / DC	Question asked. Reply awaited
HR Ctte 10.12.18	151	Meet in new year re staff job descriptions	Chair of HR / Clerk	
Council 12.12.18	156	Ask for more details of the Ebbw Fach Crime Prevention Panel and let members know	Clerk / DC	Questions asked. Reply awaited
Council 12.12.18	161(1)	Consider cost effective use of officer time as part of future decision making, including decisions on the budget and future projects	Council	
Council 12.12.18	161(2)	Consider further overtime payments for staff, employing project staff, an Admin Assistant and work experience placements	HR Ctte	

Council 12.12.18	161(3)	Use a mixture of TOIL and overtime in future	HR Ctte	
Council 12.12.18	172(2)	Enter into [a payroll service provision] agreement with BGCBC if possible	Clerk / DC	Agreement with BGCBC reached. SLA to be signed
Council 20.2.19	201(3)	Report back following discussions with BGCBC re Jubilee Square gates and cleaning	Cllr J Holt	Cleaning done
Council 27.3.19	234(1)	Youth Engagement Working Group: meet and report back to Council with recommendations	Chair of YEWG	In progress
Council 27.3.19	234(3)	Leisure and Tourism Working Group: meet/ report back to Council with recommendations	Chair of L&TWG	In progress
Council 27.3.19	234(7)	Invite the Police and Crime Commissioner for Gwent to a future Council meeting	Clerk / DC	PCC attending 31 July 19 *
Council 27.3.19	236(3)	Seek further information from Abertillery Bowls Club on the grant sum requested and status of the organisation	Clerk / DC	Info requested – reply awaited
Council 17.4.19	256(3)	Purchase and install a further defibrillator and cabinet at Warm Turn	Clerk / DC	Completed *
Council 17.4.19	256(4) and (5)	Purchase a spare defibrillator and 10 defib signs and install a sign at each defib site	Clerk / DC	Completed *
Council 17.4.19	257(3)	(all necessary powers delegated to officers to ensure delivery of) Party in the Park 2019	Clerk / DC	In progress
Council 17.4.19	257(4)	Report back with recommendations re a Fun Run	L&TWG	
Council 15.5.19	273(1)	Acid Attack Kits – get further information and report back	Clerk / DC	In progress
Council 15.5.19	273(5)	Blaenau Gwent Volunteer Awards – provide ALCC logo and let relevant members know about relevant practicalities	Clerk / DC	Logo provided. 7 Aug judging. 17 Oct ceremony *
Council 15.5.19	274(8)	Progress the shop local drone video project	Clerk / DC	See updates below *
Council 15.5.19	280(3)	Seek further advice about Christmas lights	Clerk / DC	
Council 26.6.19	13(3)	Sign the Annual return 2018/19	Clerk / Chair	Completed *
Council 26.6.19	13(4)	Submit the Annual return 2018/19 to the WAO	Clerk / DC	Completed *
Council 26.6.19	15(2)	Pay grant of £341.46 to the Space Youth Cafe	Clerk / DC	Completed *
Council 26.6.19	15(3)	Pay grant of £300 to Abertillery Ladies Darts	Clerk / DC	Completed *
Council 26.6.19	15(4)	Seek further information from AADMS on the show they intend to perform at Christmas 2019 and report back	Clerk / DC	
Council 26.6.19	15(5)	Pay grant of £250 to Abertillery Knit and Natter Group	Clerk / DC	Completed *
Council 26.6.19	16(1)	Extraordinary Council to be held on 4 July 2019	Clerk / DC	Completed *
Council 26.6.19	16(2)	Additional £2,000 allocated to Party in the Park 2019	Clerk / DC	Allocated in budget *
Council 26.6.19	16(3)	Purchase ten tables and ten gazebos for Party in the Park and future use (est cost £1,650)	Clerk / DC	Completed *
Council 26.6.19	16(4)	Chair of the SLWG circulate and members comment on the drone video before it is finalised	Chair of SLWG / members	In progress

Council 26.6.19	16(5)	the proposed Well-being Project Leaflets be referred back to the Well-being Working Group for further discussion	Chair of WBWG	
Council 26.6.19	19(1)	Formally surrender tenancy of Six Bells Mining Memorial site	Clerk / DC	Letter sent to BGCBC *
Council 26.6.19	19(2)	Suggest to BGCBC that the original stone is relocated to the site of The Guardian	Clerk / DC	Suggested *
Council 26.6.19	19(3)	Write to BGCBC to the above effect	Clerk / DC	Completed *
Council 26.6.19	19(4)	Write to Mr and Mrs Hayward with an update	Clerk / DC	Completed *
Council 26.6.19	21(2)	Support moving Winterfest and move the date of the Christmas lights switch-on	Clerk / DC	Noted - tender takes account of new date *
Council 26.6.19	21(3)	Consider Ffrindiau Tyleri grant request on 31 July	Clerk / DC	
Council 26.6.19	22	Renew the Council's insurance policy with Zurich at a cost of £760.24	Clerk / DC	Completed *
Council 26.6.19	23(1)	Co-opt Amanda Edwards: declaration of office	Clerk / DC	Completed *
Council 26.6.19	23(2)	Co-opt Beverley Lucas: declaration of office	Clerk / DC	Completed *
Council 26.6.19	23(3)	Advertise the remaining Abertillery seat for co-option if there is no call for an election	Clerk / DC	
Council 26.6.19	27(1)	Enter into a contract with Centregreat for Christmas lights 2019 to 2021 (plus 2 extra years option)	Clerk / DC	Completed subject to finalising detail and signatures *
Council 26.6.19	27(1)	Above subject to a successful credit check	Clerk / DC	Completed *
Council 26.6.19	27(2)	Specify real trees with white lights at Warm Turn and St Michael's Church	Clerk / DC	Completed *
Council 26.6.19	27(3)	£5,000 added to budget for Christmas lights and Clerk given authority to spend if needed	Clerk / DC	Allocated in budget *
Council 4.7.19	30(5)	Pay £33,900 to BGCBC urgently, to pay for 4 more youth workers and agency staff to enable 5 nights a week youth services in Abertillery	Clerk / DC	Completed *
Council 4.7.19	30(6)	Pay £930 grant to the Space Youth Cafe for repairs and additions	Clerk / DC	Completed *
Council 4.7.19	32	Write to BGCBC, with support for dog control order and query how they intend to enforce it	Clerk / DC	
Council 4.7.19	33(1)	New Charter adopted, subject to minor wording changes (inform BGCBC)	Clerk / DC	
Council 4.7.19	33(2)	Consider the Charter further if major change is required or proposed by others	Clerk / DC	
Council 4.7.19	33(3)	Chair appointed to attend quarterly liaison meetings with BGCBC and other T&CC reps (inform BGCBC and other T&CCs)	Clerk / DC	
Council 4.7.19	34	Public toilets: discuss further with BGCBC reps at the 25 September 2019 meeting	Members	
Council 4.7.19	35(1)	Solar Farm Grant Working Group established: report back to Council with recommendations	Chair of SFGWG	
Council 4.7.19	35(2)	Amend committee/working groups terms of reference and membership lists	Clerk / DC	
Council 4.7.19	35(3)	Chair to arrange first meeting of the SFGWG as soon as possible	Chair of SFGWG	
Council 4.7.19	36(1)	Progress a review of the Council's website, working with the Council's current suppliers	Clerk / DC	

