



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

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Swyddfa'r Cyngor,
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Our Ref: **NOTICE OF MEETING**

27 June 2019

Dear Councillor

You are summoned to attend an extraordinary meeting of the Council of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Mitre Street, Abertillery on **Thursday 4 July 2019 at 7.00pm**. The agenda for the meeting is set out below.

The Council may suspend standing order 3(x) if it wishes the meeting to last beyond two hours, at the appropriate point in the meeting.

Yours sincerely

Richard Gwinne
Town Clerk

**COUNCIL AGENDA
THURSDAY 4 JULY 2019 at 7.00pm**

1. Apologies for absence and welcomes

To receive apologies for absence from Councillors and welcome new attendees.

2. Declarations of interest or dispensations

Members who consider that they have an interest to declare are asked to state the item in which they have an interest and the nature of the interest. Any member who is unsure should seek advice prior to the meeting in order to expedite matters at the meeting itself.

NEW BUSINESS, FOR WHICH THIS MEETING WAS CALLED (papers attached):

3. Report back from the Youth Engagement Working Group (attached)

To consider a report back and recommendations from the above Working Group.

***BUSINESS DEFERRED FROM THE COUNCIL MEETING ON 26 JUNE 2019
(* papers published and issued on 19 June 2019, not being re-issued):***

4. Reports back on relevant training

To receive a verbal report back on the SLCC Regional Training Seminar held on 20 June 2019.

5. Public Space Protection Orders (Dog Controls) *

To consider whether and how ALCC wishes to respond to the above.

6. Charter of Common Agreement *

To decide whether and how ALCC wishes to respond to the above.

7. Public Toilets

To receive an update and consider next steps.

8. Solar Farm Grant 2019

To consider how the Council wishes to proceed with the above.

9. The Council's website

To consider whether the Council wishes to review its website.

10. Chair's announcements, relevant correspondence and Celebrating Success

To receive announcements from or deal with correspondence raised by the Chair or officers, including reports on local achievements and successes.

** papers published and issued on 19 June 2019 (for the meeting on 26 June 2019), not being re-issued*



Abertillery & Llanhilleth Community Council

Meeting Thursday 4 July 2019 @ 7.00pm

In accordance of Section 4, item A, of Abertillery & Llanhilleth Community Council Standing Orders, I hereby give notice of the following Motion for the above meeting under the Agenda.

The purpose of this Written Motion is to enable Council to approve, monitor and progress the youth projects and spend of the same.

This is a major change of direction for Council; unknown territory as so to speak. There is no history for most of the projects to build upon.

In the BG report/application 3 options are given, it is the thoughts of the YWG that the most viable option is option 1.

"I therefore move, on behalf of the Youth Engagement Working Group and the other partners involved and listed below:

- (1) That the Council notes and welcomes the significant improvements in partnership working between Abertillery and Llanhilleth Community Council, the Space Café, Blaenau Gwent County Borough Council Youth Services and the Police
- (2) That option 1, which is the preferred option of the various partners working together, be approved i.e. that the BGCBC Youth Service and the Abertillery Space Café work together to alter their nights, so that there is five nights per week (instead of the existing two nights per week) youth service provision for young people in Abertillery. This will entail a change in working pattern for some staff and will need a period of consultation with all staff to enable this to happen
- (3) That the additional four youth workers and agency staff required be recruited and managed by BGCBC Youth Service in collaboration with the Space Café, as a matter of urgency, to ensure this increase in youth service provision is possible before the summer holidays
- (4) That BGCBC Youth Services in collaboration with the Space Café be responsible for all related management, monitoring and reporting back on outcomes
- (5) That ALCC pays £33,900 to BGCBC as a matter of urgency, to enable the required extra staffing and five nights a week youth service provision to be put in place before the summer holidays
- (6) That ALCC grants £930.00 to the Space Café to pay towards the repairs and additions detailed in their application.