		(VisionICT)		
Council 4.7.19	36(2)	£1,500 of the budget allocated to the website review	Clerk / DC	Allocated in budget *
Council 4.7.19	37	Write with the Council's congratulations to AYDMS and announce their successes on the Council's website	Clerk / DC	

Abbreviations

DC = Deputy Clerk
 WG = Working Group
 Ctte = Committee
 SLWG = Shop Local Working Group
 FT = Ffrindiau Tyleri
 CLWG = Christmas Lights Working Group
 A&LCC = Abertillery and Llanhilleth Community Council
 YEWG = Youth Engagement Working Group
 L&TWG = Leisure and Tourism Working Group
 JCLC = Joint Committee of Local Councils

Cllr = Councillor
 BGCBC = Blaenau Gwent County Borough Council
 RFO = Responsible Financial Officer
 WBWG = Well-being Working Group
 GCWG = Grants Criteria Working Group
 TOIL = Time Off In Lieu of payment
 T&CCs = Town and Community Councils
 SFGWG = Solar Farm Grant Working Group

Author: Richard Gwinnell, Clerk to the Council

Updated: 22 July 2019



Abertillery and Llanhilleth Community Council

Quarter One - 2019/20

Budget Report

**Authors: Richard Gwinnell (Clerk) and Steve Edwards
(Deputy Clerk)**

Date: 19 July 2019

For Council Meeting on 31 July 2019

Background:

It is part of good governance and reducing financial risks that Councillors who have the ultimate financial responsibility for the Community Council are kept informed on the budget situation.

One of the key elements of this is a report back from officers on how spending and income is performing against the budget that has been agreed. This is the first quarter budget report for 2019/20 and covers the three months from April 2019 to June 2019 and forecast spend for the remaining year where that is known.

The Council agreed a budget at its 16 January 2019 meeting (**Annex 1**), which formed the basis of our precept request and the baseline numbers for comparisons in this budget report. We also came into the 2019/20 year in a healthy situation as far as finances are concerned with a Current Account balance more than £30k but reserves at only £16k.

Report:

The Budget setting process for 2019/20 was followed but what is unusual was that the set budget included a large amount, £78,000, that was unallocated as New Projects, and £20,000 allocated for additional staff costs without that being quantified.

There will always be unseen costs during any year, but it is expected that this year's costs will be more in line with the budget that has been set.

The overall spend for the first quarter of 2019/20 was £44,372.16 against a budget of £54,943.95, so a £10,571.79 underspend for the quarter.

All the factors that have gone into this are detailed in the attached spreadsheet (**Annex 2**). A great deal of caution should be used when looking at these figures as they are only for a single quarter, so any variances are exaggerated across a full year and most of Council spending occurs in quarters 3 and 4 later in the year. However, the current forecast is that for the full year the Council will spend £192,611.28 against a budget of £234,000, so at this point in time there is a forecast underspend of £41,388.72, but this does include £40,670 of unallocated New Project and Additional Staff Spend, so in reality the true underspend is £718.72

The main reasons for this are

- There has been very little in the way of postage and stationary cost to date.
- Staff costs are 4.8% under budgeted figure, mainly because no pension costs are being for the Deputy Clerk
- The forecast Training costs for members is significantly lower than expected.
- Internal Audit Costs were lower than estimated
- We will not pay Chairs Allowance which had been budgeted for

- There is an expectation that only 4 members will claim the members allowance.
- We are not expected to spend the £2,000 allocated for public toilets.

Council Grants

There is one major overspend area of concern. Council agreed a budget of £5,600 for Council Grants in 2019/20, to date we have spent £2,197 and if we continue at that rate, we will see an overspend of £2,500 for this specific budget item.

We have paid for additional items detailed below which were not considered as part of the overall budget process in January.

Roman Builders - removal of Christmas lights	£720.00
Roman Builders - Blue Plaque Install	£72.00
New Gazebos	£1,299.00
New Tables	£299.90
SWALEC Costs for Christmas Lights 2017 (previous Cheque lost)	£944.70
	£3,335.60

Considering this spend, the overall underspend for the year is £718.00

New Projects

There was an originally allocated budget of £78,600

We now have allocated spend of £57,930 which leaves a balance of £20,670 for new projects. There are also £20,000 unallocated additional staff costs.

NEW PROJECTS		
Party in the Park	£12,000.00	Q1
Youth Engagement group	£34,830.00	Q2
Defibs project additional	£3,600.00	Q1
Drone Video	£1,000.00	Q1
Website review	£1,500.00	Q2/3
Additional Christmas lights Funding	£5,000.00	Q3
Balance of new projects	£57,930.00	

Council could agree to amalgamate these two figures as one New Projects Amount with a remaining balance of £40,670 but any additional staff costs would then have to be factored into new projects and not seen as a separate item.

Budget Status:

Budget spend is broadly in line with the overall forecast, assuming that all new project money is spent, so the budget status is Green, where there are no planned transfers of money from the reserves and no only one major spend issue (see above Council Grants) that should be of concern for the rest of the year.

Recommendations:

- 1: Note the current position.
- 2: Council to determine as soon as possible the allocations for the Additional Staffing costs (£20,000) and the balance of the New Project costs (£20,670).
- 3: Council to decide on the level of reserves which is the minimum appropriate going forward and how to achieve that level. Current guidance is this should be between 3 months and 1 year's expenditure. Based on a precept of £234,000 this should be between £58,500 and £234,000. (The current reserves level is £31,600).

Budget 2019/20 - Abertillery and Llanhilleth Community Council

Salaries: this assumes 1 part time (30 hours) Town Clerk and 1 part time (23 hours) Deputy Town Clerk							
Post	FTE (Full Time Equivalent)	Hourly rate	Weekly	Annual Actual	Employer NI Cont	Pension	Total Council Cost
1 Town Clerk NJC Spine Point 35 (Spine Points have been consolidated)	£37,849.00	£19.62	£588.54	£30,604.22	3,060.84	£5,508.76	£39,173.82
1 Deputy Town Clerk NJC Spine Point 23 (Spine Points have been consolidated)	£26,999.00	£13.99	£321.77	£16,732.04	1,147.19	£3,011.77	£20,891.00
Additional Staff Costs for Projects							£20,000.00
Totals				£47,336.26	£4,208.03	£8,520.53	£80,064.81

Training and subscriptions		
2 Memberships of SLCC		£450.00
Training Budget for Officers Including Conference Attendance		£1,200.00
Training Budget for members		£2,000.00
Totals		£3,650.00

Administration		
IT for MS365 for two members of staff		£200.00
Bank Charges		£210.00
Insurance		£650.00
One Voice Wales Membership		£2,350.00
Printing and photocopying usage		£700.00
Printer Rental		£1,300.00
Internet and Phone (BT)		£250.00
Web Hosting - Vision ICT		£250.00
Stationary and Postage		£1,000.00
Accountants (payroll)		£600.00
Information Commissioner		£40.00
Electricity from British Gas		£0.00
Internal Audit		£1,500.00
Travel and Mileage		£500.00
External Audit		£5,000.00
Welsh Water		£150.00
Totals		£14,700.00

Council and Ward Donations		
£200 per Councillor - Ward Donations		£3,800.00
Chairmans Allowance		£800.00
Council Grants		£5,600.00
Members Allowance (19*£150)		£2,850.00
		£13,050.00
Environment and Leisure all items		
Xmas lights		£20,000.00
WinterFest		£2,000.00
Panto		£1,300.00
Contribution to Toilets		£2,000.00
Allotments		£510.00
War Memorial Maintenance		£1,500.00
Wreaths		£125.00
SWALEC Costs for Christmas lights		£1,500.00
Replenish Reserves - Defibrillator		
Project Costs		£15,000.00
Totals		£43,935.00

New Projects		£78,600.19
		£78,600.19

Overall Total **£234,000.00**

Abertillery and Llanhilleth Community Council - Budget Spend 2019/20

Report of Quarter One - April - June 2019 by Steve Edwards

Expenditure					
Budget Item	Agreed Budget for 2019/20	Budget for Quarter 1	Actual for Quarter1	Variance £	Variance %
Clerk Salary (Gross)	£30,604.22	£7,651.06			
Deputy Clerk Salary (Gross)	£16,732.04	£4,183.01			
Salary Gross (Both Officers)	£47,336.26	£11,834.07	£11,867.88	£33.82	0.29
Pension	£8,520.53	£2,130.13	£1,380.96	£-749.17	-35.17
Employer NIC	£4,208.03	£1,052.01	£1,042.41	£-9.60	-0.91
Staffing Costs Totals	£60,064.82	£15,016.21	£14,291.25	£-724.96	-4.83
2 * Memberships of SLCC	£450.00	£0.00	£0.00	£0.00	0.00
Training Budget for Officers	£1,200.00	£300.00	£144.00	£-156.00	-52.00
Training Budget for Members	£2,000.00	£500.00	£40.00	£-460.00	-92.00
Traning and Subscriptions	£3,650.00	£912.50	£184.00	£-728.50	-79.84
Microsoft Office, 2 Licences	£200.00	£200.00	£226.22	£26.22	13.11
Bank Charges	£210.00	£52.50	£30.19	£-22.31	-42.50
Insurance	£650.00	£650.00	£760.24	£110.24	16.96
Membership of One Voice Wales	£2,350.00	£0.00	£0.00	£0.00	0.00
Printing and photocopying usage	£700.00	£175.00	£119.90	£-55.10	-31.49
Printer Rental	£1,300.00	£325.00	£350.89	£25.89	7.97
BT (internet and Phone)	£250.00	£62.50	£65.88	£3.38	5.41
Web Hosting - Vision ICT	£250.00	£0.00	£0.00	£0.00	0.00
Stationary and Postage	£1,000.00	£250.00	£147.83	£-102.17	-40.87
Payroll	£600.00	£150.00	£150.00	£0.00	0.00
Information Commissioner Registration	£40.00	£0.00	£0.00	£0.00	0.00
British Gas - Electricity	£0.00	£0.00	£0.00	£0.00	0.00
Internal Audit Costs for 2018/19	£1,500.00	£1,500.00	£1,212.60	£-287.40	-19.16
Travel and Mileage	£500.00	£125.00	£45.90	£-79.10	-63.28
External Audit Costs	£5,000.00	£0.00	£0.00	£0.00	0.00
Welsh Water (Factory Unit)	£150.00	£0.00	£65.12	£0.00	0.00
Admin Totals	£14,700.00	£5,077.50	£3,431.75	£-1,645.75	-32.41
Ward Donations @ £200 per Councillor	£3,800.00	£950.00	£500.00	£-450.00	-47.37
Chairmans Allowance	£800.00	£0.00	£0.00	£0.00	0.00
Council Grants	£5,600.00	£1,400.00	£2,197.46	£797.46	56.96
Members Allowance	£2,850.00	£0.00	£0.00	£0.00	0.00
Donation Spending	£13,050.00	£2,350.00	£2,697.46	£347.46	14.79
Xmas Lights	£20,000.00	£6,000.00	£6,000.00	£0.00	0.00
Winterfest	£2,000.00	£0.00	£0.00	£0.00	0.00
Panto	£1,300.00	£0.00	£0.00	£0.00	0.00
Contribution to Toilets	£2,000.00	£0.00	£0.00	£0.00	0.00
Allotments Rentals	£510.00	£0.00	£0.00	£0.00	0.00
War Memorial Maintenance	£1,500.00	£375.00	£605.00	£230.00	61.33
Wreaths	£125.00	£0.00	£0.00	£0.00	0.00
SWALEC Costs for Christmas Lights 2018	£1,500.00	£562.70	£562.70	£0.00	0.00
Replenish Reserves - Defibrilator Project	£15,000.00	£0.00	£0.00	£0.00	0.00
Environment and Leisure	£43,935.00	£6,937.70	£7,167.70	£0.00	0.00
New Projects Staff Costs	£20,000.00	£5,000.00	£0.00	£-5,000.00	-100.00
New Projects	£78,600.19	£19,650.05	£16,600.00	£-3,050.05	-15.52
Budget	£234,000.01	£54,943.95	£44,372.16	£-10,571.79	-19.24
Non Budgeted Items					
Overall Balance against Set Budget	£234,000.00				
NEW PROJECTS					
Party in the Park	£12,000.00	Q1			
Youth Engagment group	£34,830.00	Q2			
Defibs project additional	£3,600.00	Q1			
Drone Video	£1,000.00	Q1			
Website review	£1,500.00	Q2/3			
Additional Christmas lights Funding	£5,000.00	Q3			
Balance of new projects	£57,930.00				
New Items (Not included in original Budget)					
	These are items not previously budgeted in budget passed by Council Jan 2019				
Roman Builders - removal of Christmas lights	£720.00				
Romam Builders - Blue Plaque Install	£72.00				
New Gazebos	£1,299.00				
New Tables	£299.90				
SWALEC Costs for Christmas Lights 2017 (previous Cheque lost)	£944.70				
	£3,335.60				