Breakdown of costs for the above Motion:

ITEM	QUANTITY	COST	NOTES
4 x Youth Workers working 9 hours per week. The workers will be split into two teams of two staff, alternating each week with Team 1 working 3 nights, Team 2 working 2 nights and completing paperwork/planning, then swapping for Team 1 working 2 nights and completing paperwork/planning and Team 2 working 3 nights. 4 x Youth Support Workers (level 3 qualified) @ 9 hours per week. Level 3 staff would be paid at an hourly rate of £13.11 per hour with on costs at 32%. Therefore the total costs for staff for one year at this level would be:	1	£32,400.00	
To employ staff immediately through a temping agency, there would be an additional costs of approximately:	1	£1,500.00	
Space Café, repairs and additions as required	1	£930.00	Paid direct to Space Cafe
TOTALS		£34,830.00	

Therefore under Section 4 item A of the Standing Orders; I move a motion that the above items and costs are subsequently approved forthwith



**MEETING NOTES FOR REFERENCE AND AUDIT
PURPOSES DETAILED AS FOLLOWS**

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ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL YOUTH PROJECTS WORKING GROUP

Meeting Date: 3rd April 2019

Meeting Time: 7:00pm

Meeting Location: Mitre Street Council Offices

Working Group Members Present:

Gill Clark
Julie Holt
Perry Morgan
Gary Oakley
Glyn Smith

Meeting opened at 7:00pm initial discussion started by JH as Chair of Council.

The first item, to nominate a Chair for the WG, JH, GC and PM all declined due to existing commitments, GO was proposed as Chair. GO asked GS if he was happy with this to which he replied yes.

PM raised the point that all members (Council Members) should be DBS checked, after discussion it appeared that only GO did not have this in place.

GO to implement this. Just for the record it has now been completed and the certificate is in the post, as so to speak.

Discussion ensued on objectives and what the WG areas of scope would be, these were as follows:

- To investigate the existing youth facilities in Abertillery
- To ascertain what can be reworked using the existing facilities
- Establish the age criteria, which was agreed to be 10 – 18 years of age
- Space café
- Youth Centre

Discussion continued with what the level of problem was within the town:

- A persistent youth element causing disruption and distress to local residents
- This amounted to up to 30 youths at any one time abusing alcohol, drugs and other substances in various areas of the town on any given evening
- Age range estimated, from 10 years of age up to 18 years of age
- Not all of the youths that are involved in anti social behavior are from the area of this community



The following points were noted and discussed:

- There is limited violence, almost if not entirely, non-existent
- There are no facilities for this age range provided for on 3 nights of the week, Saturday, Sunday and Monday.
- The Space Café is open 2 nights a week but limited in other respects:
 1. Volunteer staff
 2. Limited space (too small for the purpose)
 3. Only 2 nights per week
- The youth centre/club is under utilised and does not seem to offer what is required
- The youth centre/club is open only 2 days a week, manned by volunteer staff, as is the Space Café
- The Space café location is not ideal
- The youth centre/club's location is better suited for the purpose
- The reopening of the multistory car park, this was going to be covered by the other WG but much discussion was had. It was finally agreed that GO would contact Nigel Daniels (not in the capacity of a Working Group Member) to explore a possible way forward. The following was agreed:
 - (a) That the two items were linked, anti social behavior and the reopening of the car park
 - (b) The car park reopening was essential to the towns prosperity, tourism trade etc

ACTIONS AGREED:

1. JH to set up a meeting, possibly 12th April with the BG representatives to meet the staff at the youth centre to discuss current arrangements and any ideas etc
2. PM to arrange the same for the Space Café
3. GO to write ongoing report (this document) for record purposes
4. Therefore subject to the Working Groups approval and availability we will meet with Greg on Wednesday 10th April 2019.



ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL YOUTH PROJECTS WORKING GROUP

Meeting Date: 10th April 2019

Meeting Time: 5:00pm

Meeting Location: Youth Centre Abertillery

Working Group Members Present:

Gill Clark
Julie Holt
Perry Morgan
Gary Oakley
Glyn Smith

Blaenau Gwent Staff Present:

Joanne Sims
Greg Morgan

Meeting opened at 5:00pm initial discussion started by GO as Chair of Working Group. GO gave a brief overview of the Working Group set up by the council. It was noted that Jo was delayed by a previous engagement.

Greg gave an assessment of the work/facilities to date of the youth provisions for Abertillery and the council area as a whole.

Jo joined the meeting and formal introductions were given and overviews were quickly repeated.