Report of 19th July 2019, for Council meeting 31 July 2019

[illegible]



THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD

E-mail : clerk.alcc@gmail.com Telephone 01495 217323

Agenda Item 8

www.abertilleryandllanhilleth-wcc.gov.uk

Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE.

Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.

**The accounts listed hereunder are presented at the 31 July 2019 Council Meeting
 (Finance Order No 3 – June 2019 to July 2019)**

Cheques that have been Presented between 5 June 2019 to 5 July 2019.

Payee	Nature of Payment	Amount	Date of payment
Swffryd Community Centre	Christmas Lights Grant	£1,500.00	11/06/19
Llanhilleth Tenants and Residents	Christmas Lights Grants	£3,000.00	12/06/19
AR Digital	01/05/19	£38.37	14/06/19
Gwent Association of Voluntary Organisations	Council Grant	£250.00	17/06/19
Abertillery Mini's and Juniors RFC	Council Grant	£200.00	17/06/19
Brynithel Community Centre	Christmas Lights Grants	£1,500.00	18/06/19
K & S Toilets	Party in the Park Deposit	£120.00	18/06/19
Andrew Sheehy	Green Fingers Cut #3	£85.00	18/06/19
Andrew Sheehy	Flower Beds	£265.00	18/06/19
Bobath Children's Therapy Group	Council Grant	£200.00	25/06/19
Hugh O'Sullivan	Internal Audit for 2017/18	£1,377.20	25/06/19
Abertillery & District Museum	M Lewis Ward Donation	£50.00	25/06/19
Cash	Petty Cash Float	£100.00	27/06/19
Western Electrical Installations	Installation of Defib & Penybont Care Home	£108.00	05/07/19
Simply The Best Events	Party in the Park Deposit for Children's Rides	£696.00	05/07/19
Jon Salmon (Green Room Events)	Party in the Park Deposit for Stage hire	£1,380.00	05/07/19
	Total	£10,869.57	

Income during the period: None

Current Account Balance as at 5 July 2019: £249,642.12

This includes bank charges to that date.

Cheques that have been issued but not yet presented as at 5 July 2019

P Morgan - Members Allowance	7460	£150.00
AYDMS - T Williams Ward Grant	7464	£100.00
AYDMS - T Dyson Ward Grant	7473	£50.00
Friends of St.Illtyds – Council Grant	7512	£156.00
1 st Abertillery Scouts Group – M.Lewis Ward Donation	7525	£150.00
Zurich Municipal	7516	£760.24
Mr S R Davies - Drone Footage	7522	£1,000.00
Six Bells Over 50's Clubs - J Holt Ward Donation	7528	£200.00
Six Bells Over 50's Clubs - P Adamson Ward Donation	7529	£100.00
Romans Builders - Install of Blue Plaque	7530	£72.00
Andrew Sheehy - Green Fingers Cut #5	7531	£85.00
3rd Abertillery Guides - 18/19 Chairs Charity	7533	£600.80
1st Abertillery Scouts Group 18/19 Chairs Charity	7534	£600.80
Joshua Embling - Deposit for Band	7536	£250.00
Abertillery Ladies Darts - Council Grant	7540	£300.00
One Voice Wales - Cancelled Code of Conduct Training, Amanda Edwards	7541	£40.00
AR Digital - June 19 Printing	7542	£62.19
Simply The Best Events - Balance Children's Rides	7543	£1,044.00
Joshua Embling - Balance Band	7544	£350.00
Jon Salmon - Balance Stage Hire	7545	£1,380.00
Rachael Baskerville, Knit and Natter Group - Council Grant	7546	£250.00
Amazon Payments - Gazebos	7547	£1,299.90
Amazon Payments - Tables	7548	£299.90
Sensiplay - Deposit for Sensory Dome	7549	£50.00
Hugh O'Sullivan - Internal Audit for 2018/19	7550	£1,212.60
Western Electrical Installations - Defib @ Squire Cars and Bounville CC	7551	£216.00
SLCC - 20/6/19 Training for Deputy Clerk	7552	£48.00
SLCC - 20/6/19 Training for Clerk	7553	£96.00
Off The Streets - Space Café - Rubbish Collection	7554	£341.46
Off The Streets - Space Café - REPAIRS	7555	£930.00
BGCBC - Youth Workers	7556	£33,900.00
TOTAL:		£46,094.89

Invoices Received or Council Decisions Made – Cheques not yet Issued:

Payee	Nature of Payment	Amount
Staff Costs	April, May, June	£14,291.25
BGCBC Payroll	April, May, June	£150.00
Smartsignz	Banners for Party in the Park	£300.00
Western Electrical	Installation of Defibs @ Llanhilleth Hotel and NISA Swffryd	£216.00
Andrew Sheey (Green Fingers)	Visits #6, #7 and #8	£115.00
Staff Costs	July	£4,763.75
Party in the Park	Various Costs	£4,096.00
	Total	£23,932.00

Current account position as at 22 July 2019

Opening Balance:	£249,642.12
Cheques Outstanding:	£46,094.89
Outstanding invoices/liabilities	£23,932.00

Subtotal remaining: £ 179,615.23**Reserve Account Position as at 5 June 2019: £16,601.98**

£15,000 will be transferred into the Reserve Account to cover the costs of the Defibrillator Project and replace the £15,000 transferred out of the Reserve Account in December 2018 for this purpose.

Llanhilleth and District Bowls Club Ltd

Secretary: Mr. M. Blanche Treasurer: Mr. L. Jefferies

Chairman: Mr. M. Sheen



Dear Sir or Madam

Ref: Sponsorship

We have recently taken over the management of the bowling green and pavilion at Llanhilleth Bowls Club under C.A.T. (community asset transfer). We are now responsible for all maintenance running costs for the greens and pavilion. This was a big financial commitment to take on, but the alternative was the real possibility of closure of the facilities. The members of the club are determined to do all they can to maintain the bowls facility in Llanhilleth now and in the future.

Would you please therefore consider sponsoring our club on match days. This would include advertising your company around the green.

If you are interested please contact me on my mobile phone:

We would be grateful for any financial assistance you could offer.

Yours sincerely

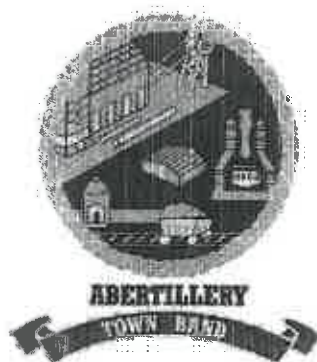
Mike Sheen

Chairman

Chairperson
Mr John Harris

Musical Director
Joshua Ruck

Secretary
Tracy Phillips



Dear *Abertillery & Llanhilleth Community Council*

On behalf of the Abertillery Town Band, I would like to thank you for your past support to our organisation and to update you on the band's activities in the last year.

We started 2018 with a successful community concert held at St Michael's Church, in celebration of St. David's Day sharing the stage with other performing groups from Abertillery including AYDMS, Abertillery Ladies Orpheus and Abertillery Male Orpheus. Later in March we represented Abertillery in the Welsh Regional Contest in Swansea, then at the end of April attended the South East Wales Brass Band Association Spring Festival in Cardiff.

In the summer, we held a very successful concert in St Michael's Church in celebration of the life of our trombone player Mike Tilley who had sadly passed with bowel cancer in 2017. Local boys made good, Black Dyke euphonium player Dan Thomas and his dad, Cory trombone player, Chris Thomas guested at the concert together with the Abertillery Amateur Dramatic Society. The concert was compered by another brass banding legend, Mr David Hayward and we managed to raise £600 which was donated at the request of Mike's family to for Bowel Cancer Research UK and Y Bwthyn Hospice. We were warmly welcomed at Six Bells Fete for the 2nd year running and also held some fundraising events, including a quiz and stall at Six Bells Fete.

In October the band had competed on an exceptionally wet day in Haverfordwest at the West Wales Brass Band Contest and in November gained 3rd place at the South East Wales Brass Band Autumn Festival in Cardiff, with our Soprano player Andy Watkins winning the Best Soloist prize. November also saw the band take part in the British Legion Armistice Service held in St Michaels and also the Llanhilleth Armistice Service at the Institute.

We had a very busy Christmas period; playing carols at Ebbw Vale Festival Park, Tesco, Sainsbury, Abertillery Learning Centre Xmas Fare and Trago Mills to raise much needed funds. We also managed to make time for a concert at Blaenau Gwent Baptist Chapel, take part in St Illtyd's Annual Carol Service and of course Abertillery and Llanhilleth Town Community Council Carol Concert in St Michael's.

We have continued to tutor young people, while numbers are small the children are very talented and enthusiastic, with that in mind, our tutors Lesley Taylor and Tracy Phillips, collaborated with Russell Morris who tutors the youngsters at Blaina, to put together a youth band to perform at the Christmas concert in St. Michael's, also at events in Nantyglo Rugby Club and Blaina Institute. This collaboration was highly successful and lead to both parties performing again as one, at the St David's Day Concert 2019 in St Michael's as well as competing as the Blaenaber Youth Band at the South East Wales Brass Band Association Youth Contest in Cardiff in May where they achieved a Silver Award. Both Blaina and Abertillery

band are very proud of their youngsters and what they've achieved together over the last 9 months. We hope this collaborative approach to brass banding will ensure its future for years to come.