Discussion on current provisions was as follows:

- The youth centre is available during the working day
- The Youth Centre is open 52 weeks of the year, all year round. The 2 youth clubs on a Wed and Thurs are open 39 weeks of the year, however, alternative provision is put in place when they are closed, as young people have said they wish to do different things during the summer holidays.
- The summer programme budget is approx 8k, which is through a Welsh Government Grant. The youth club used to receive an approx 20k grant, called Splash, which allowed them to fund much more activity every day of the summer holidays. The Council does not fund this activity, but it does fund the staff that organise the activities.
- The youth centre is open 2 evenings a week, Wednesday and Thursday



- In addition to the Wednesday and Thursday evening a Friday Fit class is run on a temporary basis
- The youth centre is open for 39 weeks of the year.
- Activities are put on for school holidays
- Indoor wall climbing
- Cinema visits

Discussion continued with current funding:

- BG provide funding but this is supplemented by grant applications
- The current funding, as always is never enough, for instance the total budget for the summer activities for the whole of BG is £6/7k, this was £20/30k 10 years ago

Discussion continued on ways forward:

- Any grants/monies given by the council are for the council's community area only
- Many ideas were put forward, football tournaments, transport for outlying areas etc.
- Integration of the Space Café within the youth club premises
- The youth club premises are better located and a more suitable size

ACTIONS AGREED:

5. JS to set up a meeting with the Working Group and Space Café staff to discuss possible integration and a way of working together going forward.
6. Working Group to set target dates:
 - Verbal report to Council 17th April 2019
 - Written report to council 15th May 2019



ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL YOUTH PROJECTS WORKING GROUP

Meeting Date: 29th June 2019

Meeting Time: 10.00am

Meeting Location: Youth Centre Abertillery

Working Group Members Present:

Julie Holt
Perry Morgan

Apologies

Gary Oakley
Glyn Smith
Gill Clark
Amanda Edwards

Blaenau Gwent Staff Present:

Joanne Sims
Greg Morgan

Space Cafe Staff Present:

Deborah Pitt
Shelly Morgan

Police Present:

Kay Moseley

No formal agenda discussion as follows

- Introductions and context, updates on previous meetings and present position (JS, all)
- Update on status quo regards ASB and concerns from residents and Youth provision staff
- Space Cafe is grant funded and some monies come from Children in Need
- Space Cafe has 'Community Cohesion' targets and so working with other groups is important
- All agreed the need to work together, as working in isolation can lead to missed opportunities, e.g. YS may be working with some young people already e.g. during the day, communication is key, to avoid duplication and to ensure that young people receive targeted support on an individual basis



- KM has requested to join the group and all have agreed to add her to the e-mail circulation, she has also given the group her work mobile number. She would like to be kept in the loop regarding community projects, so that local officers are aware and can contribute.
- There are different groups of young people, some travel here from outside the area. Not all groups are involved in ASB. Some issues with over 18s buying alcohol for youngsters and some other substance misuse has been identified, Police are investigating
- Space Cafe would like the opportunity to move to bigger premises, as the Tillery St site is too small. Talked about old Six Bells surgery, Shoe Zone Church St, lower floor on Mitre St ALCC building, The Stute?
- Space Cafe event at Leisure Centre 11.00 – 16.00 22nd August, 3G activities, art, music, photography, more info to follow, Police, Fire, Ambulance, ALCC involvement welcomed, plans ongoing.
- Suggestion that outreach workers are needed to engage the youngsters on the street and direct them to safer places, Youth Centre, Space Cafe. JS and DP have set a date for a further meeting to discuss, opening times, costs, staff requirements and will feed this back to full group at next meeting, as they feel this will have the biggest impact
- JS and DP will provide costing's, plans, staff requirements at the next meeting (*see below), so that ALCC YEG can make formal recommendation to full council at their meeting 26th June.
- We need a formal agenda to maintain focus and we need to include everyone in all correspondence.

ACTIONS AGREED:

Next full group meeting 12th June 10.00 -11.00 at the Youth Centre.



ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL YOUTH PROJECTS WORKING GROUP

Meeting Date: 12th June 2019

Meeting Time: 10.00am

Meeting Location: Youth Centre Abertillery

ALCC Working Group Members Present:

Gary Oakley
Julie Holt
Perry Morgan
Gill Clark

Apologies

Glyn Smith
Amanda Edwards

Blaenau Gwent Staff Present:

Joanne Sims
Greg Morgan

Space Cafe Staff Present:

Deborah Pitt
Shelly Morgan

Police Present:

Rebecca Far
Lown Jones
Apologies
Kay Moseley

No formal agenda discussion as follows:-

- Introductions and context, updates on previous meetings and present position (JS, GO, all)
- KM to be kept in the loop regarding this meeting and going forward
- Major spend for the Space Café to be directed through BG Youth Services
- Additional spend for Space Café to be direct with ALCC
- The proposal would be contracted for 1 year, due to employment requirements
- ALCC to accrue within this accounting year for the proposed spend
- A formal agenda will be used for ongoing meetings, as from 23rd July 2019



ACTIONS AGREED:

- 1 Budget proposals from BG Jo Sims
- 2 Budget proposals from Deborah Pitt for specific items for the Space Café
- 3 Written Motion to Council (for meeting 26th June 2019) for funding, items 1&2

Next full group meeting 23rd July 2019 9.30am at the Youth Centre.



**COPY OF BLAENAU GWENT REPORT AND GRANT
APPLICATION AND SPACE CAFÉ APPLICATION FOR
REFERENCE AND AUDIT PURPOSES DETAILED AS
FOLLOWS**



Abertillery Youth Engagement Group Proposal

Following a series of meetings between the Abertillery Town Council Youth Engagement Group members, Blaenau Gwent Youth Service, Space Café and the Police, the following proposal has been suggested:

1. The Youth Service and the Space Café to work together to alter their nights so that there is 5 nights a week provision for young people. This will entail a change in working pattern for some staff and will need a period of consultation with all staff to enable this to happen.
2. For efforts to be made to join up in terms of summer holiday planning, to ensure that there is sufficient youth provision available throughout the summer and for all youth providers to be aware of what each other is doing.
3. To explore funding to appoint street based/detached youth workers to be dedicated to working across the Abertillery area, to be available 5 nights a week, to develop relationships with young people on the streets and to direct young people into existing provision open on those nights and to be available after those settings have closed to support young people.

In order to achieve point 3, additional funding needs to be secured. The costs for detached youth workers to be available 5 nights a week is as follows:

Option 1 (preferred Option)

4 x Youth Workers working 9 hours per week. The workers will be split into two teams of two staff, alternating each week with Team 1 working 3 nights, Team 2 working 2 nights and completing paperwork/planning, then swapping for Team 1 working 2 nights and completing paperwork/planning and Team 2 working 3 nights.

4 x Youth Support Workers (level 3 qualified) @ 9 hours per week. Level 3 staff would be paid at an hourly rate of £13.11 per hour with on costs at 32%. Therefore the total costs for staff for one year at this level would be £32,395.33.

(To employ staff immediately through a temping agency, there would be an additional costs of approximately £1.5k)

Option 2

Same as above except staff would be qualified to a lower level.

4 x Youth Assistant Support Workers (Level 2 qualified) @ 9 hours per week. Level 2 staff would be paid at an hourly rate of £11.19 per hour with on costs at 32%. Therefore the total cost for one year at this level would be £27,556.76.

(To employ staff immediately through a temping agency, there would be an additional costs of approximately £1k)

Option 3

Same as above but less hours for either Option 1 or 2. Consider 3 hours per night 4 nights, 3 nights, 2 nights or 1 night.

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Dear Abertillery and Llanhilleth Community Council

We are writing to you as the Off The Streets Committee at The Space Youth Café in Abertillery.

We are currently funded under children in need funding until December 2020, and although this funding covers a lot of the work we do as an organisation there are things that it will not cover, and with your support we hope to provide a safer and more equipped environment for the young people we are working with to flourish in.

As you are probably aware, we are experiencing high levels of ASB at the rear of Tillery Street and the young people are hanging around in the gardens at the rear of our property. This has meant some costly damage has been caused that we are unable to pay for due to funding lacking repair cost pot. So, we were advised to put this proposal together in order to try and obtain that extra money to get some of the repairs done.

We have also noticed that some of our internal items need some repair and replacement due to them being used constantly and in need of renovation so I have included them in the proposal to in the hope the ALCC could help with getting the building back up to a high level of professionalism.

Below you will see a breakdown of costs for the things we need repaired or replaced as a provision.

Camera purchase and fitting £230

Camera cage (to try and reduce damage done to camera) £50

Locked cast iron gate at rear of property when we are not open £300

Toilet system £100

Sofa covers £150

Heaters for both upstairs and down stairs £100

Thank you for taking us into consideration in the pot of money you have and any further information you require please do not hesitate to contact us.

Many Thanks

Off The Streets Committee

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