So far in 2019, the band has played to a very appreciative audience at St Michael's on St David's Day, we've competed in the Wesh Regional Contest held in Wrexham and shared the limelight with the Ebbw Fach Choir, the Blaenaber Youth Band and John Liddington, at St Peter's Church in Blaina for the Abertillery and Blaina Rotary Concert held to raise funds for local charities. We have a summer programme of events lined up including, playing at the bandstands in Bedwellty Park, Tredegar, Chepstow Park, Llangynidr Show and the Miners Reunion Service in Zion Chapel Llanhilleth. Requests for the band to play at Christmas events have already been forthcoming from local organisations in Abertillery and outlying areas.

The work of Abertillery Town Band is never done, we hope we will continue to play our part in the cultural life of Abertillery for many years to come. Unfortunately, this all comes at considerable cost, whilst we continue to raise funds through member subscriptions and fundraising events, these costs increase year on year. With that in mind, we would be grateful if once again you would be able to support by way of a grant to the Band of £500. The Band has costs of nearly £100 per week and we would be extremely grateful of any support you could give us.

Thank you for your consideration

Yours sincerely



Tracy Phillips

Secretary

9(c)



Clerk Clerk <clerk.alcc@gmail.com>

RE: Ffrindiau Tyleri grant application

1 message

Robert Phillips

7 July 2019 at 18:33

To: Clerk ALCC <clerk.alcc@gmail.com>

Hi Richard,

With regard to the grant application towards running cost of Ffrindiau Tyleri.

Here is a list of spend and planned spend for this financial year.

Public Liability insurance £1232.44. Ecclesiastical
Temporary Trade Licence x 2= £138. Local Authority
First Aid cover £270 per event = £540.
Transportation X2 = £150 Hire of Van
Essential Costs for this year £2060.44

Chapter 8 Training for Volunteers as required by Highways Department £500.
Replacement of Damaged Gazebo's £348. Aberfest.
Ongoing maintenance of lighting equipment and Cables £200.
Donation to Ebenezer Church for storage of Equipment £100.

Maintenance £1148. This year

Total planned outgoings £3182.44p

Some of the outgoings can be offset by income from the hire of stalls at Aberfest and Winterfest however this leaves quite a short fall on the overall cost .

A grant of £2000 would cover the essential costs of two events per year in the town centre.

Income from the hire of stalls would be used to cover replacement of equipment and maintenance costs,

43

With money being set aside for required Training of volunteers .

Yours Rob Phillips

Secretary Ffrindiau Tyleri

9 (d)



Clerk Clerk <clerk.alcc@gmail.com>

Abertillery Blues Festival 2020.

1 message

Robert Phillips ·

7 July 2019 at 19:54

To: Clerk ALCC <clerk.alcc@gmail.com>

Dear Richard, Councillors

Abertillery Rock and Blues Committee is a voluntary group formed to Run an Annual Blues Festival in Abertillery.

On Saturday 16th May 2020 we will be staging our 5th Blues Festival since taking over the event which was previously ran by the local Authority Leisure department with a much larger budget.

The Annual event aims to bring both well known, and up and coming Blues acts to Abertillery.

The relatively low ticket price attracts the young and more mature enthusiasts, mainly local, but quite a few from distant towns.

Staged in the Met, this supports our local theatre, those attending also utilise the local cafes, Pubs and takeaways.

Planning is now underway to raise the £4000+ required to Stage the main Saturday Event, with hopefully a free fringe event on the Sunday if funds permit.

We will be running monthly fund raising evenings and Busking sessions through the year as well seeking sponsorship.

Sponsors logo's will be displayed on all advertising and at the Event.

As a Community Council keen to support Leisure and Tourism in Abertillery, We ask if you would like to sponsor this event by Granting £1000 towards the cost of the 2020 Festival.

Yours Rob Phillips

On Behalf of Abertillery Rock and Blues Committee

45



9(e)

Mr. Richard Gwinnell
Abertillery & Llanhilleth Community Council
Council Offices
Mitre Street
Abertillery
Blaenau Gwent
NP13 1AE

18th July 2019

Dear Richard,

Re: "Granny's Wood", Llanhilleth

The completion of our project, in partnership with Blaenau Gwent CBC, and supported by the Community Council, has seen the reinstatement of the pathway from the village to the site of Llanhilleth Colliery and the memorial that stands there today. It has also created the new start and finish point for the Ebbw Fach Trail.

To show our appreciation to everyone who contributed to the project, and to commemorate the completion, our Association propose to hold a celebration event, on 27th September, at the Colliery Memorial, and would gratefully appreciate the Council's consideration of our application for £500 funding support.

We plan to involve all sections of our community, especially the pupils of St. Illtyd's School, who have already worked with the Borough's Biodiversity team creating their forest school.

If successful, our application for funding support would be spent on: -

- Catering: 50 @ £8.00 = £400
- Musical entertainment: £100
- Total: £500

Yours sincerely

Lyn Maloney
Chair
Llanhilleth Tenants & Residents Association

47



Agenda Item 11 (a)

Abertillery & Llanhilleth Community Council

Meeting Wednesday 31st July 2019 @ 7.00pm

In accordance of Section 9, item A, of Abertillery & Llanhilleth Community Council Standing Orders, I hereby give notice of the following Motion for the above meeting under the Agenda.

The purpose of this Written Motion is to enable Council to approve, monitor and progress the additional youth project (food allowance) and spend of the same.

"I therefore move, on behalf of the Youth Engagement Working Group and the other partners involved and listed below:

- (1) That ALCC pays £3,380.00 The Space Youth Café, as detailed below and within their application.

Breakdown of costs for the above Motion:

ITEM	QUANTITY	COST	NOTES
£25 per day to provide a meal for around 20-30 young people cost breakdown below Wednesday - £25 per week Thursday - £25 per week Friday - £15 per week with Children in Need providing the £10 top up = £25 Overall cost per week - £65	1 (52) Weeks	£3,380.00	
TOTALS		£3,380.00	

Therefore under Section 9 item A of the Standing Orders; I move a motion that the above items and costs are subsequently approved forthwith.



**COPY OF THE SPACE YOUTH CAFÉ APPLICATION
FOR REFERENCE AND AUDIT PURPOSES DETAILED
AS FOLLOWS**



Dear Community Council

We are writing to you as the Off The Streets Committee at The Space Youth Café in Abertillery.

We are currently funded under children in need funding until December 2020, and they provide us with a small pot of funding per week (£10) to provide a meal for the young people we are working with. When writing our application we presumed this would be enough, but we have come to realise it really isn't and a lot of the young people we are engaging are in food poverty and the only cooked meal they have access to per day is the free one that they have in school.

So, we are asking the ALCC to support us in providing 3 cooked meals a week for the young people we are engaging. This will mean that all young people that attend provision would not only have access to their free school meal (if they haven't been excluded) but also a meal provided by ourselves in order to see them through to the next day.

Our cooking project does not only involve providing a meal for the young people it also provides engagement with the young people in the purchasing and preparation of the meal and encourages them to look at cooking a healthy hearty meal on a budget. They then all sit down together and enjoy the meal while engaging in discussion around their day/week giving them an opportunity to discuss and address issues they may be having.

I have included some photos of the young people engaging in cooking and enjoying the food we provide and also a cost breaks down of what we would be looking for in order to provide the meals three times per week for the them.



We would be looking for £25 per day to provide a meal for around 20-30 young people cost breakdown below

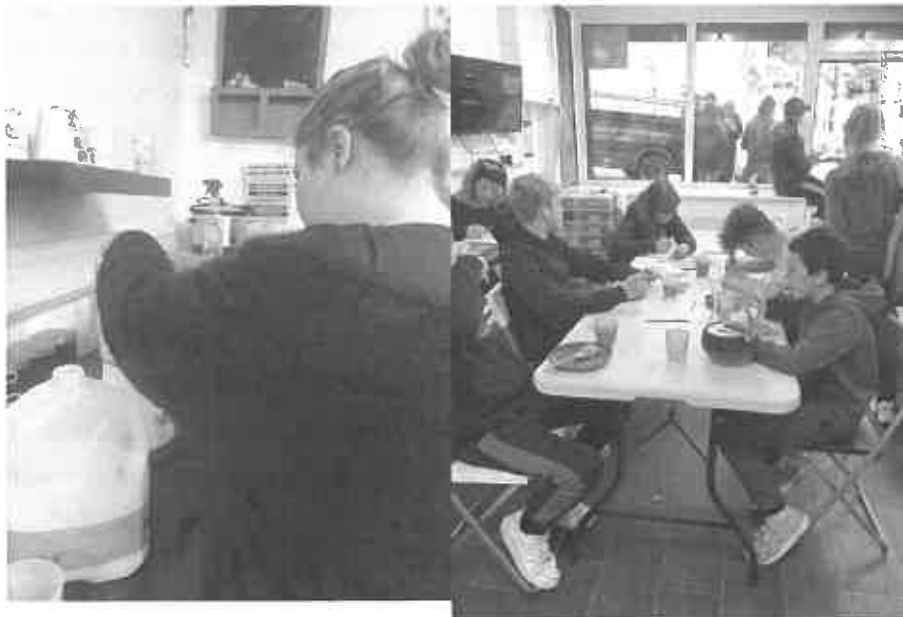
Wednesday - £25 per week

Thursday - £25 per week

Friday - £15 per week with Children in Need providing the £10 top up = £25

Overall cost per week - £65

Overall cost per year - £3,380



Many Thanks

Off The Streets Committee

11 (b)

Good morning Richard / Steve,

What the cwmthillery borough councillors, local farmers and police along with myself as a community councillor are requesting is for Abertillery & Llanhilleth Community Council to back us on achieving our required aim of repairing the broken fences that currently exist within the Cwmthillery, Abertillery areas.

This is really what the main problem is as the roaming sheep will get reported and the police will contact the local farmers to deal with the situation but as soon as the sheep are returned to the farmland they are escaping again through the damaged / broken fencing again that really needs repairing.

There are a number of owners who are responsible for this damage / broken fencing and not just NRW so it has been decided that a combined approach of borough council, farmers, police and community councillors all working together would be the best way to get these broken / damaged fences repaired plus would be the best way forward to deal with it.

I would like to put a motion forward at this month's July ALCC meeting asking for all the community councillors backing to support the above suggestion on how to deal with the roaming sheep problem.

It will be appreciated if you could now also let me know if there is anything else that I need to do on this roaming sheep problem before this month's ALCC meeting on July 31st.

Thanks and regards,

Cllr Mark Lewis,
Cwmthillery Ward Community Councillor,

11(c)

Abertillery & Llanhilleth Community Council

Meeting Wednesday 31st July 2019 @ 7.00pm

In accordance of Section 9, item A, of Abertillery & Llanhilleth Community Council Standing Orders, I hereby give notice of the following Motion for the above meeting under the Agenda.

"I hereby move:

- (1) That the Council set aside funds as detailed below to enable advertising and any support documentation (leaflets etc) required for the on going defibrillator project. (These funds are budget only)
- (2) Nominated Members to work with Officers where required.

(All advertising documentation to include the Council logo and any other Council information, which will ensure that this project is recognised as being Council, funded).

Breakdown of costs for the above Motion:

ITEM	QUANTITY	COST
Advertising	1	
Publication of Documentation (leaflet printing costs)	1	
Distribution Costs	1	
TOTALS		£2,000.00

Therefore under Section 9, item A, of the Standing Orders; I move a motion that the above items and costs are subsequently approved forthwith.



Clerk Clerk <clerk.alcc@gmail.com>

Re: Display Board

1 message

Gill Clark <gillclark.alcc@gmail.com>

18 July 2019 at 09:55

To: Clerk Clerk <clerk.alcc@gmail.com>

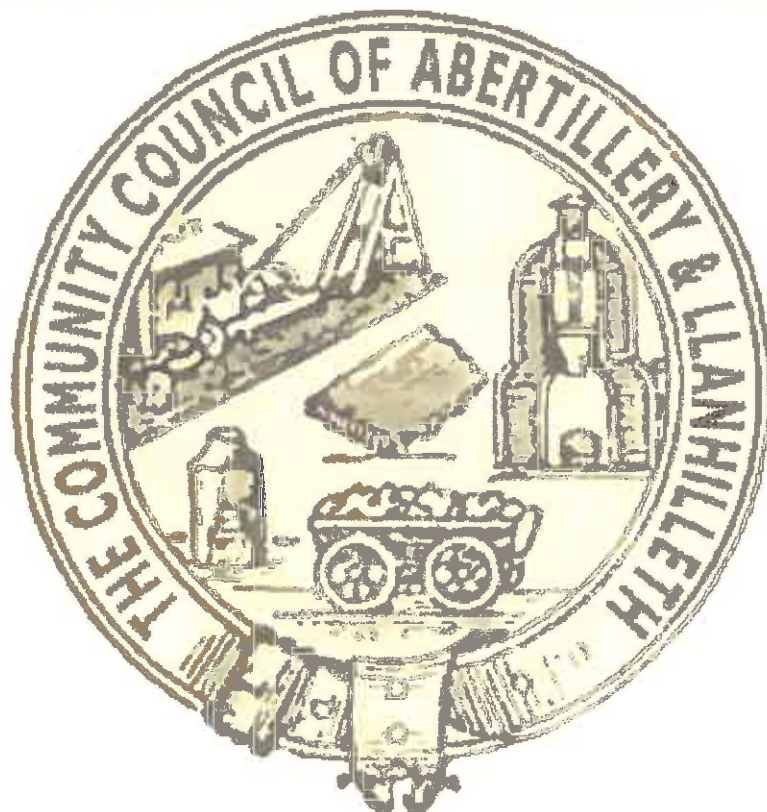
Hi Richard, I've just spoken to Steve. He says if we purchase this it will have to go to Council so please put it on the agenda, as I would like to have this for marketing purposes. They are less than £200.

Thanks,
Gill

On Thu, 18 Jul 2019 at 05:14, Gill Clark <gillclark.alcc@gmail.com> wrote:



Abertillery and Llanhilleth Community Council



*Building Better Local
Communities*

Email: clerk.alcc@gmail.com

Telephone: 01495 217323

www.abertilleryandllanhilleth-wcc.gov.uk

You can also find us on Facebook

MEMBERSHIP OF COMMITTEES 2019/20

Effective from 16 May 2019

*Agenda
Item
15*

PLANNING AND ENVIRONMENT COMMITTEE – ALL COUNCILLORS: NB All A&LCC councillors are on this Committee: Peter Adamson Keri Bidgood Gill Clark (Chair of the Council) (and Chair of the Committee) Roger Clark Tracey Dyson Amanda Edwards Julie Holt Mark Lewis Perry Morgan Gary Oakley Robert Phillips Allen Rees Nick Simmons Glyn Smith Bernard Wall Graham White	HUMAN RESOURCES COMMITTEE - COUNCILLORS: Gill Clark (Chair of the Council) (and Chair of the Committee) Tracey Dyson (Vice-Chair of the Council) Julie Holt Robert Phillips Allen Rees
COMPLAINTS AND APPEALS COMMITTEE 4 members to be decided upon by the Chair of the Council and the Clerk, depending on the subject nature of the complaint or appeal	CHRISTMAS LIGHTS WORKING GROUP – COUNCILLORS: Gill Clark Julie Holt Robert Phillips – Chair Glyn Smith Graham White
LEISURE AND TOURISM WORKING GROUP – COUNCILLORS: Peter Adamson Keri Bidgood Tracey Dyson - Chair Mark Lewis Gary Oakley Robert Phillips Nick Simmons	YOUTH ENGAGEMENT WORKING GROUP - COUNCILLORS: Gill Clark Amanda Edwards Julie Holt Perry Morgan Gary Oakley – Chair Glyn Smith
SHOP LOCAL WORKING GROUP – COUNCILLORS: Peter Adamson Amanda Edwards Perry Morgan Mark Lewis – Chair Robert Phillips	GRANTS CRITERIA WORKING GROUP – COUNCILLORS: Gill Clark – Chair Tracey Dyson Perry Morgan Robert Phillips Nick Simmons
WELL-BEING WORKING GROUP – COUNCILLORS: Peter Adamson Keri Bidgood Gill Clark Tracey Dyson Julie Holt Perry Morgan Gary Oakley	

Robert Phillips Nick Simmons – Chair Allen Rees Graham White	
JOINT COMMITTEES	COUNCILLORS
JOINT COMMITTEE OF LOCAL COUNCILS IN BLAENAU GWENT (5 representatives) (JCLCBG)	Mark Lewis Perry Morgan Nick Simmons Glyn Smith Bernard Wall
CONSULTATION WITH COUNTY BOROUGH COUNCIL (out of Joint Committee) (2 representatives) (usually Chairman plus one other) + Clerk)	Bernard Wall Nick Simmons NB substitutes allowed if required – to be selected from JCLCBG list above
OUTSIDE BODIES	COUNCILLORS
ONE VOICE WALES GWENT VALLEYS AREA COMMITTEE (2 representatives) NB plus Clerk	Gill Clark Glyn Smith
ONE VOICE WALES LARGER LOCAL COUNCILS COMMITTEE (1 rep) NB plus Clerk	Glyn Smith
ABERTILLERY AND DISTRICT TWINNING ASSOCIATION (2 representatives)	Robert Phillips Tracey Dyson
SCHOOL GOVERNING BODIES (1 rep on each)	
St Illtyd's Community Primary Soffrydd Primary Ysgol Gymraeg Bro Helyg	Gill Clark Allen Rees Vacancy
ABERTILLERY REGENERATION (2 reps)	Nick Simmons Glyn Smith
BLAENAU GWENT HERITAGE FORUM	Peter Adamson Mark Lewis
BLAENAU GWENT ARMED FORCES COVENANT STEERING GROUP	Tracey Dyson
LOCAL LIST OF BUILDINGS OF INTEREST – ABERTILLERY AND DISTRICT WORKING GROUP	Gill Clark Graham White